

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting**  
**June 27, 2018**  
**MINUTES**

**WORKSHOP** – 6:00 p.m.

The following items were discussed during the workshop:

- Akenac Park costs
  - Redesign of Akenac Park rec hall kitchen to remove “unusable” equipment (*tabled*)
  - Cabins
  - Fire Company Drills
- Recreation Committee Ordinance & Letters of Interest
- Holy Trinity waiver of land development fees
- Planning Commission amendments to 107 SALDO
- Planning Commission amendments to Zoning 110 and Definitions 901 to include Medical Marijuana (*tabled*)
- Crowell Development Agreement Amendment (*tabled*)
- Generator Mobile Link Renewal
- Engineer Bid timelines for Salt Shed
- Rec Hall Pier Bid Specs and project timeline
- Environmental protections additions to Township Ordinances
- Bridge Repair permitting
- Myck Road engineering
- *ADDED*: Garbage complaint along Park Road

**Motion** to adjourn the workshop was made at 6:55 p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 7:02 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

**Public Comment on Agenda-** none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated June 13, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

2. **Motion to pay General Fund bills in the amount of \$49,160.32** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$10,513.54** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

4. **ADDED Motion** to open the library/historical society bids received was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
  - a. Carpentry Unlimited:
    - i. Base Bid Lump Sum Price: \$15, 074.00
    - ii. Joist Replacement (per joist): \$100.00
    - iii. Girder replacement (2 total): \$2,000.00
  - b. Lifetime Construction:
    - i. Base Bid Lump Sum Price: \$15,907.56
    - ii. Joist and Girder Replacement: \$10,216.00
5. **Motion** to approve repair of township emergency management water line in the amount of \$2,910.97 which includes supplies and township labor costs was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion** to accept the resignation of Leonard Glamann from the Delaware Township Planning Commission effective immediately was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to advertise for a vacancy on the Delaware Township Planning Commission was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to advertise for a public hearing on Ordinance 107 SALDO amendments on Wednesday, July 11, 2018 at 7:15 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

9. **Motion** to table advertising for a public hearing on Medical Marijuana Amendments to Ordinance 110 Zoning and Ordinance 901 Definitions was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
10. **Motion** to approve Vincent Flatt attend PennDot's 20<sup>th</sup> Annual Wyoming-Susquehanna County Equipment Show on July 26, 2018 at Lazy Brook Park from 9:00 a.m. to 3:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve Township Municipal Hall use request by 4H Drama Club Tuesdays beginning July 3, 2018 through August 7, 2018 from 11:00 a.m. to 12:30 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to approve Akenac Park use request by M. Rose for a family reunion on Saturday, July 14, 2018 from 10:00 a.m. to 4:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **Motion** to approve Akenac Park use request by K. Daniels on Saturday, July 21, 2018 from 12:00 p.m. to 6:00 p.m. for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **Motion** to approve Akenac Park use request by B. Phillips on Saturday, August 11, 2018 from 1:00 p.m. to 5:00 p.m. for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
15. **Motion** to approve Akenac Park use request by E. Triebenech for Saturday, August 25, 2018 from 12:00 p.m. to 5:00 p.m. for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
16. **Motion** to approve Township Municipal Hall use request by Delaware Township Democratic Club on November 17, 2017 from 7:00 a.m. to 6:00 p.m. for a craft fair fundraiser was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
17. **Motion** to appoint Melanie Palma to the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **Motion** to appoint Jason Ganly to the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

19. **Motion** to appoint Melissa Llewellyn to the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
20. **Motion** to appoint Nancy Faust to the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
21. **Motion** to appoint Rebecca Kochovos to the Delaware Township Recreation Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
22. **Motion** to waive land development requirement and refund the escrow fee for the Holy Trinity Food Pantry expansion project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
23. **Motion** to advertise the Akenac Park recreation hall pier repair project through PennBid in accordance with the Township Engineer's timeline was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
24. **Motion** to have six (6) cabins at Akenac Park condemned for Fire Company training at Akenac Park by Township Zoning/Building Code Officer Shawn McGlynn and then removed after training is completed was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
25. **Motion** to recommend the Planning Commission review environmental protections in township ordinances and begin review of the 2006 Comprehensive Plan was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
26. **Motion** to have Township Engineer, Boucher & James, qualify the Library/Historical Society bids for award on Wednesday, July 11, 2018 at 7:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
27. **Motion** to agree to have the Delaware Township Fire Company perform drills on six (6) cabins at Akenac Park conditioned upon a plan by the Fire Company and Township Road Master to secure and remove the cabins immediately following the training was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**ANNOUNCEMENTS:**

The Planning Commission meeting scheduled for Tuesday, July 3<sup>rd</sup> is CANCELLED.

Milford Valley Quilter's Guild – Quilt Bingo – Saturday, July 14<sup>th</sup> 12pm at St. Vincent de Paul Church

**PUBLIC COMMENT**

Public comment consisted of, but was not limited to, Mr. Hough expressing his appreciation for Mr. Glamann's service on the Planning Commission; Mr. Beodeker indicated the green building on Wilson Hill Road needs minor rehabilitation but could easily be dedicated to usage by the recreation board and garden club and it is unfortunate that it has not been in use for a few years; Mr. Witkowski questioned who would take the lead of running the Planning Commission after Mr. Glamann's resignation; Holy Trinity announced their ground breaking ceremony for the food pantry expansion would take place on Sunday, July 1<sup>st</sup> at 12:00 p.m. for anyone wishing to attend and thanked the Supervisors for waiving the land development requirement and fees for their project; and lastly, Mr. Cairns of the Delaware Township Fire Company discussed Fire Company training activity and thanked the Board of Supervisors for their cooperation in providing the training opportunity at Akenac Park with the cabins;

**Motion** to adjourn the meeting was made at 7:38 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer