

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
August 8, 2018
MINUTES

WORKSHOP – 6:01 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open executive session regarding personnel and EMS was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following were discussed during the workshop:

- Safe Haven Colorfest event
- Amended Resolution on Fee Schedule
- Monroe LSA Grant re Doolan Road – Resolution
- List 5 toilets with municibid
- Rec Committee Ordinance and Memo
- Redesign of Akenac Park rec hall kitchen to remove superfluous equipment
- Line Striping proposal
- Budget meeting
- Employee Evaluations
- Unknown Costs re Akenac
- Paying off unfunded pension liability
- Chestnut Ridge Road
- Comprehensive Plan

Motion to adjourn the workshop was made at 6:57p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:04 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated July 25, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Mid-Year Fire Report** by Fire Chief Chris Kimble.
3. **Mid-Year Ambulance Report** by Mary Lou Corbett and Kyle Wright.
4. **Motion to pay General Fund bills in the amount of \$43,778.73** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to pay Recreation Fund bills in the amount of \$3,679.39** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

6. **Motion** to award the Akenac Park Recreation Building pier repair project to Mar-Allen Concrete Products, Inc.'s in the amount of the base bid of \$77,740.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to award the salt shed project to Dutchman Contracting, LCC in the amount of the base bid of \$218,585.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to approve the sale of the following Pike County Repository Lot for unimproved property located within Delaware Township:

PREVIOUS OWNER: SHAHZAD,NAVEED

SALE NUMBER: 13-075

CONTROL NUMBER: 02-0-030594

DESCRIPTION: LOT 7ABC BLK B-33 SEC 5, BIRCHWOOD LAKES

MAP NUMBER: 149.04-04-64

BIDDER: AMY OLESZEK-ROBINSON & RONALD ROBINSON,124
MAPLE ST., DINGMANS FERRY PA 18328
AMOUNT OF BID: \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.
Motion carries.

9. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their August 7, 2018 meeting:

a. Culver – ME 5-505-23A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.
Motion carries.

10. **Motion** to approve the following lot improvement based on the Planning Commission's recommendation at their August 7, 2018 meeting:

a. Culleney – ME 2-205-86B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.
Motion carries.

11. **Motion** to approve the repair of truck 2 by Gibbons Ford in the amount of \$1,740.82 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

12. **Retroactive Motion** to approve township municipal hall use request by PMLE 5,6,7 on Saturday, August 4, 2018 from 10am to 11am for an emergency meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

13. **Motion** to approve Delaware Township Recreation Committee meetings to be held the second Tuesday of each month at 6:00 p.m. at 100 Mary Lous Way, Dingmans Ferry, Pa 18328 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

14. **Motion** to approve Akenac Park use request by M. Washington for Saturday, August 25, 2018 from 2pm to 7pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

15. **Motion** to approve Akenac Park use request by Safe Haven of Pike County, Inc. on Saturday, September 15, 2018 from 7am to 1pm for their 4th annual Colorfest was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- 16. Motion** to approve Township Harvest Festival be held Saturday, September 22, 2018 from 11:00am to 3:00pm at Akenac Park (no rain date) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- a. **Motion** to approve Delaware Township Volunteer Fire Police to provide traffic control at the Harvest Festival on Saturday, September 22, 2018 from 11:00a. to 3:00pm at Akenac Park was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 17. Motion** to approve Township Trunk or Treat be held Saturday, October 27, 2018 from 3:00pm to 5:00pm with a rain date of Sunday, October 28, 2018 from 3:00pm to 5:00pm at Akenac Park.
- a. **Motion** to approve Delaware Township Volunteer Fire Police to provide traffic control at the Trunk or Treat on Saturday, October 27, 2018 from 3pm to 5pm at Akenac Park (including rain date) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 18. Motion** to approve field 4 usage request by Dingman Delaware Little League on Tuesdays and Thursdays from 5pm to 8pm beginning August 8 and ending October 27 for a junior/senior fall ball team was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 19. Motion** to approve field 4 usage request by Dingman Delaware Little League on Saturdays from 10am to 6pm beginning September 3rd and ending November 3rd for a junior/senior fall ball team was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 20. Motion** to approve Township Holiday event be held Saturday, December 8, 2018 with times to be determined at Akenac Park was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- a. **Motion** to approve Delaware Township Volunteer Fire Police to provide traffic control at the Holiday event on Saturday, December 8, 2018 at Akenac Park with times to be determined was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

21. **Motion** to adopt Resolution 2018-10 requesting Local Share Account funds from Commonwealth Financing Authority for improvements on Doolan Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
22. **Motion** to adopt Resolution 2018-11 amending Township fee schedule was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
23. **Motion** to place five (5) tankless toilets on municibid was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
24. **Motion** to amend Ordinance 2012-14 to read “Recreation Events” not as it presently reads with the amended ordinance to be published in a newspaper of general circulation with a public hearing taking place on Wednesday, September 12, 2018 at 7:15 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
25. **Motion** to approve quote #98731 from DBI Services in the amount of \$12,222.86 for line striping with work to be overseen and as determined by the Township Roadmaster was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
26. **Motion** to pay an additional \$20,000 to Trustees Pension Trust to be applied to the Township unfunded liability in the pension plan was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
27. **Motion** for the Board of Supervisors to meet with the Township Volunteer Fire Company as an informational meeting at a mutually agreed to time and date; and further, for the Board of Supervisors to schedule an informational meeting with the Township Volunteer Ambulance Corps. conditioned upon receipt of previously requested information as well as additional requested information (specifically financial information) at a time to be determined and mutually agreed by the parties after receipt to discuss the EMS needs of the township was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

3rd Annual Lyme Disease Event at Blue Ridge Tree Services on Rt 739 – Saturday, August 11, 2018 from 12pm to 4pm.

Dingmans Ferry – Delaware Township Historical Society – Mysteries of the Delaware Cemetery – A Grave Situation! Thursday, August 16, 7pm at 116 Wilson Hill Road.

Delaware Township Volunteer Fire Company Open House – Saturday, August 18, 2018; 2pm-5pm at 131 Wilson Hill Road. Demonstrations, Education & Fun!

The Art of Kindness Gala & Auction by Safe Haven of Pike County – Saturday, August 18, 2018 6-9pm at the Best Western – tickets are \$100 and include a buffet dinner, open bar and auction.

Pocono Buddy Walk and Family Fun Day – Sunday, September 23, 2018; 12pm-3pm at Akenac Park. Educate, Advocate & Celebrate. \$15/adult; \$10/child.

Delaware Township Volunteer Ambulance Corps will be hosting a Pig Roast on September 2, 2018 from 2pm to 7pm at a cost of \$15.00 per person.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Hough questioned the location of the Recreation Committee meetings and the availability of the public to attend at the proposed location.

Motion to adjourn the meeting was made at 7:54 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer