

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting**  
**September 12, 2018**  
**MINUTES**

**WORKSHOP** – 6:00 p.m.

The Board of Supervisors provided an update to the public on options presented on the Wilson Hill Road project and possible closure from Rep. Rosemary Brown's Office and PennDot. The Supervisors also discussed a letter from Emergency Management Coordinator George Beodeker and Fire Chief Chris Kimble on the matter.

**Motion** to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to open executive session regarding Multi-Municipality EMS information was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Geese at Akenac Park
- Cabin at Akenac Park
- Dingmans Shooting Range Request
- Estimate for Spreader (*motion added*)
- Estimate for new truck bed (*motion added*)
- Estimate for generator at township fueling station (*motion added*)
- Estimate for generator at repeater station (*tabled*)
- Salt payment from General Fund instead of Liquid Fuels (*motion added*)
- Monroe LSA letter of support for Meadow Ridge Acres Property Owners Association (*motion added*)
- Traffic Safety Warehouse quote for 8 sets of speed bumps (*motion added*)
- Recreation Facebook page (*motion added*)

An update was provided on the Multi-Municipality EMS meetings and the information shared during the executive session was not really an executive session but an informational session.

**Motion** to adjourn the workshop was made at 6:57p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

## **REGULAR MEETING**

**Call to Order** was made at 7:00 p.m.

### **Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, John Henderson, Rick Koehler, Christian Weed, Township Solicitor, and Krista Predmore. **Absent:** none.

**Public Comment on Agenda-** none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated August 22, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$33,604.67** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$9,299.07** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

## **OLD BUSINESS:**

None.

## **NEW BUSINESS:**

4. **Motion** to approve Lori McCrory to attend The Course in Community Planning in Honesdale September 18 and September 25, 2018 from 6-9pm at a cost of \$40 plus mileage reimbursement was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion** to approve Vincent Flatt attend Powell's Sales and Service Annual Customer Appreciation and Municipal Show on Thursday, September 13, 2018, 8:00 a.m. to 3:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion** to renew Robin's Jones Pennsylvania Notary Certification in the amount of \$270.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Retroactive Motion** to approve participating in Delaware Valley High School and the United Way of Pike County's United Day of Caring on Saturday, September 8, 2018 from 9:00 a.m. to 2:00 p.m. at the Delaware Township Municipal Building was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

8. **Retroactive Motion** to approve the purchase of paint, stain, and supplies for the United Day of Caring at a cost of \$1,000 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
  - a. **Motion** to send a Thank You letter to Good Time Pizza for their donation of six (6) pizzas for the Day of Caring event was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
9. **Motion** to approve the purchase of tires for trucks 1, 2 and 6 in the amount of \$2,958.24 from Schields Tire Service, Inc. (COSTARS) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
10. **Motion** to approve the purchase of cutting edges and carbides from John Bonham Equipment and Sales in the amount of \$3,240.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve the Recreation Committee to purchase pumpkins, hay bales, and corn stalks for Harvest Festival in the amount of \$943.70 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. As per the recommendation of the Recreation Committee, **Motion** to remove Nancy Faust as a member of the recreation committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **Motion** to advertise and accept letters of interest for a vacancy on the recreation committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **Motion** to approve Akenac use request by Boy Scout Troop 71 on Friday, October 5 to Sunday, October 7, 2018 for a camp out with use of the recreation hall was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
15. **Motion** to approve Quarry use request by PEEC for Saturday, October 20, 2018 and Saturday, October 27, 2018 from 9am to 12pm for geology students contingent upon no construction activity occurring at the site was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
16. **ADDED Motion** to forward the letter provided by George Beodeker and Chris Kimble on Wilson Hill Road to Representative Rosemary Brown, George Roberts of PennDot, Ken Thiel of PennDot, Pike County Commissioners, NPS, Mike Mrozinski of Pike County Planning, and Pike County

Emergency Management including the Township's request to meet with PennDot directly was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**17. ADDED Motion** to approve the purchase of spreader for truck 1 from Powell's Sales and Service, Inc. in the amount of \$4,934.00 from unallocated funds was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**18. ADDED Motion** to approve the purchase of dump body for truck 6 from Powell's Sales and Service, Inc. in the amount of \$8,475.00 from unallocated funds was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**19. Motion** to recess the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**20. Motion** to open the public hearing on the amendment to Ordinance 2012-14 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**\*\*Public Hearing @ 7:15 p.m. regarding amendment to section 1 of Ordinance 2012-14  
Creating a Recreation and Parks Board for Delaware Township\*\***

*No public comment provided during hearing.*

**21. Motion** to adjourn the public hearing was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**22. Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**23. Motion** to adopt amended Ordinance 2012-14 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**24. ADDED Motion** to approve the purchase and installation of a generator for 145 Wilson Hill Road – Township Fueling Station from Rinker Generator and Combined Energy in the amount of \$7,045.00 from unallocated funds was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**25. ADDED Motion** to purchase any remaining 2018 salt from the General Fund instead of Liquid Fuels as budgeted for the 2018 FY was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- 26. ADDED Motion** to provide a letter of support for Meadow Ridge Acres Property Owners Association for the Monroe LSA grant application for road work was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 27. ADDED Motion** to purchase 8 sets of speed bumps from Traffic Safety Warehouse in the amount of \$1200 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 28. ADDED Motion** to approve the Recreation Committee create their own Facebook page contingent on sharing content with the Township Administration prior to posting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 29. ADDED Motion** to appoint Rick Koehler as a delegate to Multi-Municipality EMS Meeting was made by Mr. Henderson with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**ANNOUNCEMENTS:**

Anyone running for election or doing sign campaign work - please register with the Township before putting out signs. Must have contact information on file. Candidate campaign signs must come down within 30 days after the election.

*2018 Senior Citizens Expo* – Friday, September 14<sup>th</sup> 9am to 1pm at Dingman Township Fire Hall, 680 Log Tavern Road.

Board of Supervisors FY 2019 *Budget Workshops* scheduled for Wednesday, September 19, 2018, Wednesday, October 17, 2018 and Wednesday, October 31, 2018 at 6:00 p.m.

*Delaware Township Harvest Festival* – Saturday, September 22, 2018; 11am-3pm at Akenac Park. Pike County September Recovery Month – The Pike County Sheriff's Mobile take back unit will be available at the Township Harvest Fest.

*Pocono Buddy Walk and Family Fun Day* – Sunday, September 23, 2018; 12pm-3pm at Akenac Park. Educate, Advocate & Celebrate. \$15/adult; \$10/child.

**\*\*A MESSAGE FROM EMERGENCY MANAGEMENT\*\*** It is too early still to determine where and if there will be an impact to our area by Hurricane Florence. Residents should review their personal preparedness and readiness now including emergency supplies and energy backups. Be reminded that if there is an impact to our area the primary communications and power are likely to be lost for a period of time.

**\*\*PENNDOT ROAD UPDATE\*\*** Due to the weather, paving at the intersection of SR 2001 and SR 739 will be delayed until September 24<sup>th</sup>.

**PUBLIC COMMENT**

Public comment consisted of, but was not limited to, Ms. Neufeld providing an update on the overlay paving that will be conducted on SR 2001, Ms. Hagan, Mr. Flatt, and Mr. Hough discussing the political sign rules and enforcement, Mr. Beodeker implored other residents to write letters to PennDot regarding Wilson Hill Road, Mr. Schultz thanks the township for their support of the Fire Company Open House, Mr. Witkowski sought clarification on some agenda items and lastly, Mr. Hough asked if the township received any letters of interest for the Planning Commission.

**Motion** to adjourn the meeting was made at 7:32 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer