

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Virtual Meeting via Zoom
May 27, 2020 at 6:00 p.m.
MINUTES

WORKSHIP – 6:00 p.m. CANCELLED

The Delaware Township Supervisors held their regular monthly meeting via Zoom on May 27, 2020, at 6:00 pm and the public was invited to attend either by internet or phone. The meeting was held in this manner due to the current State and Federal regulations in place from the COVID-19 pandemic

VIRTUAL MEETING

Call to Order was at 6:00 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Vincent Flatt, Krista Predmore, and Thomas Farley, Solicitor.

1. **Motion** to recess the regular meeting and go into executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion** to open executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

****EXECUTIVE SESSION regarding public safety issues****

3. **Motion** to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion** to accept the Minutes from the Board of Supervisors meeting dated April 22, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Retroactive Motion to pay General Fund bills dated May 13, 2020 in the amount of \$55,031.69** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
7. **Retroactive Motion to pay Recreation Fund bills dated May 13, 2020 in the amount of \$4,844.49** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

8. **Motion to pay General Fund bills dated May 27, 2020 in the amount of \$44,494.41** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion to pay Recreation Fund bills dated May 27, 2020 in the amount of \$4,628.95** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion to accept the 2020 First Quarter Financial Report & Projected 2020 Financial – Covid-19 impact on year's budget as written** was made by Mr. Henderson with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion to accept the Pike County Road Task Force report provided by V. Flatt** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

12. **Motion** to pay H&P Construction, Inc. the final payment for the municipal building roof replacement project in the amount of \$5,363.57 as recommended by the Township Engineer and Solicitor was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to adopt resolution no. 2020-10 for grant application with DCED MTF regarding road improvements on Log & Twig Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to adopt resolution no. 2020-11 for grant application with PEMA regarding COVID-19 expenses was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
15. **Motion** to provide Lori McCrory with a \$25 cell phone stipend for the month of April was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. **Motion** to approve ABS Solutions proposal for Microsoft 365 renewal in the amount of \$1,560.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to approve ServePro proposal for disinfection of the township municipal hall on June 3, 2020 following election day at a cost of \$3,915.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

18. Retroactive Motion to approve Ray's Automotive estimate for repairs on Truck 6 in the amount of \$22,248.88 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

19. Motion to close the township office and have staff work remotely on June 2 and June 3, 2020 for election day and disinfection of building was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

20. Motion to approve tax abatement for township real estate taxes for Joseph Golubieski of 196 Marcel Drive based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

21. Motion to approve the sale of the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: Lu. Kwo Yuan
SALE NUMBER: 18-051
CONTROL NUMBER: 02-0-031692
DESCRIPTION: LOT 10ABCd BLK W-403 SEC 4, WILD ACRES
MAP NUMBER: 169.03-02-68

BIDDER: Christine Lynn Babcock, 175 Wild Acres Drive, Dingman's Ferry PA
AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

22. Motion to bid out road improvements on Spencer Road as per PennDOT specifications was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

23. Motion to bid out road improvements on Weber Road as per PennDOT specifications was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

24. Motion to bid out road improvements on Ball Park Road as per PennDOT specifications was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

25. Motion to table the Pennsylvania Park & Recreation Society COVID-19 reopening guide was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- a. **Motion** to allow work to restart at the Township Historical Society and Akenac Theatre; the public is not permitted was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

- b. **Motion** to rent four (4) port-a-johns for Akenac Park was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries
- c. **Motion** to re-advertise for lifeguards and other seasonal personnel to be determined was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

26. Motion amend building use request for the municipal hall on June 6th for Delaware Township Democratic Club's craft fair due to COVID-19 to September 12, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

27. Motion to approve municipal hall use request by Old Marcel Lake on July 18, 2020 from 9am to 1pm for a community meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

28. Motion to approve municipal hall use request by A. Miller on November 7, 2020 from 6pm to 10pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

29. Motion to extend allowing DTVAC use of the township repeater for an additional 30 days was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

- Property Tax Relief passed by State
 - Extends discount period through 8/31
 - Waives penalties through 12/31
- Pike County will move to the yellow phase of the Governor's Reopening Plan on 5/29
- The Federal Real ID enforcement deadline is postponed to October 1, 2021.
- Primary Election Day has changed to June 2nd.
- Income Tax new filing deadline is July 15th.
- Driver's Licenses expiring before April 30th, now expire May 31st.
- License to Carry Firearm Permits extended to 7/31
- Participating in the census is required by law. The Census only takes a few minutes and can be completed by clicking <https://2020census.gov/> or simply calling 844-330-2020

PUBLIC COMMENT

Public comment consisted of but was not limited to Ms. Neufeld discussing the importance of participating in the census.

Motion to adjourn the meeting was made at 7:07 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

DELAWARE
PIKE COUNTY



TOWNSHIP
PENNSYLVANIA

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Respectfully Submitted,

Krista Predmore
Administrator