

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Virtual Meeting via Zoom

April 22, 2020 at 7:00 p.m.

MINUTES

WORKSHIP – 6:00 p.m. CANCELLED

The Delaware Township Supervisors held their regular monthly meeting via Zoom on April 22, 2020, at 7:00 pm and the public was invited to attend either by internet or phone. The meeting was held in this manner due to the current State and Federal regulations in place from the COVID-19 pandemic.

VIRTUAL MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Vincent Flatt, Krista Predmore, Thomas Farley, Solicitor and George Beodeker.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated March 11, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion** to accept the Minutes from the Board of Supervisors emergency meeting dated March 13, 2020 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
3. **Motion** to accept the Minutes from the Board of Supervisors emergency meeting dated March 17, 2020 was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
4. **Retroactive Motion to pay General Fund bills dated March 25, 2020 in the amount of \$37,479.92** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
5. **Retroactive Motion to pay Recreation Fund bills dated March 25, 2020 in the amount of \$2,047.89** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
6. **Retroactive Motion to pay General Fund bills dated April 8, 2020 in the amount of \$45,764.43** was made by Ms. Neufeld with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
7. **Retroactive Motion to pay Recreation Fund bills dated April 8, 2020 in the amount of \$1,001.47** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

8. **Motion to pay General Fund bills dated April 22, 2020 in the amount of \$32,365.44** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion to pay Recreation Fund bills dated April 22, 2020 in the amount of \$2,046.95** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Retroactive Motion to distribute first quarter 2020 fire tax to the Delaware Township Volunteer Fire Company in the amount of \$9,641.45** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

11. **Motion** to approve tax abatement for township real estate taxes for Jackie Singer of 127 Pocono Circle Drive West based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to approve tax abatement for township real estate taxes for Elizabeth Devereaux of 175 Emery Road based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to approve the sale of unimproved property located within Delaware Township as listed in the Pike County Repository:

PREVIOUS OWNER: UNIVERSAL DEVELOPMENT CORP

SALE NUMBER: 15-077

CONTROL NUMBER: 02-0-104743

DESCRIPTION: LOT 88 SEC 6 POCONO MTN WATER FOREST

MAP NUMBER: 150.01-02-55

BIDDER: MARTIN HANLEY 102 GRIFF CT, DINGMANS FERRY PA 18328

AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

14. **Motion** to approve estimate from Johnson Controls in the amount of \$12,563 for replacement of the Township Municipal Building Fire Control System (insurance claim) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 15. Motion** to accept the 2019 financial audit of Delaware Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to advertise the 2019 concise financial statement for Delaware Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 17. Motion** to adopt Resolution 2020-09 regarding property tax relief due to COVID-19 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18. Motion** to approve the purchase of fork attachment for the skid steer from Medico Industries in the amount of \$850.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 19. AMENDED Motion** to extend the closure of township parks and facilities to the general public due to COVID-19 through end of May or earlier as determined by the Board of Supervisors was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 20. ADDED Motion** to approve the following lot improvement based on the Planning Commission's recommendation dated April 21, 2020:
- a. Bickston – 2-203-26A Marcel Lake Estates
- was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 21. ADDED Motion** to approve the following lot improvement based on the Planning Commission's recommendation dated April 21, 2020:
- a. Cherry - 13-95-5C Birchwood Lakes
- was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 22. ADDED Motion** to approve the following lot improvement based on the Planning Commission's recommendation dated April 21, 2020:
- a. Dianora 4-403-6A Wild Acres
- was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 23. ADDED Motion** to approve use of the township repeater channel for DTVAC use in daily operations and logistics for an initial temporary period of 30 days with submission of a written communications plan and application for a new FCC license.

ANNOUNCEMENTS:

- Governor's Stay at Home Order extended until May 8th
- Property Tax Relief passed by State
 - Extends discount period through 8/31
 - Waives penalties through 12/31
- Register to Vote by May 18th.
- Sign up to Vote by Mail by May 26th.
- Primary Election Day has changed to June 2nd.
- Income Tax new filing deadline is July 15th.
- Driver's Licenses expiring before April 30th, now expire May 31st.
- The Federal Real ID enforcement deadline is postponed to October 1, 2021.
- Participating in the census is required by law. The Census only takes a few minutes and can be completed by clicking <https://2020census.gov/> or simply calling 844-330-2020

PUBLIC COMMENT

Public comment consisted of but was not limited to Mr. Beodeker commending the township administrator and road master for the way in which the township has been running during these difficult times.

Motion to adjourn the meeting was made at 7:31 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Administrator