

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

July 8, 2020 at 6:00 p.m.

MINUTES

WORKSHOP – called to order at 6:00 p.m.

Motion to recess the workshop meeting and go into executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

****EXECUTIVE SESSION regarding personnel & potential litigation****

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed in the workshop:

- Garage roof project – *motion added.*
- Keeping of Animals Ordinance – *no action to be taken.*
- Deputy Emergency Management Coordinator – *motion added.*
- Dingmans Ferry Theatre – *motion added.*
- Joint Public Hearing for Black Run LLC – *motion added.*

Motion to adjourn the workshop was made by Mr. Koehler at 6:35 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:00 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore, and Thomas Farley, Solicitor.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated June 24, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$55,405.68** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$2,534.33** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to distribute 2nd quarter Fire Taxes in the amount of \$117,394.11 to Delaware Township Volunteer Fire Company** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

5. **Motion** to award road bid for Spencer Road to Wayco, Inc. in the amount of \$29,044.20 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion** to award road bid for Weber Road to Wayco, Inc. in the amount of \$27,750.92 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to award road bid for Ball Park Road to Wayco, Inc. in the amount of \$46,150.10 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to adopt Coronavirus Workplace Policy effective immediately was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to renew professional liability insurance policy effective 8/10/20 to 8/10/21 with Sheeley Insurance in the amount of \$10,087.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to renew annual agreement with Portland Contractors, Inc. for certified water operations of township facilities was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

11. Motion to approve the sale of the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: O'BRIEN, JAMES J
SALE NUMBER: 12-066
CONTROL NUMBER: 02-0-028654
DESCRIPTION: Lot 217
MAP NUMBER: 163.01-01-82

BIDDER: Eileen Hanley, 27 Ledgewood Ave, Netcong NJ 07857
AMOUNT OF BID: \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

12. Motion to approve the sale of the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: Vega, Paul J & Dalva A
SALE NUMBER: 16-084
CONTROL NUMBER: 02-0-028832
DESCRIPTION: Lot Hiland Acres
MAP NUMBER: 162.04-01-19

BIDDER: Margaret M Lyons, 134 Tigerlily Drive, Dingmans Ferry PA
AMOUNT OF BID: \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

13. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on July 7, 2020:

- a. Kirchmer – Birchwood Lakes 8-60-8B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

14. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on July 7, 2020:

- a. Gallagher - Birchwood Lakes 1-2-19A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

15. **Motion** to refund 2020 taxes to Joseph and Laurie Golubieski in the amount of \$451.81 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. **Motion** to approve estimate by Apple Ridge Plumbing, Heating & Cooling LLC in the amount of \$2,145.00 for the replacement of sight glasses in hot water heater system was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to approve the installation of no touch sink faucets for all township bathroom facilities by Van Jahnke Plumbing & Heating in the amount of \$14,734.48 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: Neufeld. Nay: Koehler and Henderson. **Motion Denied.**
18. **Motion** to host and advertise Delaware Township Library free books days on July 21st from 3-6pm, July 23rd 3-6pm and July 25th 10am-4pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
19. **Motion** to approve field use request by Matthew Oehlmann Memorial Softball League for fields 1 and 3 on Sundays, July 19, 2020 through September 27, 2020 9am to 3:30pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
20. **Motion** to approve municipal hall use request by US Census Bureau for orientation of Census Enumerators on Thursday, July 30, 2020 from 8:30am to 5pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **Motion** to determine the costs of replacing verse coating the garage roof of the municipal building along with the life expectancy of coating by the Township engineer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** re-advertise for the Deputy Emergency Management Coordinator volunteer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **Motion** to approve Akenac Park use request by D. Lee and the Dingmans Ferry Theatre under the Delaware Township Recreation Committee for performance rehearsals 5pm to 9pm, Monday through Sunday effective immediately and then 5pm to 11pm for two weeks until August 23, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
24. **Motion** to hold and advertise a joint public hearing with the Delaware Township Board of Supervisors and the Delaware Township Planning Commission on Wednesday, July 22, 2020 at 7:15 p.m. regarding the Black Bear subdivision was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

- The Federal Real ID enforcement deadline is postponed to October 1, 2021.
- Income Tax new filing deadline is July 15th.
- License to Carry Firearm Permits extended to 7/31
- Participating in the census is required by law. The Census only takes a few minutes and can be completed by clicking <https://2020census.gov/> or simply calling 844-330-2020
- Pike County's Small Business Forgivable Loan Program is available. Go to PikeForward.com for more information.

PUBLIC COMMENT

Public comment consisted of but was not limited to by S. Tarquini regarding the status of the Recreation Committee vacancy and W. Witkowski requested clarification on the joint meeting advertisement.

Motion to adjourn the meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Administrator