

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
August 22, 2018
MINUTES

WORKSHOP – 6:01 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following were discussed during the workshop:

- Advertise for CDL Snow Plow drivers
- Twp invite to meet w/ new NPS Superintendent
- Crowell Amendment to Development Agreement
- Pike County Annual Convention of Township Officials
- Road Update
- DEP Dam Inspection Report – Wilson Hill Road
- Cabin Demo Bids
- Response to PC Vacancy
- Update on historical floor projects
- Recreation committee update
- Pension Account transfer and closure
- Dates November & December for Twp Meetings

Motion to adjourn the workshop was made at 6:57p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated August 8, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$95,690.48** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$4,447.46** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

4. **Motion** to advertise for a Board of Supervisors Budget Workshop on Wednesday, September 19, 2018, Wednesday, October 17, 2018 and Wednesday, October 31, 2018 at 6:00 p.m. and change the December Township Meetings from 12/12 and 12/26 to 12/5 and 12/19 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

NEW BUSINESS:

5. **Motion** to execute the amendment no. 1 to the development agreement between Delaware Township and Crowell's was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion** to approve attendance at the Annual Convention of Township Officials of Pike County on Friday, October 5, 2018 at the Best Western Inn at Hunt's Landing from 9am to 2pm at a cost of \$200 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to approve Pike County Generator, Inc. estimate no. E1649 dated 8/8/18 in the amount of \$685.00 for the installation of new 2nd stage manifold was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to reimburse 2018 township taxes in the amount of \$297.98 to Martha and James Marsch for property located at 119 Emery Road as the house burned down in February 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
9. **Motion** to approve quote #Q1253147 and purchase 1500 Akenac Park stickers from Barcodes, Inc. in the amount of \$1260.45 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

10. **Motion** to approve Akenac Park use request by S. Sieber on Friday, August 24, 2018 from 2pm to 6pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve township municipal hall use request by D. McAuliffe on Sunday, September 30, 2018 from 9:00am to 4:00pm for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to extend the 90-day probation period for public works employee, Shane Williams an additional 90 days was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **Motion** to extend the 90-day probation period for public works employee, John Olivieri an additional 90 days was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **Motion** to advertise for a full-time public works employee with a CDL was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
15. **Amended Motion** to advertise for part-time snow plow drivers with a CDL was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
16. **Motion** to transfer \$71,448.93 from the Pension Account to the General Fund Account and then close the Pension Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
17. **Motion** to recess the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **Motion** to open the public hearing on amendments to Ordinance 901 Definitions and Ordinance 110 Zoning to include Medical Marijuana was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
19. **Motion** to close the public hearing was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
20. **Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- 21. Motion** to adopt the amendment to Ordinance 901 Definitions to include medical marijuana was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 22. Motion** to adopt the amendment to Ordinance 110 Zoning to include specific standards for medical marijuana was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 23. Motion** to re-advertise the demolition of 4 cabins with PennBid through the Township Engineer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

PennDot Road Update provided by Mr. Henderson.

Delaware Township Zoning Hearing Board – Thursday, August 30, 2018 at 7:15 p.m. regarding an application for a variance for a single family detached dwelling in Marcel Lake Estates.

2018 Senior Citizens Expo – Friday, September 14th 9am to 1pm at Dingman Township Fire Hall, 680 Log Tavern Road.

Delaware Township Harvest Festival – Saturday, September 22, 2018; 11am-3pm at Akenac Park.

Pocono Buddy Walk and Family Fun Day – Sunday, September 23, 2018; 12pm-3pm at Akenac Park. Educate, Advocate & Celebrate. \$15/adult; \$10/child.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Witkowski sought clarification on Wilson Hill Road Dam as well as an update on the shopping plaza.

Motion to adjourn the meeting was made at 7:30 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer