



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

April 25, 2018

MINUTES

WORKSHOP – 6:00 p.m.

Motion to suspend the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

****EXECUTIVE SESSION****

Motion to close executive session was by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Backstop repair proposal
- Planning Commission Vacancy
- Municipal Building Water
- Akenac Park Costs
- Cabin Removal
- Akenac Park Clean Up Day
- Long Meadow Chapel Annual Baptism & Picnic
- Dingmans Ferry Lions Club Donation Request
- Copier Contract

Motion to adjourn the workshop was made at 6:53 p.m. by Mr, Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:01 p.m.

Pledge of Allegiance

Roll Call: In attendance: Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated April 11, 2018 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion** to pay General Fund bills in the amount of \$33,384.41 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion** to pay Recreation Fund bills in the amount of \$2,239.21 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

4. **Motion** to approve tax abatement for township real estate taxes for Rea D. Norgaard of 100 Palm Drive based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their April 17, 2018 meeting:
 - a. Walsh – WA 8-806-4Awas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on April 17, 2018:
 - a. Masterelli – Connor Subdivision 1Awas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on April 17, 2018:
 - a. Bauccio/Wedin – Pocono Mt. Lake Forest 532A



was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

8. **Motion** to accept the resignation of Michael Moffa from the Department of Public Works effective May 4, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
9. **Motion** to approve township municipal hall use request by C. Hernandez on Saturday, June 9, 2018 from 1:00 p.m. to 12:00 a.m. for a baby shower was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
10. **Motion** to approve Akenac Park use request by TriVersity on Sunday, July 15, 2018 from 12:00 p.m. to 5:00 p.m. for their annual family picnic was made by Mr. Keohler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve field use request by Couples Fall Softball League for fields 1 & 3 on Sundays from August 26, 2018 through November 18, 2018 from 12:00 p.m. to 6:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to approve Akenac Park use request by Long Meadow Chapel on Sunday, September 9, 2018 from 9:00 a.m. to 3:00 p.m. for the annual baptism and picnic was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. Abstain: Neufeld. **Motion** carries.
13. **Motion** to approve backstop repair estimate by American Fence Co. in the amount of \$2,200 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **Motion** to approve estimate #1682 by Kocher's Water Pumps & Tanks Inc. in the amount of \$1820.00 to blow well clean and check the well for bad spots at the municipal building was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. Abstain: Ms. Neufeld. **Motion** carries.
15. **Motion** to obtain estimates on Akenac Park electrical work based on a list to be provided by Mr. Koehler including underground service and disconnection of electrical service from cabins was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

16. **Motion** to approve Akenac Park Clean Up Day on Saturday, May 12, 2018 from 9:00 a.m. to 12:00 p.m. with a budget of \$100 to supply water and snack to participants was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
17. **Motion** to waive rental fees for Long Meadow Chapel's annual baptism and family picnic on Sunday, September 9, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **ADDED Motion** to suspend the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
19. **ADDED Motion** to open the public hearing to amend Ordinance 901 Definitions regarding shed and land development was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

PUBLIC HEARING @ 7:15 p.m.

20. **ADDED Motion** to close the public hearing was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
21. **ADDED Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
22. **ADDED Motion** to adopt amendment to Ordinance 901 Definitions regarding shed and land development was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Dingmans Ferry Lions Club Annual Trout Fishing Contest – Saturday, April 28, 2018, 12pm to 3pm at Egli's Pond (rain date April 29th).

PUBLIC HEARING regarding the Township's Blue Ridge Cable Franchise Renewal and for the purpose of reviewing the past performance of Blue Ridge and identifying the future cable-related community needs of the Township. Citizens are invited to testify. Wednesday, May 9, 2018 at 7:15 p.m.

The Planning Commission will meet on the 3rd Tuesday of each month at 6:30 p.m. to address ordinance amendments. The first additional meeting will be on Tuesday, May 8th.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Witkowski of the Pike County Dispatch commented on the pot hole patching taking place by PennDot and asked for additional updates; Mr. Flatt, Delaware Township Road Master provided an update by PennDot received at the Pike County Task Force Meeting; Ms. Neufeld also indicated the Board of Supervisors sent a letter to the PennDot District Manager seeking additional money to be allocated to specific roads in Delaware Township; Ms. Neufeld also provided a quick report on her attendance at the PSATS Conference.

With no further public comment, a **motion** to adjourn the meeting was made at 7:25 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer

Rick won't be here 5/9/18.

DELAWARE TOWNSHIP PENNSYLVANIA

116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawaretownship.pa.gov

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
April 25, 2018 at 6:00 p.m.
AGENDA
PLEASE TURN CELL PHONES TO VIBRATE
PLEASE VISIT OUR WEBSITE FOR CONTINUOUS UPDATES

EXECUTIVE SESSION re Personnel

Workshop

- Backstop repair proposal \$2700.00
* contact insurance company to open claim.
Planning Commission Vacancy - 2 applicants
Municipal Building Water
Akenac Park Cost
Cabin Removal
Akenac Park Clean up day
Long Meadow Chapel Annual Baptism & Picnic
Dingmans Ferry Lions Club donation request
Copier Contract
Flaw J. Tressler

REGULAR MEETING - 7:01 PM

- Call to Order
Pledge of Allegiance
Roll Call
Public Comment on Agenda - none

- 1. Motion to accept the Minutes from the Board of Supervisors meeting dated April 11, 2018
2. Motion to pay General Fund bills in the amount of \$33,384.41.
3. Motion to pay Recreation Fund bills in the amount of \$2,239.21.

PUBLIC HEARING @ 7:15 p.m. to Amend Ordinance 901 Definitions regarding Sheds and Land Development

2 motions

Motion to adjourn reg. meeting. Open public hearing - R, J - all in favor

Mr. Farley provided explanation.
Exhibit B1 - advertisement
Exhibit B2 - amendment

move to new business

No comment or questions or opposition
7 individuals present

motion to close pub. hearing R,T - all in favor
motion to reopen reg meeting R,T - all in favor
motion to adopt Amend 901 - R,T - all in favor
as attached

DELAWARE  **TOWNSHIP**
PIKE COUNTY PENNSYLVANIA

116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawatownship.pa.gov

OLD BUSINESS:

None.

NEW BUSINESS:

4. **Motion** to approve tax abatement for township real estate taxes for Rea D. Norgaard of 100 Palm Drive based on the Disabled Veteran's Real Property Tax Exemption Certification. R,T - all in favor
5. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their April 17, 2018 meeting:
 - a. Walsh - WA 8-806-4A R,T - all in favor.
6. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their April 17, 2018 meeting:
 - a. Masterelli - Connor subdivision 1A R,T - all in favor.
7. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their April 17, 2018 meeting:
 - a. Bauccio/Wedin - Pocono Mt. Lake Forest 532A R,T - all in favor
8. **Motion** to accept the resignation of Michael Moffa from the Department of Public Works. ^{effective} ~~last day~~ Fri. 5/4/18 R,T - all in favor.
9. **Motion** to approve township municipal hall use request by C. Hernandez on Saturday, June 9, 2018 from 1:00 p.m. to 12:00 a.m. for a baby shower. R,T - all in favor.
Rick suggests calling/texting when event is over, so known event is over.
10. **Motion** to approve Akenac Park use request by TriVersity on Sunday, July 15, 2018 from 12pm to 5pm for their annual Family Picnic. R,T - all in favor.
11. **Motion** to approve field use request by Couples Fall Softball League for fields 1 & 3 on Sundays from August 26, 2018 through November 18, 2018 from 12pm to 6pm. R,T - all in favor.
12. **Motion** to approve Akenac Park use request by Long Meadow Chapel on Sunday, September 9, 2018 from 9am to 3pm for the annual baptism and picnic. R,T - all in favor.

#13. motion to approve backstop repair \$2200. - R,T - all in favor.
- will call

ANNOUNCEMENTS:

Dingmans Ferry Lions Club Annual Trout Fishing Contest - Saturday, April 28, 2018, 12pm to 3pm at Egli's Pond (rain date April 29th).

- #14 motion to approve Kocher estimate - R,T - all in favor. - \$1820⁰⁰
- #15 motion to obtain estimates on Akenac electrical work, based on list provided including underground service & disconnecting of cabins. by Rick - R,T - all in favor
- #16 motion for Akenac Park clean up day w/ \$1000 budget R,T - all in favor
- #17 motion to waive fees for Long Meadow Chapel - R,T - all in favor.



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✓ **PUBLIC HEARING** regarding the Township's Blue Ridge Cable Franchise Renewal and for the purpose of reviewing the past performance of Blue Ridge and identifying the future cable-related community needs of the Township. Citizens are invited to testify. - May 9th @ 7:15pm.

✓ The Planning Commission will meet on the 3rd Tuesday of each month at 6:30 p.m. to address ordinance amendments. The first additional meeting will be on Tuesday, May 8th.

PUBLIC COMMENT

- Press - Wayne Witkowski - Milford Rd pot hole patching w/ PennDot.

Motion to adjourn

7:25pm
RJT - all in
flwr

Vincent answered/provided update as per P.C. Task Force meeting. Lack of man^g power.

Jane Neufeld. - Supervisors sent Letter to District Manager requesting extra money be allocated to roads in Det. Twp.

Jane Neufeld - quick report on PSIATS conference

AKENAC PARK CLEAN UP

Join Delaware Township Saturday May 12th, 2018 form 9am to 12 noon for a Clean-up Day at Akenac.

We have a lot of sticks and small branch and debris on the grass, beach area and play areas due to the hardy winter.

We are asking that you bring gardening gloves and a rake if possible.

Please feel free to bring a snack or picnic lunch enjoy while you are at the Park.

Township will supply trash bags, water and a snack.

Thank you in advance for your support for Akenac Park



800-776-3541

570-226-3541



AMERICAN FENCE CO.

BOX 377, TAFTON, PA 18464

Date 18 APR 18

M Deltaware Township

116 Wilson Hill Rd

DINGMANS FERRY PA 18328

QUANTITY	DESCRIPTION	PRICE
	Estimate For Ball Field	
	AS DISCUSSED!	
	DISMANTLE AND REPAIR	
	DAMAGED 1st BASE SIDE	
	OF BACK STOP, Re-Align,	
	REPAIR AND SECURE	
	1500 FEET OF FENCING	
	AT PARKING LOCATION	
	BEHIND 1ST BASE DUG OUT	
	AND 3RD BASE LINE	
	TOTAL: <u>\$2,200.00</u>	
	Additional Costs for Rock Holes	
	35% Deposit Upon Acceptance	
	Accepted By:	

*called
7
3 came out*

MONTHLY FINANCE CHARGES WILL BE COMPUTED AT 1 1/2 %, BUT NOT TO EXCEED 18% PER YEAR.



April 9, 2018

Letter of Interest

To Whom It May Concern:

My name is Jeffrey Opitz, and I am interested in volunteering for the open position on the Planning Commission. I have been a resident of Delaware Township for virtually my entire life (35 years) and would love the opportunity to serve our community. I will soon be bringing my business CeraMaterials to Delaware Township and would love a chance to contribute my time to the community.

Kind Regards,

A handwritten signature in black ink, appearing to read "Jeffrey Opitz". The signature is written in a cursive style with a large, sweeping initial "J".

Jeffrey Opitz

570-202-0879

jeffo@ceramaterials.com

Delware Township

From: Margaret Veydovec <veydovec@ptd.net>
Sent: Wednesday, April 11, 2018 10:37 AM
To: dtbos@ptd.net
Subject: Letter of intent

I am submitting my letter of intent for the open position on the Planning Board.

Thank you

Margaret Veydovec
570-828-8317



Virus-free. www.avg.com

Krista Predmore

From: Craig LaBarre <clabarre@portlandcontractors.net>
Sent: Monday, April 09, 2018 2:56 PM
To: Vincent Flatt
Cc: Krista Predmore
Subject: Re: Estimate 1682 from Kocher's Water Pumps & Tanks, Inc.

In multiple conversations with Jake he feels it is the only try left short of drilling a new well which is not a quart tee as well

On Mon, Apr 9, 2018 at 09:32 Vincent Flatt <vflatt@delawaretownshippa.gov> wrote:

Craig,

The quote say that the discoloration happens during rain, I would venture to say it is all the time. I can only comment on the situation since I took over in January. Is this going to solve out issues or is this possibly just the next step?

Vince

From: Craig LaBarre <clabarre@portlandcontractors.net>
Sent: Saturday, April 7, 2018 8:27 PM
To: Vincent Flatt <vflatt@delawaretownshippa.gov>
Subject: Fwd: Estimate 1682 from Kocher's Water Pumps & Tanks, Inc.

Vinnie

This is the info I requested from Jake. It is the recommendation from him.

----- Forwarded message -----

From: Kocher's Water Pumps & Tanks, Inc. <quickbooks-email@intuit.com>
Date: Sat, Apr 7, 2018 at 07:14
Subject: Estimate 1682 from Kocher's Water Pumps & Tanks, Inc.
To: <clabarre@portlandcontractors.net>

2786 WEST BEERSVILLE RD.
BATH, PA 18014
(610)837-8226
kochargeo@gmail.com
www.kochargeowelldrilling.com



ESTIMATE

ADDRESS

PORTLAND CONTRACTORS
INC.
PO BOX 554
PORTLAND, PA 18351

ESTIMATE # 1682

DATE 04/07/2018

PO# / JOB#

DELAWARE TOWNSHIP

DESCRIPTION	QTY	RATE	AMOUNT
MOBILIZATION & DEMOBILIZATION	1	330.00	330.00
RIG SET UP	1	500.00	500.00
DRILLING RIG LABOR WITH 2 MEN TO BLOW WELL CLEAN AND CHECK THE WELL FOR BAD SPOTS CAUSING DIRTY WATER AFTER RAIN STORMS.	3	330.00	990.00

TOTAL

\$1,820.00

Accepted By

Accepted Date

THANK YOU FOR YOUR BUSINESS!

PURCHASE OF AKENAC

4/25/2018

	principal	interest
2006	\$ 58,498.00	
2007	\$ 34,640.00	\$ 45,719.00
2008	\$ 33,923.00	\$ 46,644.00
2009	\$ 679,802.00	\$ 38,422.00
2010	\$ 22,471.00	\$ 13,529.00
2011	\$ 27,265.00	\$ 11,735.00
2012	\$ 272,354.00	\$ 8,524.00

\$ 1,128,953.00 | \$ 164,573.00

TOTAL \$ 1,293,526.00
 grants \$ (715,000.00)
 Taxpayer \$ 578,526.00

ACCOUNT 454

Taxpayer \$....

2006
 2007 \$ 87,249.00
 2008 \$ 138,666.00
 2009 \$ 99,260.00
 2010 \$ 96,428.00
 2011 \$ 80,899.00
 2012 \$ 68,786.00
 2013 \$ 59,261.00
 2014 \$ 208,651.00
 2015 \$ 207,336.00
 2016 \$ 461,762.00
 2017 \$ 117,847.89
 2018 \$ 8,267.50 thru March 31, 2018

\$ 1,634,413.39

?? From Monroe grant would need to be subtracted

12 years spending in Akenac.... Does not always include spending re: library/historical bldg....
 there were not always gatekeepers ...seasonal employee spending not always in rec accts....
 Years 2011-2016 had an account "participant recreation.... Was some of this from Akenac?

e Total spent in Akenac

\$ 578,526.00
\$ 1,634,413.00
 \$ 2,212,939.00

\$ 184,411.58 12 years...per year incl purchase
 \$ 136,201.08 12 years...per year spending not incl purchase

Akenac Park - 2006 to present costs to the Delaware Township Tax Payer

Year	Actually Spent Per Budget Report	
2006	\$58,498.22	
2007	\$87,249.00	
2008	\$141,097.14	
2009	\$100,982.56	
2010	\$100,867.29	
2011	\$80,898.50	
2012	\$68,786.43	\$3,533.00 **Mortgage Paid Off
2013	\$85,538.78	
2014	\$207,679.11	
2015	\$203,663.01	
2016	\$189,796.74	\$272,013.96
2017	\$102,143.79	\$55,107.70
2018		
TOTAL COST	\$1,368,702.35	\$327,121.66
		\$1,695,824.01

Krista Predmore

From: Krista Predmore
Sent: Tuesday, April 17, 2018 1:19 PM
To: John Henderson; Rick Koehler; Jane Neufeld
Subject: Akenac Costs

In an effort to expedite the process of providing you with the cost of Akenac to the Delaware Township tax payers since it's purchase, I quickly put together the numbers. I would consider this an estimate:

Year	Actually Spent	Per Budget	Report
2006	\$58,498.22		
2007	\$1,070,000.00		**total cost of mortgage at Satisfaction
2008	\$141,097.14		
2009	\$100,982.56		
2010	\$100,867.29		
2011	\$80,898.50		
2012	\$68,786.43	\$3,533.00	**Mortgage Paid Off
2013	\$85,538.78		
2014	\$207,679.11		
2015	\$203,663.01		
2016	\$189,796.74	\$272,013.96	
2017	\$102,143.79	\$55,107.70	
2018			
TOTAL COST	\$2,351,453.35	\$327,121.66	\$2,678,575.01

Krista N. Predmore

Township Administrator/Assistant Treasurer

DELAWARE TOWNSHIP

116 Wilson Hill Road

Dingmans Ferry, PA 18328

ph: (570) 828-2347

fax: (570) 828-8705

cell: (570) 426-0368

✉ Please consider the environment before printing this e-mail!

Click link below to be included in Pike County Emergency notifications



WEATHER WARNING*
<https://public.coderedweb.com/cne/BF92C048CF84>

KLEMEYER, FARLEY & BERNATHY, LLC

Attorneys at Law

JOHN H. KLEMEYER
THOMAS F. FARLEY
ROBERT F. BERNATHY

2523 Route 6, Suite 1
Hawley, Pennsylvania 18428
570.226.5771
Fax 570.226.5140

CHRISTIAN E. WEED

406 Broad Street
Milford, Pennsylvania 18337
570.296-6453
Fax 570.296.2769

SANFORD D. BEECHER
(1961-2012)

Please reply to:

Milford

Hawley

E-mail: contact@kfblawoffice.com

April 20, 2018

Sent via email only

Ms. Krista Predmore
Township Administrator/Assistant Treasurer
116 Wilson Hill Road
Dingmans Ferry, PA 18328

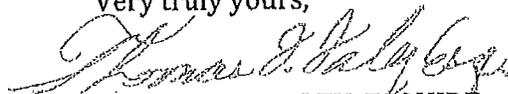
Re: Removal of Cabins

Dear Krista:

I reviewed the emails concerning the removal of cabins from Akenac Park. You are correct in that notice must be given to Scenic Rural Conservation as well as DCNR if we intend to remove cabins. I do not believe they will disagree with us if we indicate that same cabins are unsafe. We should ask for permission to do so. I do not want the grants to be violated by failing to take the appropriate steps.

My suggestion is we review all cabins to determine which ones need to be removed, outline in a letter to Scenic Rural Conservation and DCNR the cabins we intend to remove and why and receive a letter back confirming same.

Very truly yours,



THOMAS F. FARLEY, ESQUIRE
TFF/lah

cc: John Henderson, via email only
Jane Neufeld, via email only
Rick Koehler, via email only

IMPROVEMENTS ON THIS PARCEL WERE TAKEN
FROM SURVEY PERFORMED BY CONRAD & GLOST
DATED OCTOBER 25, 1989 AND ARE SUBJECT
TO ANY CHANGES SINCE THAT DATE

SOS 221067E

to be removed

*Needs Electric removed. Obtain quote.
Electric out wires.*

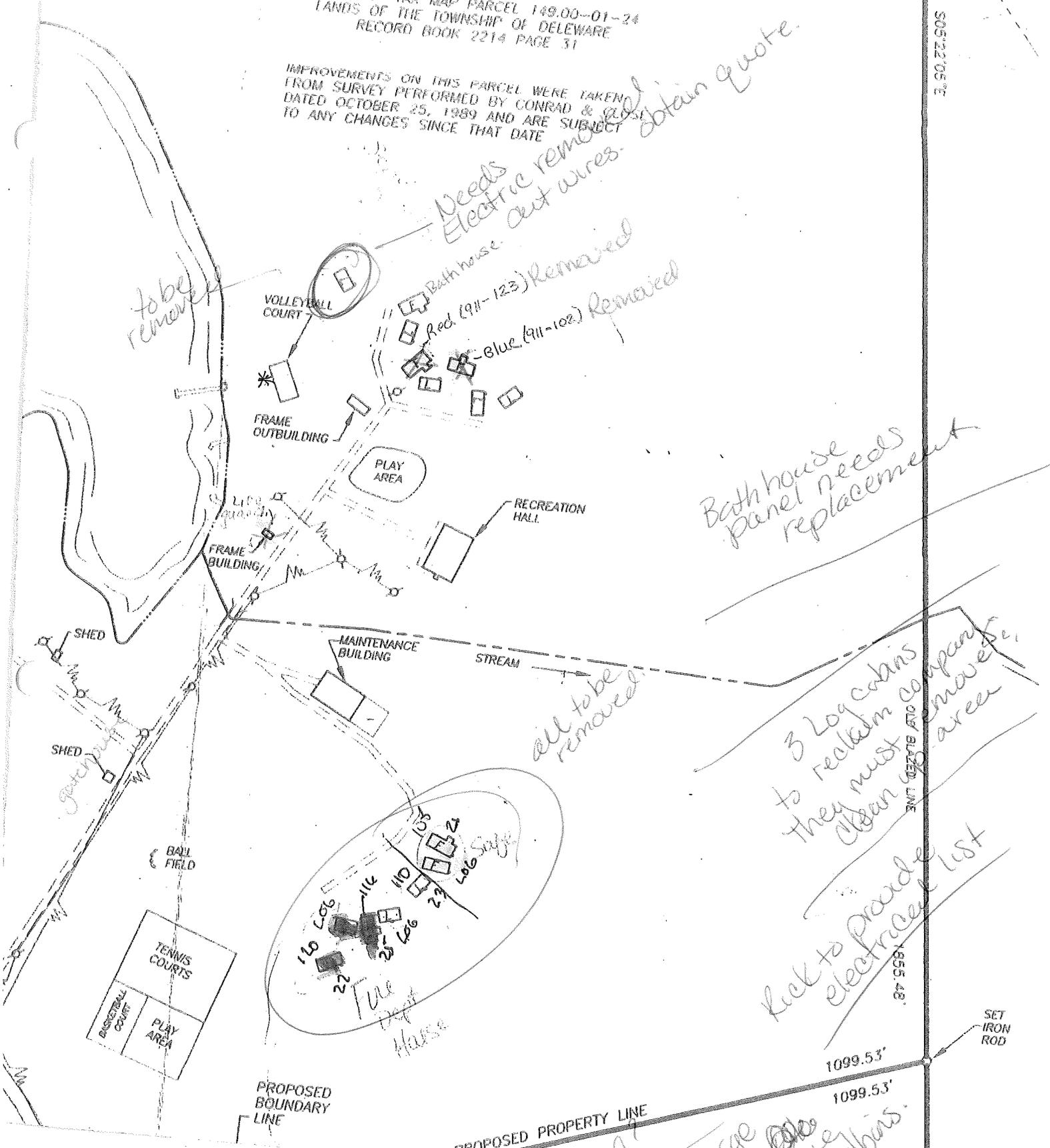
Bath house panel needs replacement

all to be removed

3 Log cabins to reclaim company they must clean up area

Rick to provide electrical list

*Possibly hold public auction?
Follow up w/ George Beedeker re Greco frame w/ a few others.*



1855.48'

1099.53'
1099.53'

SET IRON ROD

Krista Predmore

From: Rick Koehler
Sent: Thursday, April 05, 2018 5:13 PM
To: John Henderson; Jane Neufeld; Krista Predmore; 'Tom Farley Esq. (contact@kfblawoffice.com)'; Vincent Flatt
Subject: Camp/park

Met Vinny at the park today. We took a look at the electric panels at several of the cabins.

Behind the life guard cabin there is a 200amp panel. This panel appears to control the following:

1. Guard cabin: (this building has a sub panel that has an 100 amp breaker that feeds the cabins below:
2. Bathhouse
3. Cabin # 6
4. Cabin # 8
5. Cabin # 10
6. Cabin # 16
7. Cabin # 12

Each cabin has its own sub panel with a 100 amp breaker in it. This is so you can turn off each cabin independently.

The bath house sub panel has rust damage and should be replaced asap.

Cabin # 6 Should be either sold and removed or torn down. We should also make sure that the electrical service line is disconnected from the pole asap. Once the main 100 amp breaker in the guard house is turned back on for the bath house there will be a hot sub panel in this unit. A possible fire hazard. The rest of the cabins will need other repairs repairs. I did not inspect them yet. Roofs?

The other cabins on the other side of the park do not have any asbestos that I saw. The floor tiles are vinyl glue on tiles (12x12). These cabins have numerous problems from: damaged and leaking roofs to piers that have been moving that make these structures dangerous.

My suggestion would be to advertise these cabins to be sold as is to log home restorers or contractors that use old style wood. Each cabin I saw had great roof shielding and wood flooring. Worth something. Even if we have the contractor remove them free of charge (just take them)

One safety issue: The main 200 amp panel behind the guard house has a missing punch out on the top of this panel. This opening makes it easy for rodents and or water to enter it making it a fire fire. Will need repair.

We can talk more next week.

Rick Koehler
Delaware Township Supervisor
973-534-6433



DONATION APPLICATION

1. Date: 4/3/18

2. Name of Organization: Dingmans Ferry Lions Club

3. Address: c/o David Stone 108 Mink Rd, Dingmans Ferry PA 18828

4. Please state the goals and objectives of your organization: Service organization
Assist those needing eye dr Appts & Glasses; Donate to Food Pantry, etc

5. Does your organization have an established history of service to the Delaware Township community?
 YES NO

6. If yes, how long has your organization been providing service to the community? 32 years

7. Purpose of donation help offset expenses

8. What are the primary reasons for undertaking the project/service? Service Event, Free to all
Children up to and including age 12 - Fishing Contest

9. Will this be a onetime project/service or is it ongoing? ~~onetime~~ / ~~or~~ ongoing / Annual event

10. Dates/duration of project/service: 4/28/18 12-3pm Rain date 4/29

11. Who will be responsible for the execution and successful completion of the project/service:
Name: Stacey Fitrach
Telephone: 201-874-2112 Fax: _____
Email: stacey.fitrach@yahoo.com

12. Who will benefit from the project and how will they benefit:
children - up to and including age 12 + their family(ies)

13. What are the direct tangible benefits to the Delaware Township community? community event for
40 plus years

14. Number of citizens that participate/benefit: 80-90 children + families 200 approx

15. Number of Delaware Township citizens that participate/benefit: same

16. Describe the project funding:
Total Project Budget: Approx \$1,700

Requested contribution from the Township: pay for Two portabk toilets + cash donation
up to \$500

*Cost is \$250
2013: 2014 gave \$500*

DELAWARE TOWNSHIP

100 WILSON HILL ROAD, DELAWARE, OHIO 43015 • (614) 684-2862 • FAX (614) 684-1320 • www.delawaretownship.org

Amount self-funded from fund raising: \$1,500

Other grants received or applied for to fund this project: 0

Admission fees budgeted for this project: Free

Other sources of funding for this project: Donations from Area Businesses & organizations

17. Membership Fees: N/A Budget for current year: _____

Most recent fiscal year: 2017/18

18. Other sources of funding expected to be received for the organization: Event Proceeds

19. What is the basis for determining the requested Township donation amount? Historical contribution

20. Is there any other funding contingent upon receiving a donation from the Township? If yes, please explain:
NO

21. Does your project duplicate services or activities that are already provided by the Township or other government agencies? Yes No

22. Is your organization or your project of political nature? Yes No

23. Is your project already supported through a school taxes? Yes No

24. Has your organization requested assistance from the Township in the past? Yes No

What year(s): Past several years Amount received: portable toilet rental & occasionally Annual Contribution

Purpose of previous donation: Fishing Contest

25. Applicants must submit a summary report of the event/project to the Township's Chief Financial Officer/Treasurer within 30 business days of its completion.

26. This donation application was authorized by a motion of the Delaware Township Board of Supervisors on the day of _____, 20____

Name: _____ Name: _____

Signature: _____ Signature: _____

29. Please attach a copy of your organization's tax returns for the last three (3) years, as well as a budget for the applicant's following fiscal year and any other information you wish to provide in support of the is application
we submit past year Tax Return as under 10,000 in Revenue

April 19, 2018

Dear Board of Supervisor,

I would like to propose a community clean-up day at Akenac Park for Saturday May 12, 2018 at 9 to 12noon. The purpose of this clean up would be to help pick up sticks, twigs and debris in the beach area, play area and parking areas. This would hopefully help in lawn maintenance, park beautification and give the community a chance to help their local park. If we have a large turn out I would also include the trails.

We would ask for participants to bring their own gloves and rakes. Participants would only be asked to do ground clean up.

This event would be advertised on our Facebook page and possibly in an email to our resident.

The Township would supply trash bag for needed trash and an area where lawn debris would be deposited. (I would speak to Vincent for direction on this). I would like to ask the Township supply bottled water and a snack to the participants (the waters are at office and price list for snacks attached). I am asking for a \$100 budget to cover these costs. Also, we would need the bathhouse open for restroom access.

The participants would be invited to stay to eat lunch that they would need to provide themselves. And I would be at the park from about 8:30 to 12:30 to direct the participants.

I am willing to Volunteer my time to help this event be successful.

Thank you for your consideration on this project,

Lori McCrory

AKENAC PARK CLEAN UP

Join Delaware Township Saturday May 12th, 2018 form 9am to 12 noon for a Clean-up Day at Akenac.

We have a lot of sticks and small branch and debris on the grass, beach area and play areas due to the hardy winter.

We are asking that you bring gardening gloves and a rake if possible.

Please feel free to bring a snack or picnic lunch enjoy while you are at the Park.

Township will supply trash bags, water and a snack.

Thank you in advance for your support for Akenac Park



☰ * Search

🔍 🛒 👤 🛒

FREE Grocery Pickup

Food > Breakfast & Cereal > Cereal & Breakfast Bars

Nature Valley Granola Bars Crunchy Oats 'n Honey 24 Bars

259 reviews Q&A By: NATURE VALLEY Walmart #: 9272553



\$4.98 (\$0.28 / oz)
2-DAY SHIPPING

Sold & shipped by Walmart *

🚚 **FREE 2-DAY SHIPPING** on orders \$35+
Arrives by Apr 24
Ship to 18328 See shipping options

🏠 **FREE PICKUP TODAY** or available now at
Newton, 26 Hampton House Rd
See more stores

Quantity: 1 ▾

Add to Cart

📋 Add to List

🎁 Add to Registry



Highlights

- Nature Valley Oats 'n Honey Crunchy Granola Bar, pack of 12, two-bar pouches (24 bars)
- Nature Valley Crunchy breakfast bars start with the best ingredients from nature

Read more...

🐞 Tell us if something is incorrect



\$6.72 (\$0.28 / oz)

2-DAY SHIPPING

Sold & shipped by Walmart *

Quantity:

Add to Cart

Add to List

Add to Registry

 **FREE 2-DAY SHIPPING** on orders \$35+

☰ ✨ Search

🔍 📄 📍 🛒

FREE 2-Day Shipping

 Try new Red Rock Deli potato chips



Shop

Food > Frito-Lay

Lays Classic Mix 20 pk, 20 oz

297 reviews Q&A By: Frito-Lay Walmart #: 562922145

\$6.98 (\$0.26 / oz)
2-DAY SHIPPING

Sold & shipped by Walmart ✨

 **FREE 2-DAY SHIPPING** on orders \$35+
Arrives by Apr 24
Ship to 18328 See shipping options

 **FREE PICKUP TODAY** or available now at
Newton, 26 Hampton House Rd
See more stores

Quantity:

Add to Cart

 Add to List

 Add to Registry



Highlights

- Six flavors to choose from: LAYS Classic Potato Chips (4), Doritos Nacho Cheese Flavored Tortilla Chips (4), Doritos Cool Ranch Flavored Tortilla Chips (2), Cheetos Cheese Flavored Snacks Crunchy (4), SunChips Original

Read more....

 Tell us if something is incorrect

☰ ✨ Search



FREE Grocery Pickup

Try new Red Rock Deli potato chips



Shop |

Food > Snacks, Cookies & Chips > Chips & Crisps > Potato Chips

Frito Lay Bold Mix Variety Pack, 20 Count

1 reviews Q&A By: Frito-Lay Walmart #: 564317709



\$6.98 (\$0.35 / each)
2-DAY SHIPPING

Sold & shipped by Walmart ✨

🚚 **FREE 2-DAY SHIPPING** on orders \$35+
Arrives by Apr 24
Ship to 18328 See shipping options

🏠 **FREE PICKUP TODAY** or available now at
East Stroudsburg, 355 Lincoln Ave
See more stores

Quantity:

Add to Cart

📋 Add to List

📁 Add to Registry



Highlights

- Five different varieties
- Sure to be something everyone will love
- Easy to carry, easy to store, and easy to pack

Read more...

🗨️ Tell us if something is incorrect

Krista Predmore

From: Clinebell, Chuck <cclinebell@toppcopy.com>
Sent: Tuesday, April 24, 2018 11:41 AM
To: Krista Predmore
Subject: RE: copier contract

Hello Krista,
Did you have any questions when reviewing the below email?

I did get a response from the leasing company. Here is what they shared...

Unfortunately we are unable to remove any remedies in section 14. If the contract defaults, we need all remedies available to us in order to make us whole. Sorry I do not have any alternative language to offer in this scenario. Let me know if you have any additional questions

I know this is not the response you were looking for as the likelihood of your contract defaulting is very slim. However it appears that the leasing company is not budging on this item. Can you pass this information along to your solicitor? Can you also share with him that it's the same T&C's of the lease as in the previous agreements?

Are you still considering leasing as an option or is the board leaning towards a purchase?

I'll be in Milford this Thursday. Would you like me to stop by and discuss this further? → ?

Thank you,



CHUCK CLINEBELL

Field Manager

cclinebell@toppcopy.com

1110 Saginaw Street Scranton, PA 18505

1-800-982-4021 | 570-344-9611 Ext. 216 | Fax: 570-344-5227

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From: Clinebell, Chuck
Sent: Friday, April 20, 2018 2:41 PM
To: 'Krista Predmore'
Subject: RE: copier contract

Hi Krista,

I apologize for not getting back to you sooner. I've been on the road all week. Earlier this week, I did forward your email to the leasing company to see if they would make the changes that your solicitor requested. But, as of today I still do not have confirmation that the changes for section 14 can take place.

As for section 19, it lists Wayne PA, because that is the town that the leasing company is headquartered in (Philadelphia area). The lease gets signed by you, and then signed by the leasing company. When they sign it, that's when it becomes an executed document, and that happens in Wayne PA. The important part of that section is that its governed by PA

law. They are not a leasing company from out of state. Can you provide the solicitor this explanation and see if they still require the change to section 19?

As for the savings when purchasing the copier outright. The board is absolutely correct. If you purchase the machine outright, there will not be any interest paid to the leasing company, which will result in savings. Here is a break down of the costs...

Total Monthly Payment - \$365.07

\$55 – 5,000 black pages x \$0.011 – B&W portion of service contract covers toner, parts, and labor

\$82.50 - 1,500 color pages x \$0.055 – Color portion of service contract that covers toner, parts, and labor

\$227.57 – monthly lease portion for equipment

If you take the \$227.57 per month for 60 months = \$13,654.20 cost of the equipment.

Included in that is \$2,451.77 (the Fair Market Value of the Lanier MPC3503) so you take ownership of the machine at lease end.

The cost of the new Lanier MPC3504ex is \$7,878.

The remaining \$3,324.43 is interest paid to the leasing company.

So, to make a long story short, at the end of the current lease you could purchase the new Lanier MPC3504ex for \$7,878 and the existing MPC3503 for \$2,451.77. By not financing the machines through the leasing company, the township would save \$3,324.43 over 60 months. The benefit of leasing is that you do not need to outlay a lump sum of cash and the new monthly lease payment is less than what's been budgeted in the past. The drawback to leasing is that you pay interest to the leasing company.

This email is long winded, if you would like to discuss this in further detail, please let me know when might be a good time to call to stop by.

I'll be in touch with details regarding section 14 of the lease agreement as soon as I hear back from the leasing company.

Thank you for all of the time you have shared!

Sincerely,
Chuck



CHUCK CLINEBELL

Field Manager

cclinebell@toppcopy.com

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From: Krista Predmore [mailto:kpredmore@delawaretownship.pa.gov]

Sent: Friday, April 13, 2018 2:45 PM

To: Clinebell, Chuck

Subject: RE: copier contract

Good afternoon Chuck:

The Township attorney had a brief opportunity to review your contract and had the following issued with it:

1. Section 14.
 - a. Paragraph a needs to be removed.
 - b. Paragraph d needs to be removed.
 - c. Language needs to be updated to state "all remedies as permitted by law"
2. Section 19 should state "Pike County" not Wayne County.

Also, it is our boards belief that we could save more money. The cost to rent this machine for 60 months is \$21,094.20. I would like to know what the cost to purchase a copier outright would be and if you would consider taking in one of our old copiers for some money.

Regards,

Krista N. Predmore

Township Administrator/Assistant Treasurer

DELAWARE TOWNSHIP

116 Wilson Hill Road

Dingmans Ferry, PA 18328

ph: (570) 828-2347

fax: (570) 828-8705

cell: (570) 426-0368

➡ *Please consider the environment before printing this e-mail!*

Click link below to be included in Pike County Emergency notifications



WEATHER WARNING*

<https://public.coderedweb.com/cne/BF92C048CF84>

From: Clinebell, Chuck <cclinebell@toppcopy.com>
Sent: Thursday, April 12, 2018 4:15 PM
To: Krista Predmore <kpredmore@delawaretownshippa.gov>
Subject: RE: copier contract

Hi Krista,

I just wanted to follow up to our conversation from yesterday. Did the board review the copier proposal?

If so, did they have any questions or concerns? Any feedback or updates you can share would be appreciated!

Thank you,
Chuck

CHUCK CLINEBELL

Field Manager

cclinebell@toppcopy.com

1110 Saginaw

Street Scranton, PA 18505

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From: Clinebell, Chuck

Sent: Wednesday, April 11, 2018 4:02 PM

To: 'Krista Predmore'

Subject: RE: copier contract

Hi Krista,

As per your request I have attached the Topp Copy Sales Order that will need to be signed to get the ball rolling, as well as the formal DLL Lease document.

The Sales Order details all of the specifics of our agreement including...

1. The monthly lease payment of \$365.07
2. The equipment and accessories to be ordered
3. 60,000 B&W pages and 18,000 Color pages included annually with any additional pages billed at \$0.011 and \$0.055 respectively
4. The one time \$75 lease filing fee that appears on the first invoice
5. Special instructions at the bottom of page 1 detail the current lease being terminated and the coin op machine returned to the leasing company
6. Page 2 details the terms and conditions (same as current agreement)
7. Page 3 details that we are providing 5 free hours of IT Service Support for printing and scanning concerns related to the copiers. We will not charge for any IT Service until the 5 hours have been exhausted. In most cases the 5 hours last the entire length of the 5 year contract.

The attached lease document details all of the T&C's and of the lease agreement. These T&Cs are the same as the T&C's of the current DLL lease.

If you have any questions as you review, please let me know.

Thank you,
Chuck



CHUCK CLINEBELL
Field Manager
cclinebell@toppcopy.com
1110 Saginaw
Street Scranton, PA 18505
1-800-982-4021 | 570-344-
9611 Ext. 216 | Fax: 570-
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From: Krista Predmore [<mailto:kpredmore@delawaretownship.pa.gov>]
Sent: Wednesday, April 11, 2018 1:27 PM
To: Clinebell, Chuck
Subject: copier contract

Can you please provide me with a copy of the actual contract? I need it asap. Thanks.

Krista N. Predmore

Township Administrator/Assistant Treasurer

DELAWARE TOWNSHIP

116 Wilson Hill Road

Dingmans Ferry, PA 18328

ph: (570) 828-2347

fax: (570) 828-8705

cell: (570) 426-0368

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Sales Order Agreement

Corporate Headquarters
 1110 Saginaw Street
 Scranton, PA 18505
 Phone (800) 982-4021 / (570) 344-9611

Topp Business Solutions
 Equipping The Office Of Tomorrow..... Today
 Scranton - Wilkes Barre - Stroudsburg - Allentown - Montoursville
 Fax (570) 344-5227



Bill To:

Ship To:

DeLage Landen Financial Services

Delaware Township Board of Supervisors
 116 Wilson Hill Road

Bill To Contact: Krista Predmore
Bill To Title: Secretary Treasurer
Email: kpredmore@delawaretownhippa.gov
Ph:

Dingmans Ferry PA 18328
Main Contact: Krista Predmore
Main Contact Title: Secretary Treasurer
Email: kpredmore@delawaretownhippa.gov
Ph: (570) 828-2347 **Fx:** (570) 828-8705

Order Date: 04/11/18	Est. Delivery Dt: 05/02/18	Order Transaction Type:	Cost-per-Copy
Pay Terms: # of Payments & Mo. Amt.		60	\$365.07
Cost-Per-Copy Allowance		Meter Frequency: Annual	One-Time Filing Fee: \$75.00
MFP B/W	60,000 F/C	18,000	Overage Billed At: B/W-F/C 0.0110 0.0550
PRT B/W	F/C		Overage Billed At: B/W-F/C

Qty	Model	Product #	Description	Total Price
1	MPC3504EX	417989	Lanier Color Copier With Adf/Prt/Scn	Included
1	PB3240	408112	Paper Feed Unit (2 x 550)	Included
1	SR3130	417589	Finisher Internal (500 Shts)	Included
1	PU3040	416615	Finisher Punch Unit (SR3130)	Included
1	Type M19	417510	Fax Option	Included
1	St Kit	SK1	Start-up Supplies (Full Set of Toner)	Included
1	Install	INSTL1	Set up, Delivery, Installation & Configuration	Included

*Existing MPC3003 (T4975) included under S&S Agreement

Special Instructions

CPC agreement bills at \$365.07 per month. Agreement is \$0 down FMV lease with one time \$75 lease filing fee. Agreement includes delivery, installation, and training. Current Lanier MPC3503 (T4975) to be kept onsite and covered under group service agreement. Agreement includes all parts, labor, and toner. Excludes paper and staples. Agreement based on 60,000 B&W pages annually with each additional B&W page billed at \$0.011. Agreement based on 18,000 Color pages annually with each additional Color page billed at \$0.055. Current DLL Lease #25296574 to be terminated. Coin Op Unit to be picked up and returned to leasing company.

Sub Total	\$	-
Sales Tax	\$	-
Less Deposit	\$	-
Amount Due	\$	-

Sales Rep: Chuck Clinebell **Territory:** Ter #16 Honesdale CF **Manager:** J Dixon

Authorized Signature

Print Name/Title

The BUYER has read the attached "Conditions of Sale" hereof and hereby orders from Topp Business Solutions the above and if applicable the attached item(s) shown. This document contains confidential and proprietary information.

The BUYER agrees to pay directly to TOPP BUSINESS SOLUTIONS, the total amount shown and payable as above. This order is given subject to all the terms and conditions as herein provided below, which are expressly incorporated herein, and acceptance by TOPP BUSINESS SOLUTIONS.

CONDITIONS OF SALE

TITLE: Title to each of the machines is to remain vested in Topp Business Solutions or Lessor until the full purchase price thereof shall have been paid. Failure to pay the purchase price of a machine when due shall give Topp Business Solutions or Lessor the right without liability to repossess that machine with or without notice and to avail itself of any legal remedy.

TRADE-IN: A trade-in machine must be received in substantially the same condition as when inspected and within 30 days from date of installation of the ordered machine; otherwise, the trade-in may be reappraised or credit disallowed.

GUARANTEE: The Seller will promptly repair or replace without charge, any part which is found, within 90 days or unless otherwise specified from date of installation of the machine or within 3 months date of delivery, whichever is earlier, to have a defect in material or workmanship. Any repair or adjustment by other than the Seller's authorized representative shall relieve the Seller from this guarantee.

TAXES: The Buyer agrees to pay any tax, however designated, levied or based on the sales price of payable to the Seller in respect thereto.

PATENTS: If notified promptly in writing of any action brought against the Buyer based on a claim that the equipment delivered hereunder infringes any patent rights, the Seller will defend such action at its expense, provided such claim is not based on the use of such equipment in combination with equipment not furnished under this order or in a manner for which it was not designated.

METER READ: The Buyer acknowledges that Topp Business Solutions reserves the right to estimate meter reads based on actual service reads in the event the buyer does not provide an actual meter read on a timely basis. Topp Business Solutions additionally reserves the right to collect meter reads remotely.

SERVICE AGREEMENTS: Buyer acknowledges that Topp Business Solutions or Lessor may increase the service rates (b/w and color) by no more than 10%, on an annual basis, to allow for inflationary price increases in consumable supplies and other costs.

DELIVERY: Shipping dates are approximate and deliveries are subject to unavoidable delays.

ACCEPTANCE: This sales order shall not be binding on Topp Business Solutions or Lessor until accepted by the Topp Business Solutions or Lessor Credit Manager. Customer hereby waives notice of acceptance. THIS ORDER CONTAINS ALL AGREEMENTS BETWEEN PARTIES; NO STATEMENTS, REPRESENTATIONS OR UNDERSTANDINGS HAVE BEEN MADE OR EXIST WHICH ARE NOT EXPRESSED HEREIN OR ARE OTHERWISE SET FORTH IN WRITING, REFERRED TO HEREON AND SIGNED BY THE BUYER AND ACCEPTED IN WRITING BY THE CREDIT MANAGER OF TOPP BUSINESS SOLUTIONS OR LESSOR OF THE EQUIPMENT.

Authorized Initials

THANK YOU FOR YOUR VALUED BUSINESS



Name : **Delaware Township Board of Supervisors**
Address: 116 Wilson Hill Road
Dingmans Ferry PA 18328

Thank you for your recent order. Please be aware your new product(s) are backed by Topp Business Solutions award winning service and support team. We stand ready to provide continued coverage for all our connected installations by offering extended "Connectivity/Network Support" agreements. The coverage is billed in "Hourly Blocks" as follows:

Hour	5 Hour Block	10 Hour Block	20 Hour Block	40 Hour Block
Rate	Rate: \$119.00/ hour	Rate: \$109.00/ hour	Rate: \$99.00/ hour	Rate: \$90.00/ hour
Total	Total: \$595.00	Total: \$1,090.00	Total: \$1,980.00	Total: \$3,600.00

Please note: 80+ hour blocks are available upon request.

You have a complimentary: **5 Hour Block** Valued at: **\$595.00**

Base contract price: \$595.00 Includes: 5 Hour Block

Addition Hours Billed at: \$150.00

Renewable: Yes Auto notification of Connectivity/Network Support Agreement Options.

New Topp Business Solutions connected installations and configurations are warranted for a period of ten days after completion. Service required after this period that is not covered under a support agreement will be invoiced at TBS's standard non-contract rate of \$150.00 per hour. Additional charges will apply for materials that are required.

Agreement Coverage:

Product connectivity/IT support, HP laser printer support, additional and/or new employee training, adaption to a future network environment, network re-connection, additional workstations, future software design, and/or document flow assessment.

TBS coverage is not limited to a specific product and can be used for any service as described above.

Agreement Coverage Period:

Topp Business Solutions agrees to furnish service and assistance for the support described above under the conditions set forth in this agreement. Coverage under this agreement will commence on:

5/2/2018

Coverage will expire when the five hour base has been consumed. Coverage will not have a preset expiration date as long as the equipment location is within TBS's service area. TBS support agreements are non-transferable and must be signed to be valid.

TBS will provide a statement of work for hours utilized and the agreement time remaining.

Terms and Conditions:

This agreement will abide by the attached (or on file) terms and conditions.

Authorized Signature (Customer) _____ Date _____

TBS Authorization _____ Date _____

Subject to any applicable sales tax.



Cost-Per-Copy Agreement

PHONE: (800) 735-3273 • FACSIMILE: (800) 776-2329

USER INFORMATION	Full Legal Name DELAWARE TOWNSHIP BOARD OF SUPERVISORS				Phone Number with Area Code (570) 828-2347	
	Address 116 WILSON HILL ROAD		City DINGMANS FERRY	State PA	Zip 18328	
	Federal Tax I.D. Number			County		Purchase Order Reference Number
	Send Invoice to Attention of:					

Make/Model/Accessories	Serial #	Cost-Per-Copy	Guaranteed Minimum Monthly Copies	Cost-Per-Copy Additional Copies	Initial Meter Reading	Meter Reading Frequency
1. LANIER MPC3504EX COLOR		.055	1500	.055		<input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Annually
2. LANIER MPC3003	E164M460190					<input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Annually
3. COLOR CONSOLIDATED		.055	1500	.055		<input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> Annually
4.						<input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Quarterly <input type="checkbox"/> Annually

BILLING PREFERENCE: Each unit invoiced separately (include all billing locations on Information Schedule) All units on one invoice (with individual unit reports) Each unit invoiced separately to one billing location

For additional units attach schedule A

Make/Model/Accessories	Serial #	Initial Meter Reading	Make/Model/Accessories	Serial #	Initial Meter Reading
1. LANIER MPC3504EX		5.			
2. PB3240, SR3130, PUNCH, FAX		6.			
3. *LANIER MPC3003 E164M460190		7.			
4. * SERVICE & SUPPLY ONLY		8.			

ALL UNITS LISTED ABOVE ARE CONSOLIDATED UNDER THIS PLAN

BILLING PREFERENCE:	Cost-Per-Copy	Guaranteed Minimum Monthly Copies	Cost-Per-Copy Additional Copies	Meter Reading Frequency
<input type="checkbox"/> Consolidated units with individual meter option above on one invoice				<input type="checkbox"/> Monthly <input type="checkbox"/> Semi-Annually
<input type="checkbox"/> Consolidated units separate from individual meter option above	.056514	5000	.011	<input type="checkbox"/> Quarterly <input type="checkbox"/> Annually

FOR ADDITIONAL UNITS ATTACH SCHEDULE A

Term In Months	First C-P-C Payment	(PLUS)	Security Deposit	(PLUS)	Sales Tax	(EQUALS)	Total Payment Enclosed
60	\$0.00	+	\$0.00	+	0	=	\$0.00

SALES TAX OPTIONS	<p>Each payment is subject to sales tax of _____% or amounts or percentages that may be in effect by location.</p> <p><input checked="" type="checkbox"/> Exempt - Exemption Certificate Attached.</p>
--------------------------	--

CUSTOMER SIGNATURE	YOU AGREE TO ALL OF THE TERMS AND CONDITIONS CONTAINED ON THE REVERSE SIDE OF THIS AGREEMENT, AND IN ANY ATTACHMENTS TO SAME, ALL OF WHICH ARE INCLUDED BY REFERENCE AND BECOME PART OF THIS AGREEMENT. YOU ACKNOWLEDGE TO HAVE READ AND AGREE TO ALL THE TERMS AND CONDITIONS AND UNDERSTAND THAT THIS IS A NON-CANCELABLE AGREEMENT FOR THE FULL TERM SHOWN ABOVE.	
	You acknowledge that the Equipment is: <input checked="" type="checkbox"/> NEW <input type="checkbox"/> USED	
	Signature X	Date
	Print Name	Title

Legal Name of Corporation or Partnership
DELAWARE TOWNSHIP BOARD OF SUPERVISORS

DELIVERY AND ACCEPTANCE	You acknowledge that the Equipment set forth above has been received, has been put in use, is in good working order and is satisfactory and acceptable.	
	Signature X	Date
	Print Name	
	Title	

Legal Name of Corporation or Partnership
DELAWARE TOWNSHIP BOARD OF SUPERVISORS

GUARANTY	TO INDUCE OWNER TO ENTER INTO THE WITHIN COST-PER-COPY AGREEMENT (C-P-C), THE UNDERSIGNED UNCONDITIONALLY GUARANTEES TO OWNER THE PROMPT PAYMENT WHEN DUE, OF ALL THE USER'S OBLIGATIONS TO OWNER UNDER THE C-P-C. OWNER SHALL NOT BE REQUIRED TO PROCEED AGAINST CUSTOMER OF THE EQUIPMENT OR ENFORCE ANY OTHER REMEDY BEFORE PROCEEDING AGAINST THE UNDERSIGNED. THE UNDERSIGNED WAIVES NOTICE OF ACCEPTANCE HEREOF AND ALL OTHER NOTICES OR DEMAND OF ANY KIND TO WHICH THE UNDERSIGNED MAY BE ENTITLED. THE UNDERSIGNED CONSENTS TO ANY EXTENSIONS OR MODIFICATION GRANTED TO USER AND THE RELEASE AND/OR COMPROMISE OF ANY OBLIGATIONS OF USER OF AN OTHER OBLIGORS AND GUARANTORS WITHOUT IN ANY WAY RELEASING THE UNDERSIGNED FROM HIS OR HER OBLIGATIONS HEREUNDER. THIS IS A CONTINUING GUARANTEE AND SHALL NOT BE DISCHARGED OR AFFECTED BY DEATH OF THE UNDERSIGNED, SHALL BIND THE HEIRS, ADMINISTRATORS, REPRESENTATIVES, SUCCESSORS AND ASSIGNS OF UNDERSIGNED AND MAY BE ENFORCED BY OR FOR THE BENEFIT OF ANY ASSIGNEE OF SUCCESSOR OF OWNER. THIS GUARANTY IS GOVERNED BY AND CONSTITUTED IN ACCORDANCE WITH THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA AND I CONSENT TO NON-EXCLUSIVE JURISDICTION IN ANY STATE OR FEDERAL COURT IN PENNSYLVANIA.										
	Signature X				Signature X						
	Date				Date						
	Print Name				Print Name						
	Home Address				Home Address						
	City		State		Zip		City		State		Zip
Phone				Phone							

C-P-C TERMS AND CONDITIONS

The words YOU and YOUR mean the user of Equipment. The words WE, US, and OUR refer to the owner of the Equipment.

1. **C-P-C PLAN ("AGREEMENT"):** WE agree to rent to YOU and YOU agree to rent from US the equipment listed in the "Individual Meter Option" and "Consolidated Billing Option" sections of this Agreement and/or in any attached schedule ("Equipment"). YOU promise to pay US A MONTHLY MINIMUM PAYMENT WHICH IS AN AMOUNT EQUAL TO THE GUARANTEED MINIMUM MONTHLY COPIES MULTIPLIED BY THE COST-PER-COPY SET FORTH ON THE FIRST PAGE OF THIS AGREEMENT ("C-P-C PAYMENT"), plus the Cost-Per-Copy Additional Copies ("Additional Copy Charge") on copies in excess of the Guaranteed Minimum Monthly Copies in accordance with the terms and conditions herein. The Additional Copy Charges will be invoiced at the end of each meter reading period set forth on the face of this Agreement. YOU authorize US to insert in this Agreement the serial numbers of the Equipment when WE so determine them.

2. **TERM:** This Agreement is effective on the date that it is accepted and signed by US, and the term of this Agreement begins on that date or any later date that WE designate (the "Commencement Date") and continues thereafter for the number of months designated as "Term in Months". C-P-C Payments are due as invoiced by US. As YOU will have possession of the Equipment from the date of its delivery, if WE accept and sign this Agreement YOU will pay US interim rent for the period from the date the Equipment is delivered to YOU until the Commencement Date as reasonably calculated by US based on the C-P-C Payment, the number of days in that period, and a month of 30 days. WE will apply the first C-P-C Payment to the first month of the term on the Commencement Date or any later date designated by US. The second C-P-C Payment is due on the date set forth in the invoice with subsequent payments due on the same day of each successive month thereafter until the balance of the C-P-C Payments and any additional C-P-C Payments or expenses chargeable to YOU under this Agreement have been paid in full.

YOU agree to provide accurate and timely meter readings on the forms or other alternative means specified by US. If meter readings are not received in a timely manner, charges may be estimated by US. YOUR obligation to pay the C-P-C Payments and other obligations hereunder shall be absolute and unconditional. This Agreement is NON-CANCELABLE.

WE have the right to increase the C-P-C Payment and the Additional Copy Charge on an annual basis, in an amount not to exceed fifteen percent (15%) of the C-P-C Payment or the Additional Copy Charge in effect at the end of the prior annual period.

3. **LATE CHARGES/DOCUMENTATION FEES:** Whenever any C-P-C Payment or Additional Copy Charge is not made when due, YOU agree to pay US, within one month, a late charge of five percent (5%) of each late payment, with a minimum of \$10.00, but only to the extent permitted by law. YOU agree to pay US a fee of \$75.00 plus 1/10th of one percent (1%) of the original Equipment cost in excess of \$50,000.00 to reimburse OUR expenses for preparing financing statements, other documentation costs and all ongoing administration costs during the term of this Agreement.

4. **DELIVERY AND ACCEPTANCE:** YOU are responsible, at YOUR own cost, to arrange for the delivery and installation of the Equipment (unless such costs are included in the cost of the Equipment to US). If requested, YOU will sign a separate Equipment delivery and acceptance certificate. WE may at OUR discretion confirm by telephone that YOU have accepted the Equipment, and this telephone verification of YOUR acceptance of the Equipment shall have the same effect as a signed delivery and acceptance certificate.

5. **USE, MAINTENANCE, REPAIR, SUPPLIES AND WARRANTIES:** YOU have selected the Equipment and the related maintenance program and supplies as described in a separate maintenance agreement with the Equipment dealer ("Dealer"). WE are not the manufacturer of the Equipment and WE are renting the Equipment to YOU "AS-IS". WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE. WE transfer to YOU for the term of this Agreement all warranties, if any, made by manufacturer.

YOU ALSO ACKNOWLEDGE THAT NO ONE IS AUTHORIZED TO WAIVE OR CHANGE ANY TERM, PROVISION OR CONDITION OF THIS AGREEMENT AND EXCEPT FOR THE MANUFACTURER WARRANTIES, MAKE ANY REPRESENTATION OR WARRANTY ABOUT THIS AGREEMENT OR THE EQUIPMENT. WE SHALL NOT BE LIABLE FOR SPECIAL, RESULTING OR CONSEQUENTIAL DAMAGES OR LOSS OF PROFIT OCCASIONED BY ANY BREACH OF WARRANTY OR REPRESENTATION OR RESULTING FROM THE USE OR PERFORMANCE OF ANY UNIT OF EQUIPMENT. YOUR OBLIGATION TO PAY IN FULL ANY AMOUNT DUE UNDER THIS AGREEMENT SHALL NOT BE AFFECTED BY ANY DISPUTE, CLAIM, COUNTERCLAIM, DEFENSE OR OTHER RIGHT WHICH YOU MAY HAVE OR ASSERT AGAINST THE DEALER OR THE EQUIPMENT MANUFACTURER.

6. **TITLE, PERSONAL PROPERTY, LOCATION AND INSPECTION:** Except for Agreements with a \$1.00 purchase option, WE will have title to the Equipment. If YOU have a \$1.00 purchase option and/or the Agreement is deemed to be a security agreement, YOU grant US a security interest in the Equipment and all proceeds thereof. YOU have the right to use the Equipment for the full term provided YOU comply with the terms and conditions of this Agreement. The Equipment is personal property even though the Equipment may become attached to any real estate. YOU agree not to permit a lien to be placed upon the Equipment or to remove the Equipment without OUR prior written consent. WE also have the right, at reasonable times, to inspect the Equipment.

7. **ASSIGNMENT:** YOU AGREE NOT TO TRANSFER, SELL, SUBRENT, ASSIGN, PLEDGE OR ENCUMBER EITHER THE EQUIPMENT OR ANY RIGHTS UNDER THIS AGREEMENT WITHOUT OUR PRIOR WRITTEN CONSENT. WE may sell, assign or transfer this Agreement. YOU agree that if WE sell, assign or transfer this Agreement, the new owner will have the same rights and benefits that WE have now and will not have to perform any of OUR obligations. YOU agree that the right of the new owner will not be subject to any claims, defenses, or set-offs that YOU may have against US.

8. **REDELIVERY AND RENEWAL:** Upon written notice delivered to US at least ninety (90) days, but no more than one hundred fifty (150) days, prior to the expiration of the initial term of this Agreement, YOU shall advise US of YOUR intention to return the Equipment to US at the end of the initial term of this Agreement. Provided YOU have given such timely notice, YOU shall return the Equipment, freight and insurance prepaid, to US in good repair, condition and working order, ordinary wear and tear excepted, in a manner and to a location designated by US. If YOU fail to so notify US, or having notified US, YOU fail to return the Equipment as provided herein, this Agreement shall renew for additional terms of twelve (12) months each with C-P-C Payments and Additional Copy Charges equal to 100% of the C-P-C Payments and Additional Copy Charges at the expiration of the initial term of this agreement.

9. **LOSS OR DAMAGE:** YOU are responsible for the risk of loss or destruction of, or damage to the Equipment. No such loss or damage relieves YOU from any obligation under this Agreement.

10. **INDEMNITY:** WE are not responsible for any losses or injuries caused by the installation or use of the Equipment. YOU agree to reimburse US for and to defend US against any claim for losses or injuries caused by the Equipment. This Indemnity will continue even after the termination of this Agreement.

11. **TAXES:** YOU agree to pay all license and registration fees, sale and use taxes, personal property taxes and all other taxes and charges, relating to the ownership, leasing, rental, sale, purchase, possession or use of the Equipment as part of the C-P-C Payment or as billed by US. YOU agree that if WE pay any taxes or charges on YOUR behalf, YOU shall reimburse US for all such payments and shall pay US interest and a late charge (as calculated in Section 3) on such payments with the next C-P-C Payment, plus a fee for OUR collecting and administering any taxes, assessments or fees and remitting them to the appropriate authorities. YOU agree that WE have the right

each year to estimate the yearly personal property taxes that will be due for the Equipment and that YOU will pay US 1/12th of the estimated taxes on each C-P-C Payment. YOU will indemnify US on an after-tax basis against the loss of any tax benefits anticipated at the Commencement Date arising out of YOUR acts or omissions.

12. **INSURANCE:** During the term of this Agreement, YOU will keep the Equipment insured against all risks of loss or damage in an amount not less than the replacement cost of the Equipment, without deductible and without co-insurance. YOU shall also obtain and maintain for the term of this Agreement, comprehensive public liability insurance covering both personal injury and property damage of at least \$100,000 per person and \$300,000 per occurrence for bodily injury and \$50,000 for property damage. WE shall be the sole named loss payee on the property insurance and shall be named as an additional insured on the public liability insurance. YOU will pay all premiums for such insurance and shall deliver proof of insurance coverage satisfactory to US. If YOU do not provide such insurance, YOU agree that WE have the right, but not the obligation, to obtain such insurance, and add an insurance fee to the amount due from YOU, on which WE make a profit.

13. **DEFAULT:** YOU are in default of this Agreement if any of the following occurs: a) YOU fail to pay any C-P-C Payment or other sum when due; b) YOU breach any warranty or other obligation under this Agreement, or any other agreement with US; c) YOU, any partner or any guarantor dies, YOU become insolvent or unable to pay YOUR debts when due; YOU stop doing business as a going concern; YOU merge, consolidate, transfer all or substantially all of YOUR assets; YOU make an assignment for the benefit of creditors or YOU undergo a substantial deterioration in YOUR financial condition, or d) YOU, any guarantor or any partner, shall voluntarily file or have filed against it involuntarily, a petition for liquidation, reorganization, adjustment of debt or similar relief under the Federal Bankruptcy Code or any other present or future federal or state bankruptcy or insolvency law, or a trustee, receiver or liquidator shall be appointed of it or a substantial part of its assets.

14. **REMEDIES:** WE have the following remedies if a default should occur:
 a) Upon written notice, declare the entire balance of the unpaid C-P-C Payments for the full term immediately due and payable, sue for and receive all C-P-C Payments and any other payments then accrued or accelerated under this Agreement or any other Agreement plus the estimated fair market value of the Equipment at the end of the originally scheduled term, with all accelerated C-P-C Payments and the estimated fair market value of the Equipment at the end of the originally scheduled term discounted at the lesser of (i) a per annum interest rate equivalent to that of a U.S. Treasury constant maturity obligation (as reported by the U.S. Treasury Department) that would have a repayment term equal to the remaining Agreement term, all as reasonably determined by US, or (ii) 3% per annum;

b) Charge YOU interest on all monies due US at the rate of eighteen percent (18%) per year from the date of default until paid, but in no event more than the maximum rate permitted by law;

c) Charge YOU a return-check or non-sufficient funds charge ("NSF Charge") OF \$25.00 for a check that is returned for any reason; and

d) Require that YOU return the Equipment to US and in the event YOU fail to return the Equipment, enter upon the premises peaceably with or without legal process where the Equipment is located and repossess the Equipment. Such return or repossession of the Equipment shall not constitute a termination of this Agreement unless WE expressly notify YOU in writing. In the event the Equipment is returned or repossessed by US and unless WE have terminated this Agreement, WE will sell or re-rent the Equipment to such persons and upon such terms as WE may determine, at one or more public or private sales and with or without notice to YOU and apply the net proceeds after deducting the costs and expenses of such sale or re-rent, to YOUR obligations with YOU remaining liable for any deficiency and with any excess being retained by YOU. The credit for any sums to be received by US from any such rental shall be discounted to the date of the rental agreement at six percent (6%) per year.

YOU are also required to pay (i) all expenses incurred by US in connection with the enforcement of any remedies, including all expenses of repossessing, storing, shipping, repairing and selling the Equipment, and (ii) reasonable attorneys' fees.

15. **SECURITY DEPOSIT:** WE will retain any required security deposit as security for YOUR performance of YOUR obligations. Any security deposit is non-interest bearing. WE may apply any security deposit to cure any default by YOU, in which event YOU will promptly restore any amount so applied. If YOU are not in default, any security deposit will be returned to YOU at the termination of this Agreement.

16. **WARRANTIES:** YOU hereby warrant and represent that the Equipment will be used for business purposes, and not for personal, family or household purposes.

17. **UCC FILINGS AND FINANCIAL STATEMENTS:** YOU authorize US to file a Uniform Commercial Code ("UCC") financing statement with respect to the Equipment and grant US the right to sign such financing statement on YOUR behalf. If WE feel it is necessary, YOU agree to submit financial statements (audited if available) on a quarterly basis.

18. **UCC-ARTICLE 2A PROVISIONS:** YOU agree that this Agreement is a Finance Lease as that term is defined in Article 2A of the UCC. YOU acknowledge that WE have given YOU the name of the supplier of the Equipment. WE hereby notify YOU that YOU may have rights under the contract with the Supplier and YOU may contact the supplier for a description of any rights or warranties that YOU may have under this supply contract. YOU also waive any and all rights and remedies granted by Sections 2A-508 through 2A-522 of the UCC.

19. **CHOICE OF LAW:** This Agreement has been made in Wayne, Pennsylvania and, except for local filing requirements, is governed by and construed in accordance with the laws of the Commonwealth of Pennsylvania. YOU consent to and agree that non-exclusive jurisdiction, personal or otherwise, over YOU and the Equipment shall be with the Courts of the Commonwealth of Pennsylvania or the Federal District Court for the Eastern District of Pennsylvania solely at OUR option with respect to any provision of this Agreement. YOU ALSO IRREVOCABLY WAIVE YOUR RIGHT TO A TRIAL BY JURY.

20. **ENTIRE AGREEMENT; SEVERABILITY; WAIVERS:** This Agreement contains the entire agreement and understanding. No agreements or understandings are binding on the parties unless set forth in writing and signed by the parties. Any provision of this Agreement which for any reason may be held unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective without invalidating the remaining provisions of this Agreement. It is further agreed that the rights and remedies of the parties are governed by this Agreement.

21. **FACSIMILE DOCUMENTATION:** YOU agree that a facsimile copy of the Agreement with facsimile signatures may be treated as an original and will be admissible as evidence of the Agreement.

OWNER ACCEPTANCE	Signature	Date
	X	
	Print Name	Title
	For	

DE LAGE LANDEN FINANCIAL SERVICES, INC.

06EDDC171V3

Dealer Service Agreement

Dealer: Topp Copy
Address: 1110 Saginaw St.
City: Scranton State: PA Zip: 18505 Phone: 570-344-9611 Fax: 570-344-5227

Customer/User Name: DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Address: 116 WILSON HILL ROAD
City: DINGMANS FERRY State: PA Zip: 18328 Phone: 570 828 2347

Bill To:(only if different than customer/User Account) _____
Company Name: _____
Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

Term of Maintenance in Months: 60

Maintenance Includes: Black Toner: Yes No: Parts: Yes: No:
 Color Toner: Yes No: Drums: Yes: No:
 Developer: Yes No: Fuser Rollers: Yes: No:
 Fuser Oil: Yes No:
 Staples: Yes No:

Other Items Included: Labor _____ .055 COLOR
Per Copy Charge Over Included Copy Volume: .011 B/W Per Copy
Installation Date: _____

When the Customer/User and the Authorized Branch/Dealer sign this Service Agreement, it shall constitute a binding agreement. Please see reverse side of this Service Agreement for additional Terms and Conditions.

The terms of this Service Agreement control and supersede all other Service Agreements Customer/User may have with Branch/Dealer.

Note: This Service Agreement covers equipment listed in the Meter Agreement Dated: _____
Between: DELAGE LANDEN and _____
DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Customer Signature: _____
Title: _____
Date: _____

Dealer Service Agreement

TERMS AND CONDITIONS:

Branch/Dealer agrees to perform maintenance service with respect to equipment in accordance with the following terms and conditions.

Branch/Dealer representatives are not authorized to make any modifications to this instrument.

1. This order is subject to acceptance only by an authorized representative of Branch/Dealer. Customer/User hereby waives notice of acceptance.
2. The Equipment must be in good condition on the commencement date of this agreement. Branch/Dealer shall charge for parts and labor required to place the equipment in such condition unless covered under any applicable warranties or a continuous maintenance agreement. Branch/Dealer will invoice the Customer/User for the additional items.
3. Maintenance and other charges are those in effect at the time this Agreement was accepted by Branch/Dealer, or on the date of each renewal.
4. Preventive maintenance service to be performed under this Agreement shall be performed at a time or times determined by Branch/Dealer and may be made at the same time as service calls.
5. Necessary service calls performed during normal business hours are included in the Agreement. Overtime charges at Branch/Dealer's then current rate shall apply and be invoiced for all service calls made outside normal business hours. "Normal business hours" shall mean 8:30 AM to 5:00 PM, Monday through Friday, exclusive of holidays.
6. This Agreement does not cover service necessitated by malfunctions of parts and/or attachments that are not supplied by Branch/Dealer or by use of operating supplies such as paper and toner not compatible with the equipment.
7. This Agreement shall not apply to any equipment which ceases to be at the Customer/User location described on the reverse side hereof or is damaged through accident, abuse, misuse, theft, neglect, acts of third parties, fire, water, casualty or any other natural force.
8. Neither party shall have any right to consequential damages by reason of any nonperformance of this Agreement. Branch/Dealer's liability in case of nonperformance shall not exceed the cost of new maintenance/service for the remaining term of the meter agreement.
9. This Agreement is not assignable or transferable by Customer/User without prior written consent of Branch/Dealer.
10. This Agreement shall be for the period set forth on the reverse side hereof and shall begin on the commencement date of the Meter Agreement. If Monthly Copy Allowance/Guaranteed Minimum Monthly Copy Volume is exceeded, the Customer/User is subject to an additional copy charge.



Existing Equipment Information

Location Name	Mfg. Name	Base Model	Equip. ID	Accessories Included	Equip. Status	B&W Vol.	Color Vol.	Equip. Monthly	Service Monthl	Service Overage	Supply Monthly	Total Monthly Cost
Office	Lanier	MPC3503	T4975	Adf/4 trays/Staple/Punch/Print/Scan/Fax	Existing	4,588	1,466	\$573.02	Included	\$0.00	Included	\$573.02
Office	Lanier	LD635c	T1892	Adf/4 trays/Print/Scan/Fax/Coin Op	Existing	52	15	Group	Included	\$0.00	Included	Group
Totals	2 total units					4,640	1,481	\$573.02	Included	\$0.00	Included	\$573.02

Proposed Equipment Information

Location Name	Mfg. Name	Base Model	Equip. Type	Accessories Included	Equip. Status	B&W Vol.	Color Vol.	Equip. Monthly	Service Monthly	Service Overage	Supply Monthly	Total Monthly Cost
Office	Lanier	MPC3004ex	TBD	Adf/4 trays/Staple/Punch/Print/Scan/Fax	New	4,588	1,466	\$388.52	Included	\$0.00	Included	\$388.52
Office	Lanier	MPC3503	T4975	Adf/4 trays/Staple/Punch/Print/Scan/Fax	Existing	52	15	Group	Included	\$0.00	Included	Group
Totals	2 total units					4,640	1,481	\$388.52	Included	\$0.00	Included	\$388.52

Summary Cost

\$573.02	Existing Total Monthly Cost
\$388.52	Proposed Total Monthly Cost
(\$184.50)	Monthly Savings

Notes:

- *There is a \$75.00 one time lease filing fee.
- *Agreement includes delivery, installation, and training for the term of the agreement.
- *All B&W pages over 60,000 annually are billed at \$0.011 per page.
- *All Color pages over 18,000 annually are billed at \$0.055 per page.
- *Current DLL Lease #25296574 will be terminated.
- *The Fair Market Value purchase price of the current Lanier MPC3503 will be \$2,451.77 at lease end.
- *The proposed Lanier MPC3004ex on a 60 month lease term would reduce the monthly payment to \$347.16 for a monthly savings of \$225.86.

Benefits:

- *Updated technology.
- *No out of pocket expense to cancel current lease.
- *No hassle with shipping the current copier back to the leasing company.
- *Current color copier will be owned by Delaware Township and covered for Service and Supplies.
- *If overages occur, Color overage rate will decrease from \$0.075 to \$0.055 per page and Black overage rate will decrease from \$0.0119 to \$0.011 per page.

Program Type/Term	48 Month Cost per Copy Agreement
Monthly B&W Minimum Included	5,000 Black & White Pages/Impressions
Annual B&W Meter Bank	60,000 Black & White Pages/Impressions
Monthly Color Minimum Included	1,500 Color Pages/Impressions
Annual Color Meter Bank	18,000 Color Pages/Impressions
Down Money	\$0.00
Includes	100% all Parts, Labor, Black & Color Toner
Excludes	Paper and Staples

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

April 11, 2018

MINUTES

WORKSHOP – 6:02 p.m.

Motion to suspend the workshop and open the executive session regarding personnel and legal contracts was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to close executive session was made at 6:35 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Auditor vacancy
- Road clean up
- Proposal for equipment lost during storms Riley & Quinn
- Rec Committee – no letters of interest
- Allocating surplus monies (existing/new funds)
- Mulch and sand

The following items were tabled for another workshop discussion:

- Park Open – what are the hours?
- Park Report on electric and cabins
- Municipal Building Water
- Long Meadow Chapel Annual Baptism & Picnic – waiver of fees request

Motion to adjourn the workshop was made at 7:02 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:08 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** none.

Public Comment on Agenda- none.

DELAWARE FIRE COUNTY  TOWNSHIP PENNSYLVANIA

116 Wilson Hill Road, Dingmans Ferry, PA 18828 • (610) 828-2347 • F: (610) 828-8705 • www.delawaretownshippa.gov

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated March 28, 2018 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
 - a. **Motion** to accept the 2018 first quarter treasurer's report was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion** to pay General Fund bills in the amount of \$35,710.55 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion** to pay Recreation Fund bills in the amount of \$911.09 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion** to pay Liquid Fuels bills in the amount of \$4,200.34 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion** to pay Delaware Township Volunteer Fire Company \$6,018.28 for first quarter 2018 taxes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

6. **Motion** to appoint Michael Dickerson as a Township Auditor until December 31, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to approve tax abatement for township real estate taxes for Matthew Walsh of 250 East Shore Drive based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on April 3, 2018:
 - a. Shteyman – Wild Acres 12-1201-15A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

9. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on April 3, 2018:

a. Heyward – Marcel Lake Estates 5-504-14B

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

10. **Motion** to advertise for a public hearing on Wednesday, May 9, 2018 at 7:15 p.m. regarding the Township's Blue Ridge Cable Franchise Renewal and for the purpose of reviewing the past performance of Blue Ridge and identifying the future cable-related community needs of the Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries. Citizens are invited to testify.

11. **Motion** to designate PSATS Conference voting delegate as Jane Neufeld was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

12. **Motion** to compile a total cost to the Delaware Township taxpayers since the purchase of Akenac Park in 2006 was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

13. **Motion** to table 60-month contract with Topp Business Solutions for a Lanier MPC3504ex at a cost of \$365.07 per month for the township office was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

14. **Motion** to approve Emergency Management building use request by Delaware Cemetery Association for Friday, April 13, 2018 at 10:30 a.m. for a meeting (changed from April 3rd) was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. Abstain: Neufeld. **Motion** carries.

15. **Motion** to approve Delaware Township Volunteer Fire Police provide traffic control to Dingman Delaware Little League on Friday, April 27, 2018 from 6:00 p.m. to 8:00 p.m. for their annual opening parade was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

16. **Motion** to approve field use request for fields 1 and 3 by Matthew Oehlmann Memorial Softball League on Sundays for fields 1 and 3 beginning Sunday, May 6, 2018 and ending Sunday, September 30, 2018 from 9:00 a.m. to 3:00 p.m. was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. Abstain: Ms. Neufeld. **Motion** carries.

17. **Motion** to approve field use request for fields 1 and 3 by Pike County Women's Softball League on Sunday's 3:30 p.m. to 7:00 p.m., Tuesday's 6:00 p.m. to 8:00 p.m., Thursday's 6:00 p.m. to 9:00 p.m. beginning Sunday, June 3, 2018 and ending Sunday, August 12, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **Motion** to approve field use request by Pike County Women's Softball League for a tournament on Saturday, August 11, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
19. **Motion** to approve quarry use request by PEEC on Monday, July 2, 2018 from 9:00 a.m. to 12:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
20. **Motion** to table Akenac Park use request by Long Meadow Chapel for a "6k for Water" event on May 25, 2019 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries. (come back in 6 months)
21. **ADDED Motion** to purchase road equipment lost during storms Riley and Quinn from Traffic Safety Warehouse not exceed \$2700 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
22. **ADDED Motion** to approve Resolution 2018-02 Creation of Emergency Services Fund as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
23. **ADDED Motion** to approve Resolution 2018-03 amending/updating of Capital Reserve Funds motions 13 and motion 14 passed at January 4, 2016 Township Reorganization meeting as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
24. **ADDED Motion** to approve Resolution 2018-04 creation of roads, bridges, major equipment, et al. capital reserve fund as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
25. **ADDED Motion** to approve Resolution 2018-05 to amend/update Delaware Township Resolution 2016-02 Operating Reserve as attached to the minutes was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.



26. **ADDED Motion** to place \$250,000 into the Recreation Capital Reserve Fund from General Fund was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion carries.**
27. **ADDED Motion** to place \$325,000 into the Emergency Management Fund from General Fund was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion carries.**
28. **ADDED Motion** to place \$475,000 into the Roads, Bridges and Major Equipment Fund from General Fund was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion carries.**
29. **ADDED Motion** to purchase sand and mulch from Dingmans Ferry Stone in an amount not to exceed \$7,000 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion carries.**
30. **ADDED Motion** to reimburse the Delaware Township Volunteer Ambulance Corps. \$583.17 for damages/expenses incurred during the State of Emergency was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion carries.**
31. **ADDED Motion** to develop a questionnaire for Akenac Park for public distribution was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion carries.**

ANNOUNCEMENTS:

Working Pike Job Fair 2018 – Tuesday, April 17, 2018 from 10am to 3pm at the Best Western Inn at Hunts Landing.

April 17th at 7:00pm Panel Discussion at DDMS about changes in proposals for the way school districts can be funded and how it will affect tax payers.

Dingmans Ferry-Delaware Township Historical Society presents two films “Welcome to Dingmans Ferry” and “Veterans Memorial Park” on Saturday, April 21, 2018 at 7pm at the municipal building.

Dingmans Ferry Lions Club Annual Trout Fishing Contest – Saturday, April 28, 2018, 12pm to 3pm at Egli’s Pond (rain date April 29th).

DELAWARE
PIKE COUNTY



TOWNSHIP
PENNSYLVANIA

116 Wilson Hill Road, Duquesne Ferry, PA 18928 • (610) 828-2347 • F: (610) 828-8705 • www.delawaretownshippa.gov

PUBLIC HEARING to amend ordinance 901 definitions to include the definition of shed and update the definition of land development with exception is scheduled for Wednesday, April 25th at 7:15pm.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Witkowski of the Pike County Dispatch questioned what the Akenac Park questionnaire would involve; if there was an established timeline for motion #12; what were the ambulance expenses being reimbursed by the supervisors; and lastly, what specific type of equipment was being replaced after damage from Winter Storms Riley and Quinn?

With no further public comment, a **motion** to adjourn the meeting was made at 7:43 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer

Delaware Township General Fund 2018

4/25/2018 10:35 AM

Register: 100.000 · General Fund Checking (Wayne)

From 04/12/2018 through 04/25/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/13/2018			-split-	Deposit		20,342.99	1,760,207.36
04/13/2018	4829	Delaware Twp. Vol. ...	410-419 · Public Safet...	state of emerge...	489.17		1,759,718.19
04/18/2018	51	Met-Ed	430-439 · Public Work...	Conf#5345921...	34.83		1,759,683.36
04/19/2018	52	Highmark Blue Shield	487.000 · Insurance Be...	Inv# 18041324...	4,258.44		1,755,424.92
04/20/2018	4842	Erik Sioreti	410-419 · Public Safet...		150.00		1,755,274.92
04/20/2018	4843	Russell Sioreti	410-419 · Public Safet...		150.00		1,755,124.92
04/20/2018	4844	Joseph C. Alba	410-419 · Public Safet...	independent co...	150.00		1,754,974.92
04/20/2018	4845	Kenneth Kolakowski	410-419 · Public Safet...	independent co...	150.00		1,754,824.92
04/20/2018	4846	Alexander M. Cairns	410-419 · Public Safet...	independent co...	150.00		1,754,674.92
04/20/2018	4847	Michael R. Cairns	410-419 · Public Safet...	independent co...	150.00		1,754,524.92
04/20/2018	4848	John F. Opalka	410-419 · Public Safet...	independent co...	150.00		1,754,374.92
04/20/2018	4849	Edward Hammond	410-419 · Public Safet...	independent co...	150.00		1,754,224.92
04/20/2018	4850	Sean Hughes	410-419 · Public Safet...	independent co...	150.00		1,754,074.92
04/20/2018	4851	Edward S Modrzewski	410-419 · Public Safet...	independent co...	150.00		1,753,924.92
04/23/2018	53		400-409 · General Gov...	Pyrl Taxes Pay...	4,154.87		1,749,770.05
04/23/2018	53		400-409 · General Gov...	Direct Deposit,...	9,057.00		1,740,713.05
04/23/2018	53		400-409 · General Gov...	Henderson #92...	85.84		1,740,627.21
4/23/2018	53		400-409 · General Gov...	Corbett #95, Pa...	2,623.96		1,738,003.25
04/24/2018			-split-	Deposit		38,853.94	1,776,857.19
04/24/2018	54	Aetna	487.000 · Insurance Be...	Inv# H627618...	608.90		1,776,248.29
04/24/2018	55	Paychex	400-409 · General Gov...	Inv#2018042301	162.90		1,776,085.39
04/25/2018			-split-	Deposit		365.00	1,776,450.39
04/25/2018	4830	Verizon	2000 · Accounts Payable		164.40		1,776,285.99
04/25/2018	4831	Pike County Dispatch	2000 · Accounts Payable	Inv#142475, 1...	585.25		1,775,700.74
04/25/2018	4832	PSATS	2000 · Accounts Payable		60.00		1,775,640.74
04/25/2018	4833	PenTeleData	2000 · Accounts Payable	Acct# 1252210	139.90		1,775,500.84
04/25/2018	4834	Marangi Disposal	2000 · Accounts Payable	Acct# 307837	886.78		1,774,614.06
04/25/2018	4835	Kelly's Automotive	2000 · Accounts Payable	Truck 6	61.15		1,774,552.91
04/25/2018	4836	Klemeyer, Farley & ...	2000 · Accounts Payable		4,681.25		1,769,871.66
04/25/2018	4837	De Lage Laden Finan...	2000 · Accounts Payable	Contract# 2529...	573.02		1,769,298.64
04/25/2018	4838	County Waste	2000 · Accounts Payable	Account# 10-6...	110.00		1,769,188.64
04/25/2018	4839	Cintas	2000 · Accounts Payable	Cust#21221	937.94		1,768,250.70
04/25/2018	4840	Blue Ridge Commun...	2000 · Accounts Payable	Acct Name: De...	60.46		1,768,190.24
04/25/2018	4841	Citizens Bank	2000 · Accounts Payable	Acct#5530959...	970.97		1,767,219.27
04/25/2018	4852	Krista Predmore	2000 · Accounts Payable		165.68		1,767,053.59
04/25/2018	4853	Waste Management	2000 · Accounts Payable	Service Period:...	223.14		1,766,830.45
04/25/2018	4854	Microbac	2000 · Accounts Payable		77.90		1,766,752.55
4/25/2018	4855	Robin Jones	2000 · Accounts Payable		17.99		1,766,734.56
04/25/2018	4856	Lori McCrory	2000 · Accounts Payable		3.92		1,766,730.64
04/25/2018	4857	Vector	2000 · Accounts Payable	EMA Acct#50...	47.50		1,766,683.14

Delaware Township General Fund 2018

4/25/2018 10:35 AM

Register: 100.000 · General Fund Checking (Wayne)

From 04/12/2018 through 04/25/2018

Sorted by: Date, Type, Number/Ref

<u>Date</u>	<u>Number</u>	<u>Payee</u>	<u>Account</u>	<u>Memo</u>	<u>Payment C</u>	<u>Deposit</u>	<u>Balance</u>
04/25/2018	4858	Boucher & James, Inc.	2000 · Accounts Payable		641.25		1,766,041.89

33,384.41

DELAWARE TOWNSHIP RECREATION FUND

4/25/2018 10:33 AM

Register: 106,600 · P&R Check (Dime)

From 04/12/2018 through 04/25/2018

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
04/13/2018			367 · Charges for Servi...	Deposit		800.00	157,779.75
04/18/2018	2013	Verizon 28000	20000 · Accounts Paya...		192.19		157,587.56
04/18/2018	2014	Vector Security, Inc.	20000 · Accounts Paya...	Inv#61285397,...	246.00		157,341.56
04/18/2018	2015	Cintas Fas Lockbox ...	20000 · Accounts Paya...		328.01		157,013.55
04/18/2018	2016	Allstate Septic Syste...	20000 · Accounts Paya...	Your# 163851	275.00		156,738.55
04/18/2018	2017	Blue Ridge Commun...	20000 · Accounts Paya...	Acct#0344833-...	95.90		156,642.65
04/18/2018	10-273	Met-Ed	452 · Recreation - Wils...	Conf#5345923...	19.08		156,623.57
04/24/2018	2018	Aquatic Environment...	20000 · Accounts Paya...		1,000.00		155,623.57
04/24/2018	2019	Microbac	20000 · Accounts Paya...		83.03		155,540.54
04/25/2018			-split-	Deposit		6,134.60	161,675.14

\$ 2,239.21

Bill

Delaware Township General Fund 2018
 116 Wilson Hill Road
 PA 18328

Date	Ref. No.
04/25/2018	State date041018

Vendor
Citizens Bank P.O. Box 9665 Providence, RI 02940-9665

Bill Due	05/02/2018
Terms	
Memo	Acct#5530959000216528

Expenses

Account	Memo	Amount	Customer:Job	Class
Cleaning Supplies	Amazon order#112-2673808-1698661 carpet cleaner spot remover	21.37		
Office Supplies	Amazon order#112-1220016-6734655 dixie paper plates	27.99		
Office Supplies	Amazon order# 112-5919166-1570606 Transparent tape	9.55		
Office Supplies	Amazon order# 112-7563302-8547433 post it notes	6.35		
Office Supplies	Amazon order#112-1777708-4675453 3 canisters sugar	10.50		
Office Supplies	Amazon order#112-3791191-6061805 564 ink	16.88		
Office Supplies	Amazon order#112-3177472-5759405 teaspoons, glass cleaners, tissues, hot cups, Folgers coffee	168.33		
Postage	Dingmans Ferry Post Office Postage to return parts to Five Star Equipment, Inc.	9.85		
Office Supplies	Amazon order#112-3177472-5759405 2 cases paper	59.98		
Web Design/Maintenance	CTC Constant Inv#189470236	45.00		
Uniforms and PPE	Wordans Inv#W1876950 Safety Green t-shirts, hooded sweatshirts	202.94		
Web Design/Maintenance	CTC Contact Inv#189470236 foreign exchange fee	5.69		

Bill

Delaware Township General Fund 2018
116 Wilson Hill Road
PA 18328

Date	Ref. No.
04/25/2018	State date041018

Vendor
Citizens Bank P.O. Box 9665 Providence, RI 02940-9665

Bill Due	05/02/2018
Terms	
Memo	Acct#5530959000216528

Expenses

Account	Memo	Amount	Customer:Job	Class
Building Supplies	Amazon Order#112-1517762-4269016 Johni-Ring	11.80		
General Op Supplies	Amazon Order#112-1517762-4269016 RV wash and wax	18.27		
UCC Fees	Uniform Construction	126.00		
Postage	Dingmans ferry Post Office package sent to Jon Tresslar from Planning Commission	24.70		
Office Supplies	PSATS Minute Book	140.00		
General Operating Supplies	Amazon order#112-0871659-6514662 Whiteboard 4' X 3'	55.59		
Office Supplies	Amazon order#112-0871659-6514662 Brother TC5 Replacement Cutter Blade for Labelers	10.18		

Expense Total : 970.97

Bill Total : \$970.97

Commonwealth of Pennsylvania }
County of Pike } ss.

**PUBLIC NOTICE
NOTICE OF
DELAWARE
TOWNSHIP
PUBLIC HEARING TO
AMEND ORDINANCE
901 DEFINITIONS
REGARDING SHEDS
AND LAND
DEVELOPMENT.**
PLEASE BE ADVISED
that the Delaware Town-
ship board of Supervi-
sors will hold a Public
Hearing to amend Ordinance 901 on the 25th day of April 2018, at 7:15 p.m., at the Delaware Township Municipal Building located at 116 Wilson Hill Road, Dingmans Ferry, Pennsylvania 18328. The purpose of the hearing is to amend Ordinance 901 to include the definitions of shed and update the definition of land development with exception. Ordinance 901 can be reviewed in its entirety at the Delaware Township Municipal Office located at 116 Wilson Hill Road, Dingmans Ferry, PA 18328 between the hours of 8 a.m. and 4 p.m.
36B(39)

Sue Doty-Lloyd
being duly sworn, according to law, deposes and says that she is the Publisher of the "Pike County Dispatch," a weekly newspaper of general circulation established in the year 1826 and published at No. 105 West Catharine Street, in the Borough of Milford, County and State aforesaid; and that a printed notice, an exact copy of which is hereto annexed, was published in said newspaper One time(s), to wit, in its issues of April 5

A.D. 2018 and the affidavit further states that she is not interested in the subject matter of this notice or advertisement and that all of the allegations of the statement as to time, place and character of publication are true.

Pike County Dispatch
Kelli Doro
Kelli Doro, Attorney-In-Fact
Sue Doty-Lloyd, Principal

Sworn to and subscribed to before me this 5th day
of April A.D. 2018
[Signature]
Commission Expires 11/9/21

COMMONWEALTH OF PENNSYLVANIA
NOTARIAL SEAL
Lynn M. Homer, Notary Public
Milford Boro, Pike County
My Commission Expires Jan. 9, 2021
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

AMENDMENT OF ORDINANCE 901 REGARDING SHEDS AND LAND DEVELOPMENT

901 SHED

A structure not used for the storage, parking, repair, or maintenance of a motor vehicle that is not more than one story high and whose area is not more than two hundred (200) square feet. A shed shall not be permitted in any set back except the rear set back. **No more than one (1) shed is to be allowed on a commercial property.** See *Replacement Shed*.

901 LAND DEVELOPMENT

- 1 The improvement of one lot or two or more contiguous lots, tracts or parcels of land for any purpose involving:
 - a. A group of two or more residential or nonresidential buildings, whether proposed initially or cumulatively, or single nonresidential building on a lot or lots regardless of the number of occupants or tenure, **except no nonresidential shed or structure of similar or smaller size shall constitute a land development.**
 - b. The division or allocation of land or space, whether initially or cumulatively, between or among two or more existing or prospective occupants by means of, or for the purpose of streets, common areas, leaseholds, condominiums, building groups or other features.
2. A subdivision of land



April 05, 2018

Rea D Norgaard
100 Palm Drive
Dingmans Ferry, PA 18328

Dear Rea D Norgaard:

It is with a great deal of pleasure that I have the privilege of informing you that your application for determination of financial need for exemption from certain real property taxes has been approved by the Pennsylvania State Veterans' Commission. If other prerequisites are met and approval is granted by your local taxing authority, this exemption will apply only to the building which serves as your principal dwelling and the land upon which it stands.

The State Veterans' Commission is required to review all property tax exemption cases at least once every five years for determination of CONTINUED FINANCIAL NEED. A review form will be mailed to you sometime prior to the due date for review.

IMPORTANT: MAIL A COPY OF THE ENCLOSED CERTIFICATION TO EACH OF THE FOLLOWING:

COPY 1: YOUR COUNTY TAX ASSESSMENT OFFICE
COPY 2: YOUR CITY OR TOWNSHIP TAX OFFICE
COPY 3: YOUR SCHOOL DISTRICT TAX OFFICE
COPY 4: YOUR FILE

For the Commission.

Sincerely,

A handwritten signature in cursive script that reads "Tracy Wylie-Perry".

Mrs. Tracy Wylie-Perry
Veterans' Service Specialist
Real Estate Tax Exemption (RETX) Program
Division of Programs and Services

Enclosures (4)

Memo

To: BOARD OF SUPERVISORS

From: PLANNING COMMISSION

Date: April 17, 2018

Re: LOT IMPROVEMENTS

Message:

At the Planning Commission's April 17, 2018 meeting the following lot improvements were recommended for approval:

1. Walsh – WA 8-806-4A
2. Masterelli – Connor subdivision 1A
3. Bauccio/ Wedin Pocono Mt. Lake Forest 532A

April 23, 2018

Krista Predmore
Delaware Township
116 Wilson Hill Drive
Dingmans Ferry, PA 18328

Dear Krista and Board of Supervisors,

Please accept this letter as notice of my resignation from my position as Road Crew with the Delaware Township Road Department. My last day of employment will be Friday, May 4, 2018.

Thank you very much for your time, it has been a pleasure working for Delaware Township.

Sincerely,

Michael Moffa

Delaware Township
APR 20 2018
Received

WAIVER OF RESPONSIBILITY

Applicant/User for itself, its successors and assigns, hereby agrees to indemnify, defend and hold harmless Delaware Township, its Supervisors, officers, and employees from and against all losses, and expenses of every kind and nature, whether or not covered by insurance, arising out of, resulting from or caused by, in whole or in part, any act, omission, negligence or fault of Applicant/User, its agents or employees in connection with the use of the Delaware Township building for its event, including, but not limited to, those in connection with loss of life, bodily injury, personal injury, damage to property, contamination or adverse effects on the building, any liability for fines, fees or penalties for violations of any statutes, ordinances, codes, rules, regulations or standards applicable to use of the building.

IN WITNESS WHEREOF, the parties hereto have set their hands and official seals this _____ day of _____,

Delaware Township Representative Signature Organization President, Chairman, or Individual

Attest: _____

DELAWARE TOWNSHIP BUILDING USE APPLICATION AND AGREEMENT

I/We Carol Hernandez respectfully request and apply for use of the Delaware

Township: Hall Kitchen Stove/Oven

June 9, 2018 8:00am 11:59 pm
Date Start Time Finish Time

Baby Shower
Reason for request: email Carolhernandez1988@hotmail.com

And I/We have been provided all regulations/and agreements, which I/We fully understand and agree to.

Carol Hernandez N/A
Applicants Name (please print) Applicants Organization

107 Emery Road Dingmans Ferry 570-369-0472
Applicants Address Applicants Phone Number (Home/Work)

Carol Hernandez 4/20/18
Applicants Signature Date

APPROVED BY: Delaware Township Board of Supervisors on: _____
Date

Krista Predmore

From: Robin Jones
Sent: Wednesday, April 11, 2018 9:47 AM
To: Krista Predmore
Subject: FW: Request for Use of Camp Akenac
Attachments: 20180411094051917.pdf

Please put on next agenda.

Robin P. Jones

Administrative/Human Resources Assistant

Deputy Tax Collector

DELAWARE TOWNSHIP

116 Wilson Hill Road
Dingmans Ferry, PA 18328
p: (570) 828-2347
f: (570) 828-8705

“Great vision without great people is irrelevant”- Jim Collins

From: Shawn Coleman <shepherd1624@yahoo.com>
Sent: Wednesday, April 11, 2018 9:40 AM
To: Robin Jones <rjones@delawaretownship.pa.gov>
Subject: Request for Use of Camp Akenac

Good Morning,

My name is Pastor Shawn Coleman and I am submitting a request for the use of Camp Akenac for September 9th 2018 for our annual baptism and picnic. I am requesting the use of the recenter just in case of rain, and the bath house. I am also asking the rental fees be waived. If you have any questions for me please feel free to contact me at 570-618-0385 or 570-828-2082.



116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawaretownshippa.gov

AKENAC PARK RESERVATION FORM

Date of Reservation: 9-9-2018	Time of Reservation: 9am - 3pm	Number of People: 90-150
----------------------------------	-----------------------------------	-----------------------------

PLEASE READ THE FOLLOWING RULES AND REGULATIONS BEFORE SUBMITTING YOUR RESERVATION

Any person may reserve Akenac Park for a specific time and date, in accordance with the terms of this section.

- A. Any person/organization to whom reservation approval is issued for the use of Akenac Park shall be responsible for those persons using such facilities, and shall be present at Akenac Park on the date and time the reservation was made.
- B. Approval of Akenac Park reservation requests are not considered final until voted on at the Board of Supervisors at regular meetings. We will strive to accommodate requests, however, final approval must be granted by the Supervisors.
- C. Akenac Park remains open for the public at all times.
- D. Applicant/Organization agrees to indemnify and save Delaware Township harmless from all loss, damage, liability, claims and demands whether involving intentional misconduct, negligence, or otherwise, arising nature whatsoever by reason of the nature of the use of the said premise.
- E. Organizations are **required** to submit proof of insurance naming Delaware Township as "additional insured."

CLEANING DEPOSIT POLICY & PROCEDURES

Groups are responsible for basic clean-up of Akenac Park including the recreation hall. Groups are responsible for clean up all of garbage. The Parks and Grounds Superintendent will check and verify clean up at the conclusion of your reservation.

ALCOHOLIC BEVERAGES, CONTROLLED DANGEROUS SUBSTANCES, SOLICITATION AND GAMBLING

While in Akenac Park, all persons shall conduct themselves in a proper and orderly manner, and in particular, no person shall:

- A. Bring alcoholic beverages, drink or use the same at any time nor shall any person be under the influence of intoxicating liquor or a controlled dangerous substance in Akenac Park.
- B. Solicit contributions for any purpose, whether public or private.
- C. Play any game of chance or have possession of any instrument or device for gambling.
- D. Play, engage or take part in any game or competitive sport for money, or other valuable thing.

IT SHALL BE UNLAWFUL FOR ANY PERSON IN AKENAC PARK TO:

- A. Enter an area posted as "closed to the public."
- B. Engage in threatening, abusive, insulting or indecent language or engage in any disorderly conduct or behavior tending to breach the public peace.
- C. Disturb or interfere unreasonably with any person or party occupying Akenac Park.
- D. Carry, set off or discharge any firearms, air rifles, air pistols, sling shots or fireworks.

AUTHORITY TO CLOSE

Delaware Township may close Akenac Park on days when weather conditions make the use of the area unsafe or result in injury to the same or when the public use would interfere with work being done in the park or in the interest of public safety.



116 Wilson Hill Road, Dingmans Ferry, PA 18328 • (570) 828-2347 • F: (570) 828-8705 • www.delawatownshippa.gov

CLOSING HOURS:

No person shall be in Akenac Park during the hours the park is closed.

Applicant's Name and/or Organization Name:	Daytime Telephone #:	Cell phone #:
Long Meadow Chapel	570-828-2082	570-618-0385
Applicant's Address:		
429 Long Meadow Rd, Milford PA 18337		
Email address:		
shepherd1624@yahoo.com		

PLEASE BE ADVISED THAT APPROVAL FOR AKENAC PARK RESERVATION REQUESTS ARE NOT CONSIDERED FINAL UNTIL VOTED ON AT THE BOARD OF SUPERVISORS AT A REGULAR MEETING HELD ON THE SECOND AND FOURTH WEDNESDAYS OF THE MONTH. FINAL APPROVAL MUST BE GRANTED BY THE SUPERVISORS.

APPROVAL IS SUBJECT TO REVOCATION IF THE APPLICANT DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITIONS OR RESTRICTIONS IMPOSED BY DELAWARE TOWNSHIP.

I hereby certify that the statements contained herein are true and correct to the best of my knowledge and belief I understand that if I knowingly make any false statement herein I am subject to such penalties that may be prescribed by law or ordinance. I further certify that I have read and understood the rules and regulations on this application and will abide by such rules and regulations.

APPLICANT'S SIGNATURE: Rev. Shawn Tolson Date: 4-11-2018

Approved by: _____ Date Approved: _____
Delaware Township

Approved by: Delaware Township Board of Supervisors Date Approved: _____

Township Administrator on behalf of BOS

** We ask that any fees associated with the use be waived.*

Krista Predmore

From: Robin Jones
Sent: Friday, April 13, 2018 8:38 AM
To: Krista Predmore
Subject: FW: Fall Ball 2018
Attachments: Township Request Letter.docx; Fall Ball Schedule 2018.docx

For next agenda

Robin P. Jones
Administrative/Human Resources Assistant Deputy Tax Collector DELAWARE TOWNSHIP
116 Wilson Hill Road
Dingmans Ferry, PA 18328
p: (570) 828-2347
f: (570) 828-8705

"Great vision without great people is irrelevant"- Jim Collins

-----Original Message-----

From: mikeria <mikeria@ptd.net>
Sent: Thursday, April 12, 2018 11:15 PM
To: Robin Jones <rjones@delawaretownship.pa.gov>
Subject: Fall Ball 2018

Hello Robin, was just at a meeting for Women's Softball and couldn't remember if I sent you our information for the 2018 FallBall League.

I've attached our request letter and a schedule for the 2018 season. Let me know if you need anything else.

Thank you so much,
Maria Dickerson
mikeria@ptd.net
570-686-3583
123 Lakewood Drive
Milford Pa 18337

Maria Dickerson

Couples Fall Softball League

123 Lakewood Drive

Milford, Pa 18337

570-686-3583

mikeria@ptd.net

January 3, 2018

Delaware Township
116 Wilson Hill Rd.
Dingmans Ferry Pa, 18328

To Whom It May Concern,

We would like to request the usage of fields 1 & 3 for the Couples Fall Softball League on Sundays from August 26, 2018 to November 18, 2018 from 12pm-6pm. Please advise me as to any days that the fields will not be available for our use so I may schedule accordingly.

As I have done so in the past years, I will provide you with a detailed schedule, roster and usage fees 2 weeks prior to our season starting. You also still hold my field security deposit of \$250.

Thank you,

Maria Dickerson

FALL COED SOFTBALL 2017 SCHEDULE

DATE	TIME	HOME	AWAY	FIELD
9/10	2:00	1	3	1
		2	5	3
	4:00	4	3	1
		2	6	3
9/17	2:00	4	1	1
		5	6	3
	4:00	2	1	1
		3	6	3
9/24	2:00	4	6	1
		1	5	3
	4:00	4	2	1
		3	5	3
10/01	2:00	1	4	1
		6	5	3
	4:00	2	3	1
		4	5	3

DATE	TIME	HOME	AWAY	FIELD
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10/08	2:00	6	3	1
		5	2	3
	4:00	3	1	1
		2	4	3

10/15	2:00	5	4	1
		3	2	3
	4:00	6	1	3

10/22	2:00	1	6	1
		5	3	3
	4:00	1	2	1
		6	4	3

10/29	2:00	6	2	1
		3	4	3
	4:00	5	1	1

TOURNAMENT GAMES

11/05	11:00	2 ND	5 TH	1
		3 RD	4 TH	3
	1:00	1 ST	6 TH	1

DATE	TIME	HOME	AWAY	:FIELD
11/05	1:00	WINNERS FROM 11:00 GAME		3
	3:00	CHAMPIONSHIP GAME		1

A COIN TOSS WILL DECIDE HOME TEAM DURING TOURNAMENT GAMES

TEAM #1:RED #2:YELLOW #3:BLACK #4:CAMO #5:BLUE/WHITE #6:GREEN

Krista Predmore

From: Cindy Stine <poconocin@gmail.com>
Sent: Saturday, April 14, 2018 4:22 PM
To: Lori McCrory; Krista Predmore; Robin Jones
Subject: TriVersity's annual family picnic 2018
Attachments: TriVersity letter for picnic.pdf

Hello Lori,

Hope this email finds you well. I'm writing on behalf of the TriVersity also known as UDGLBT Center to request the use of the park on Sunday, July 15th starting at 12pm and ending 5pm.

We are very appreciative to the Supervisors for allowing us to enjoy the park and have our Family Picnic there for the last four years. Please see attached request letter.

Please feel free to contact me with any questions or concerns. I can be reach either by cell 484-269-8862 or email poconocin@gmail.com.

Respectfully,

Cindy Stine



Dear Supervisors:

Tri Varsity aka The Upper Delaware GLBT Center (501 c3) is planning their annual Family Picnic for Sunday, July 15th. We are looking to start at 12 Noon and end at 5PM at Camp Akenec. The majority of attendees are from Pike County, but we may have some coming that have invested in our community but are not residents. We are looking at about 120 people in attendance.

If approved, this will be our fifth year at Camp Akenec. The last four years were a huge success and a wonderful experience. We hope that you will be able to accommodate us again this year.

In attendance will be GLBTQ families along with their supporters and allies. This day celebration is about the Pride we have in the greater Upper Delaware community, tolerance and honoring GLBTQ youth who are starting their journey. The families represented are an example of empowered people who support each other while being respected members of the community at large. All Welcome!

What we are asking for:

The use of the Camp Akenec, lake and the large grill outside the main building.

The use of the inside building to set up activity tables and use of the porch for food.

We will be grilling, swimming, activity tables (open to anyone at the park to participate in) may have entertainment (music).

In the past we had the big pink ice cream truck from the Creamery in Port Jervis. We are looking to have it there this year.

We will supply the ID bracelets for all those attending the event and will not supply any food or ice cream to those not wear the bracelet per the guidelines of the park. We will provide a sign-in sheet and have a volunteer at the gate.

We would be responsible for setting up and cleaning up and will provide our own garbage bags.

Thank you so much for your consideration. You can contact me at 484-269-8862 or at poconocin@gmail.com

Respectfully,

Cindy Stine- President

Memorandum

To: BOARD OF SUPERVISORS
From: PLANNING COMMISSION
Date: 4/23/2018
Re: ADDITIONAL MEETINGS FOR ORDINANCES

At the Planning Commission's April 17, 2018 meeting the following decision was made; to add a 3rd Tuesday to our schedule as it was advertised at the beginning of the year on an as needed basis.

The first additional meeting will be on May 8, 2018. The Commission will schedule another on a month to month schedule. We do have holidays and an election day in there somewhere.

On these special meetings the Commission will be working on Ordinances amendments only as we have not been able to get to them with the number of lot improvements and a conditional use keeping us busy on regular nights.