



DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
December 11, 2019
MINUTES

WORKSHOP-6:01 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed during the workshop:

1. Cyber Security Insurance quotes (*motion added*)
2. Boucher & James proposal on maintenance building repairs (*motion added*)
3. Donation to Bushkill EMS (*motion added*)
4. Snow Closure of Township Offices (*motion added*)

Motion to adjourn the workshop was made at 6:52 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:01 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor and Krista Predmore.

Public Comment on Agenda- Mr. Beodeker announced the DTVFC Annual meeting will be held on January 7th and the swearing in of officers will take place requiring a member of the Board of Supervisors to be present.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated November 20, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$98,071.63** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- Motion to pay Recreation Fund bills in the amount of \$6,598.29** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

PRESENTATION:

Delaware Plaza Amended Plan presented by Joe Hudak of Kiley & Associates.

OLD BUSINESS:

None.

NEW BUSINESS:

- Motion** to accept the Fiscal Year 2020 budget was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to adopt Resolution 2019-05 levy of taxes for tax year 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to execute the Kirk Summa & Co LLP management letter for the 2019 independent audit was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to set Delaware Township Bulk Days as set forth in the attached scheduled for 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to adopt PSATS disclosure statement for 2019 as required by Chapter & -A of Act 44 of 2009 and as recommended and represented by Diane L. Calhoun, Trust Manager of Trustees Insurance and Retirement Services was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to approve repairs to the plow mount for the 2009 F550 in the amount of \$1220.42 by Powell's Sales and Service, Inc. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to approve Township Employee Christmas Party at Chris & Gina's Café on Thursday, December 19, 2019 from 2:00 p.m. to 4:00 p.m. at a cost of \$31.95 per person plus gratuity was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:



PREVIOUS OWNER: BEAR RIVER RUN, INC
SALE NUMBER: 16-014
CONTROL NUMBER: 02-0- 027106
DESCRIPTION: LOT 7ABC BLK B-95 SEC 13- BIRCHWOOD LAKES
MAP NUMBER: 162.02-14-27
BIDDER: DINAH M CHERRY, 739 MILFORD ROAD,
DINGMANS FERRY PA 18328
AMOUNT OF BID: \$ 1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

12. Motion to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: NOERLEM, ALLAN
SALE NUMBER: 14-078
CONTROL NUMBER: 02-0-030545
DESCRIPTION: LOT 46ABC BLK B-95 SEC 13- BIRCHWOOD LAKES
MAP NUMBER: 162.02-14-88
BIDDER: BIRCHWOOD LAKES COMMUNITY ASSOCIATION,
INC, 212 ASPEN ROAD, DINGMANS FERRY, PA
18328
AMOUNT OF BID \$ 25.00- WANTS TO ADD IT TO THEIR COMMON
AREA

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

13. Motion to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER: LOCKE, JOSEPHINE C
SALE NUMBER: 15-048
CONTROL NUMBER: 02-0- 029690
DESCRIPTION: LOT 11ABC BLK B-28 SEC 5- BIRCHWOOD LAKES
MAP NUMBER: 162.02-03-01
BIDDER: MID-ATLANTIC INTERSTATE TRANSMISSION, LLC,
FIRST ENERGY REAL ESTATE, 76 S MAIN STREET,
AKRON OHIO 44308
AMOUNT OF BID \$ 12000.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- a. **Motion** to approve the following unimproved property located within Delaware Township be sold from the Pike County Repository:

PREVIOUS OWNER:	LOPEZ, JAY C
SALE NUMBER:	12-057
CONTROL NUMBER:	02-0-100786
DESCRIPTION:	LOT 5 BLK M-506 SEC 5- MARCEL LAKE EST
MAP NUMBER:	148.04-01-01.004
BIDDER:	Jason Cruts, 315 Marcel Drive, Dingmans Ferry PA 18328
AMOUNT OF BID:	\$ 1,300.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 14. Motion** to approve the following Recreation Committee events for 2020:

Easter 4/4/20 (rain date 4/5/20)
Music/Movie night in the park 6/20/20, 7/18/20, 8/15/20
Harvest Fest 9/26/20
Trunk or Treat 10/24/20 (rain date 10/25/20)
Christmas 12/12/20 (rain date 12/13/20)

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 15. Motion** to approve municipal building use request by PMLE on Saturday, January 25, April 18, June 20, and September 19, 2020 from 10am to 12pm for association meetings was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 16. Motion** to approve municipal building use request on Tuesdays, Wednesdays and Fridays, January through May and September through December from 10:30am to 12:30pm by Gambetta Ballet for classes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 17. Motion** to approve Akenac Park recreation hall use request on Monday, Wednesday and Fridays, May through September from 10:30am to 12:30pm by Gambetta Ballet for classes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 18. Motion** to approve municipal building use request on Monday's, January through December of 2020 from 9:30am to 3:30pm by Milford Valley Quilters Guild for charity projects (if there is a



holiday on a Monday, the meeting will change to Thursday of that week) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

19. **Motion** to approve municipal building use request on the 2nd Thursday of each month at 7:30pm for the calendar year 2020 beginning on Thursday, January 9th by the Delaware Township Democratic Club was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
20. **Motion** to approve Akenac Park use request on June 6, 2020 by GAIT for a 25th Anniversary Event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **Motion** to approve cyber security insurance coverage by Apogee Insurance Group in the annual amount of \$1,305.30 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** to have the Township Engineer, Boucher & James, Inc. provide a proposal on the necessary repairs & upgrades to the maintenance building at Akenac Park was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **Motion** to donate \$10,000 to Bushkill Emergency Services was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
24. **Motion** to approve snow closures of the township offices to be an administrative decision between the Township Road Master and Administrator was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
25. **Motion** to send the amended Delaware Plaza plan for review by the Delaware Township Planning Commission and upon recommendation will be heard by the Board of Supervisors on January 6, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Smart Recovery Group – Wednesday’s 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

Delaware Township’s annual Christmas event - Akenac Park on Saturday, December 14, 2019 from 4pm to 8pm.

Letter to the National Park Service re draft VUM



Mary Stuart Road and Johnny Bee Road have been reopened.

PUBLIC COMMENT

Public comments consisted of but was not limited to the following: Mr. Williams announced he was with Boy Scout Troup 174 and attended the meeting to obtain his communications badge; Mr. Henderson complimented the Township Public Works Department for their outstanding work during last week's storm; Mr. Witkowski of the Pike County Dispatch had follow up questions on the 2020 budget, the status of DTVAC, the donation to Bushkill EMS and the status of ALS service to Pike County in regards to the group of 7 municipalities that have been working on the issue.

Motion to adjourn the meeting was made at 7:49 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer