

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting**  
**February 14, 2018**  
**MINUTES**

*Executive Session at 5:30 p.m. – Pike County SCRIP Telephone Conference*

**WORKSHOP**

**Call to Order** was made at 6:15 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** John Henderson.

The following items were discussed during the workshop:

- Recreation Committee
- SEO
- Advertise for public works vacancy
- Amended Budget
- County Waste/Waste Management Contracts
- North PPODS Buddy Walk Request for Akenac Park
- Report on Grants
- Wayne Bank CD's maturing
- Update on PennDot road work – Rte 2001, Wilson Hill Road, Silver Lake Road.

**Motion** to adjourn the workshop was made at 7:04 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 7:05 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** John Henderson.

**Public Comment on Agenda-** none.

**Reports:** Ms. Neufeld provided reports on the Pike County Council of Government, Opioid Task Force and future reports to be provided.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated January 24, 2018, was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

2. **Motion to pay General Fund bills in the amount of \$49,080.86** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$2,499.74** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Liquid Fuels bills in the amount of \$ 7,717.14** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**OLD BUSINESS:**

5. **Motion** to approve municipal parking lot use request by Camp Gan Israel for 60-100 cars from the afternoon of June 7, 2018 through to the afternoon of June 10, 2018 for a Jewish Shabbat retreat gathering was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**NEW BUSINESS:**

6. **Motion** to accept the amended Fiscal Year 2018 Budget was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to appoint Ron Tussel as Sewage Enforcement Officer at a rate of 75% of permit fees along with reimbursement of mileage at rate of 54.5 cents per mile was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to appoint Vince Flatt to the Pike County Road Task Force was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
9. **Motion** to approve Vincent Flatt attend PA One Call Safety Day Conference at Mohegan Sun Arena at Casey Plaza in Wilkes Barre on May 17, 2018 from 7:00 a.m. to 2:00 p.m. at no cost was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
10. **Motion** to approve Vincent Flatt attend PennDot Municipal Outreach Session on Friday, March 16, 2018 from 9am to 11am at Stroud Township was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to approve Lori McCrory attend PA Municipal Planning Education Institute Course in Zoning on March 6, 13, & 20, 2018 from 5:45pm to 9:00pm at Middle Smithfield Township Building at a cost of \$75 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

12. **Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** Toth, Julius  
**SALE NUMBER:** 17-059  
**CONTROL NUMBER:** 02-0-070130  
**DESCRIPTION:** Lot 9 Blk M304 Sec 3--- Marcel Lake Est.  
**MAP NUMBER:** 148.04-07-02.004  
**BIDDER:** Donald V Parliament, 188 Lake Drive, Dingmans's Ferry PA 18328  
**AMOUNT OF BID:** \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

13. **Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** Marcucci, Michael  
**SALE NUMBER:** 15-052  
**CONTROL NUMBER:** 02-0-030200  
**DESCRIPTION:** Lot 19 ABC Blk B-94 Sec 12- Birchwood Lakes  
**MAP NUMBER:** 162.02-12-55  
**BIDDER:** Jodi Hulse & Christian Manheim, 901 Milford Road, Dingmans Ferry  
**AMOUNT OF BID:** \$1,250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

14. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their February 6, 2018 meeting:

- a. Rusby – Marcel Lake Estates 3-303-20A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

15. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their February 6, 2018 meeting:

- a. Kornitzer – Birchwood Lakes 14-101-18A

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

16. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their February 6, 2018 meeting:
  - a. Kwong – Birchwood Lakes 12-91-1ARwas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
17. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their February 6, 2018 meeting:
  - a. Del Freo – Wild Acres 14-1408-2Awas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **Motion** to close the Wayne Bank Certificate of Deposit # 80004299 at a current balance of \$3,461.14 and transfer the balance to the Wayne General Fund Checking Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
19. **Motion** to close the Wayne Bank Certificate of Deposit # 80004296 at a current balance of \$843,020.20 and transfer the balance to the Wayne General Fund Checking Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
20. **Motion** to amend motion #9 from January 24, 2018 to close the Dime General Fund Account and Transfer the balance to the Wayne General Fund Checking Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
21. **Motion** to close the Wayne Park & Rec Checking Account and transfer the balance to the Dime Bank Park & Rec Checking Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
22. **Motion** to advertise and schedule a public hearing on Zoning Ordinance 110 Amendment to include Kennels along with amendment to Ordinance 901 Definitions on Wednesday, March 28, 2018 at 7:15pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
23. **Motion** to replace the rear backhoe tires from Shields Tire in the amount of \$1188 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
24. **Motion** to approve electric work required on telephone pole on Ball Park Road in the amount of \$1040 by Voltron Electric, Inc. was made by Mr. Koehler with a second by Ms. Neufeld. Voting:

All in favor. Nay: None. **Motion** carries.

25. **Motion** to approve Advanced Oil Recovery to remove old oil tanks from 145 Wilson Hill Road at a cost of \$1200 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
26. **Retroactive Motion** to approve Akenac Park use request by Delaware Township Volunteer Fire Company on Saturday, February 10, 2018 from 8am to 5pm for ice rescue training along with the Delaware Township Volunteer Ambulance Corp. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
27. **Motion** to approve township municipal hall use request by the Dingmans Ferry-Delaware Township Historical Society on the third Thursday of every month March through November (except April) from 6:30pm to 9:30pm for meetings was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
28. **Motion** to approve quarry use request by PEEC on Sunday, April 8, 2018 from 9:30am to 12:00pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
29. **Motion** to approve quarry use request by PEEC on Sunday, April 15, 2018 from 9:30am to 12:00pm was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
30. **Motion** to approve township municipal hall use request by the Dingmans Ferry-Delaware Township Historical Society on Saturday, April 21, 2018 from 6:30pm to 9:30pm for a meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
31. **Motion** to approve building use request by Milford Valley Quilter's Guild on Saturday, April 28, 2018 from 9am to 4pm for a class was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
32. **Motion** to hire Rick Schultz as CDL Emergency Snow Plow Driver at a rate of \$16 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
33. **Motion** to hire Jon Jagger as CDL Emergency Snow Plow Driver at a rate of \$16 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion**

carries.

34. **Motion** to advertise for a full-time Public Works employee to replace Richard Heimbrook with responses due no later than March 12, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
35. **Motion** to advertise the following vacancies: Board of Auditors, Emergency Management Coordinator, and Recreation Committee members together with responses due no later than March 12, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**CORRESPONDENCE:**

Apprise Thank You Letter read into the record by Ms. Predmore.

**ANNOUNCEMENTS:**

Delaware Township Library winter hours are Monday, Wednesday and Friday from 12pm to 3pm.

DTVAC Annual Easter Plant & Bake Sale Friday, March 30<sup>th</sup> 12pm to 7pm and Saturday, March 31<sup>st</sup> 10am to 4pm.

VACANCY: Delaware Township Board of Auditors.

VACANCY: Emergency Management Coordinator.

Seeking creative volunteers for implementation of recreation programs & activities.

**PUBLIC COMMENT**

Public comment consisted of, but was limited to, the Board of Supervisors thanking Public Works for their hard work in keeping township roads in good condition during snow and ice; Mr. Witkowski of the Pike County Dispatch commented on road conditions compared to New York and New Jersey along with the fight against opioids.

With no public comment a **motion** to adjourn the meeting was made at 8:22 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None Motion carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer