

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
November 14, 2018
MINUTES

WORKSHOP – 6:01 p.m.

Motion to suspend workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed during the workshop:

- Pike County Flood Risk Review Meeting
- Medical, Dental, Life & Disability Insurance Renewal
- Wilson Hill Road Winter Maintenance Agreement w/ PennDOT
- Estimate for Truck 3 repairs v. Purchase of new vehicle
- Recreation Board members and purchase request
- PennDOT MTF Grant Resolution
- Thank you letters to Volunteers
- Emergency Management Request for Purchases - \$1500 (*added motion*)
- Pike County Solid Waste Advisory Committee

Motion to adjourn the workshop was made at 6:51pm by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Rick Koehler, John Henderson, Jane Neufeld, Robert Bernathy, Alternate Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda – None.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated October 24, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

2. **Motion** to accept the Minutes from the Board of Supervisors budget workshop dated November 7, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$259,714.67** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$1,455.65** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to issue 2018 emergency management coordinator stipend in the amount of \$1,000 to George Beodeker** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **As per the Township engineer's recommendation, Motion to pay Dutchman Contracting, LLC \$28,395.00 for the final payment in the construction of the salt shed project** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

7. **Motion** to hire Christopher Kimble as full-time public works employee at a rate of \$17.25 per hour with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to approve the following lot improvement as recommended by the Planning Commission:
 - a. Buterbaugh – Birchwood Lakes 10-75-11Cwas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to renew Aetna Dental insurance for full-time township employees at 7.40% decrease effective December 1, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to renew Aetna Life and Disability insurance for full-time township employees at no increase from 2018 effective December 1, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 11. Motion** to renew Highmark Blue Cross Blue Shield medical insurance for full-time township employees at a 0% increase from 2018 effective January 1, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 12. Motion** to renew voluntary NVA Vision Insurance with PA Township Health Insurance Cooperative Trust in the amount of \$628.68 effective January 1, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 13. Motion** to approve an abatement of taxes for the 2018 interim tax for property owner's Richard and Ruth Flint of 124 East Lake Drive in the amount of \$3.12 for township; \$0.54 fire; and \$0.54 recreation was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 14. Motion** to accept the resignation of Jason Ganly from the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 15. Motion** to accept the resignation of Melissa Llewellyn from the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to appoint Rick Koehler as a temporary member of the Delaware Township Recreation Board was made by Mr. Henderson with a second by Ms. Neufeld. Voting: Aye: Neufeld and Henderson. Nay: None. Abstain: Koehler. **Motion** carries.
- 17. Motion** to adopt Resolution 2018-12 requesting a multimodal transportation grant from the Pennsylvania Department of Transportation for improvements on Doolan Road and Park Road, Delaware Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 18. Motion** to postpone the Amendment to Ordinance 901 and Ordinance 110 to include Non-Tower Wireless Facilities public hearing 30 days was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 19. Motion** to approve municipal building use request by Delaware Township Volunteer Ambulance Corp. and Delaware Township Volunteer Fire Company on Sunday, December 9, 2018 from 7:00 am to 2:30pm for an annual Hazardous Materials Awareness Class was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- 20. Motion** to approve municipal building use request by Milford Valley Quilters Guild on Saturday, May 11, 2019 from 8:30am to 4:00pm for a quilting class was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 21. Motion** to execute the contractor's release for Dutchman Contracting LLC in regard to the salt shed project completion was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 22. Motion** to approve purchases by the Delaware Township Recreation Committee for the Christmas event in an amount not to exceed \$400 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 23. Motion** to approve emergency management purchases in the amount of \$2300 as requested by Mr. Beodeker in an email dated October 25, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 24. Motion** to adopt Resolution 2018-13 authorizing the Municipal Winter Traffic Services Agreement between Delaware Township and PennDOT for Wilson Hill Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Delaware Township Volunteer Fire Company 15th Annual "Holiday Fire Safety Run" Saturday, December 1st from 11am to 3pm.

Christmas at Akenac Park - Saturday, December 8, 2018 4-8pm.

Smart Recovery Group – Wednesday's 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

Holy Trinity Food Pantry is still seeking donation of turkeys, cranberry sauce, pie filling, pie crust, corn, green beans, turkey gravy, canned soup and bread/muffin mix. Items can be dropped off between 9am -12pm or call (570) 828-7411.

PUBLIC COMMENT

Public comment consisted of but was not limited to the following: Mr. Hough questioned the delay in the public hearing for the non-tower wireless facilities ordinance amendments and also commented on the struggling of the recreation committee; Mr. Cairns thanked the township again for their support in providing structures at Akenac Park for Fire Company training which turned out to be a great opportunity especially for their new volunteers; Mr. Witkowski of the Pike County Dispatch wanted to know how many volunteer letters would be mailed out and he asked for the status of the township's salt supply going into Thursday's predicted storm.



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Motion to adjourn the meeting was made by Mr. Keohler with a second by Ms. Neufeld. Voting:
Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer