

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
May 23, 2018
MINUTES

WORKSHOP – 6:00 p.m.

Motion to suspend the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

****EXECUTIVE SESSION****

Motion to close executive session was by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Copier purchase
- Ball Park re-wire
- Salt Shed recommendations
- Akenac Park electrical quotes
- Historical Society Floor info from Boucher & James
- Meeting with DCED and SCRP
- Habitat for Humanity of Pike County – permit fees
- Recreation Committee

Motion to adjourn the workshop was made at 6:57 p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:04 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated May 9, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$36,861.49** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$4,656.25** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

4. **Motion** to hire Victoria Cairns as part-time seasonal gatekeeper at Akenac Park, Memorial Day through Labor Day weekend at a rate of \$8.00 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion** to hire Michael McMenammin as part-time seasonal Public Works at a rate of \$10 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion** to adopt Resolution No. 2018-07 regarding Doodle Hollow Road Closure to Dingmans Falls was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to approve the following Lot Improvement as per the Planning Commission's recommendation at their May 22, 2018 meeting:
 - a. DiPillo – Wild Acres 1-2-6Awas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to waive all permit fees for Habitat Humanity of Pike County's project to be located at 105 View Court, Pocono Mountain Lake Estates was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

9. **Motion** to approve Kocher's Water Pumps & Tanks, Inc. estimate #1706 in the amount of \$3,770.65 for sealing the township municipal well metal casing was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
10. **Motion** to approve field 4 use request by American Legion Baseball Senior Team for games on 6/2, 6/7, 6/11, 6/19, 6/21, 6/25, and 6/30 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve Akenac Park use request by Y. Hernandez on Saturday, July 7, 2018 from 12pm to 8pm for a birthday party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to approve the buyout of the township's Lanier Copier from Topp Copy at the cost of \$2,451.77 with no maintenance agreement was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **Motion** to approve Volton Electric, Inc. proposal # 1345 for the Ball Park Security Cameras wiring installation at a cost of \$1,290.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **Motion** to approve Amp Electric and Innovative Solutions, Inc. estimate # 269 in the amount of \$1,100.00 for electrical work at Akenac Park to resolve safety issues was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
15. **Motion** to advertise the bid specs prepared by Township Engineer, Boucher & James, on the repair of the Historical Society building floor located at Akenac Park was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
16. **Motion** to distribute the Akenac Park Survey by the gatekeepers at Akenac Park and in other available locations was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Memorial Day Events:

- Wreath-laying at Delaware Cemetery at 10am
- Remembrance Ceremony at 11am at American Legion Post 851 on Ball Park Rd
(coffee & donuts at 10:30am pre-ceremony --- hamburgers/hot dogs after ceremony
courtesy of Sons of American Legion and Scout Troop 174)

The Planning Commission will meet on the 2nd Tuesday of each month at 6:30 p.m. to address ordinance amendments.

Reality Tour – Thursday, May 31st at 5:45pm – Milford Bible Church – must sign up and pay for.

Pike Opiate Task Force Meeting – June 5th at 10am at the Pike County Training Center – open to all. Information on various activities under way; including this coming September as “Recovery Month.”

The joint public hearing on Cera Materials Conditional Use has been postponed from Wednesday, May 23rd to Wednesday, June 13th at 7:15 p.m.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Ms. Neufeld discussing the Opioid Task Force and Reality Tour event; Mr. Mazlin was present at the meeting to earn his merit badge for Citizenship in the Community; and Mr. Witkowski made mention of the Storm Water Management Best Practices Tour.

With no further public comment, a **motion** to adjourn the meeting was made at 7:19 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer