

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**  
**Regular Meeting**  
**January 24, 2018**  
**MINUTES**

**WORKSHOP**

**Call to Order** was made at 6:01 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Robin Jones. **Absent:** None.

**Motion** to close the workshop and open executive session regarding personnel and ambulance was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

**\*\*EXECUTIVE SESSION\*\***

**Motion** to close the executive session was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- The following items were discussed during the workshop:
- Recreation Committee
- Cable Franchise telephone conference
- Fire Co. Request
- Blue Ridge Cable dropping stations
- New fuel tanks and straps for truck#3
- Road master request for usage of truck
- SEO
- Amend Budget

**Motion** to adjourn the workshop was made at 6:58 p.m. by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

**Call to Order** was made at 7:01 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Robin Jones.

**Public Comment on Agenda-** none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated January 10, 2018, was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion** to accept the Special Meeting Minutes from the Board of Supervisors dated January 17, 2018 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

#### Treasurer's Reports

3. **Motion to accept Treasurer's Report dated January 24, 2018** was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay General Fund bills in the amount of \$33,269.62** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to pay Recreation Fund bills in the amount of \$3,940.62** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to suspend the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to open the public hearing was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

#### PUBLIC HEARING

on proposed ordinance 304 providing for penalties for false fire alarms caused by faulty fire detection, alarm equipment or negligence. 7:15 p.m.

Public comments were provided by Mr. McBride, Mr. Beodeker, and Mr. Schultz.

**Motion** to close the public hearing was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to adopt to Ordinance 304 providing for penalties for false fire alarms caused by faulty fire detection, alarm equipment or negligence with amendment to section 4B adding "or other court of competent jurisdiction effective 5 days from the date of the meeting" was

made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

**OLD BUSINESS:**

6. **Motion** to table municipal parking lot use request by Camp Gan Israel for 60-100 cars from the afternoon of June 7, 2018 through to the afternoon of June 10, 2018 for a Jewish Shabbat retreat gathering was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**NEW BUSINESS:**

7. **Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** Dobinson, Vincent  
**SALE NUMBER:** 15-022  
**CONTROL NUMBER:** 02-0-110909  
**DESCRIPTION:** Lot 6A Blk B-99 Sec 13- Birchwood Lakes  
**MAP NUMBER:** 163.01-02-10  
**BIDDER:** Birchwood Lakes Community Assoc, 212 Aspen Rd., Dingmans Ferry PA  
**AMOUNT OF BID:** \$1250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

8. **Motion** to approve the following unimproved property from the Pike County Repository:

**PREVIOUS OWNER:** Hardick, Joseph C  
**SALE NUMBER:** 13-036  
**CONTROL NUMBER:** 02-0-028248  
**DESCRIPTION:** Lot 667 Sec 7- Poc Mtn Lake Forest  
**MAP NUMBER:** 161.02-02-45  
**BIDDER:** Hillsboro Inlet, LLC 301 Thelma Drive #505, Casper WY 82609  
**AMOUNT OF BID:** \$ 1250.00

was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None.  
**Motion** carries.

9. **Motion** to close the Dime Park & Recreation Account and transfer the balance to the Wayne Park & Recreation/Tax Anticipation Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

10. **Motion** to approve the purchase of new fuel tanks and straps for truck #3 in the amount of

\$2313.11, to be purchased from Sherwood Freightliner was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

11. **Motion** to approve township municipal hall use request by Milford Valley Quilters Guild on Saturday, March 10, 2018 from 9:00 a.m. to 3:00 p.m. for a celebration of National Quilt Day was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to approve township municipal hall use request by Old Marcel Lake POA on Saturday, July 14, 2018 from 9:00 a.m. to 1:00 p.m. for their annual meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **Motion** to hire Steve Tarquini at the rate of \$18.36 per hour to replace Richard Heimbrook, as public works, who is retiring – including pension but not health insurance with a start date of February 12, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
14. **Motion** to hire Jeff Dorner as Emergency Snow Plow Drive at a rate of \$14.00 per hour was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
15. **Motion** to advertise for five (5) members of the Recreation Committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
16. **Motion** to allow Township employees to respond to fires as requested with township vehicles and must abide by all traffic laws when responding was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
17. **Motion** to allow Road Master to take home truck during the winter season was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **Motion** to authorize Board of Supervisors to send a letter to Blue Ridge Cable and to the FCC (and copy to Pike County Commissioners) regarding Delaware Township opposition to Blue Ridge Cable dropping stations WBRE and WYOU was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
19. **Motion** to advertise amended budget dated January 24, 2018 by the Board of Supervisors and put in a newspaper in general circulation for 10 days and to be voted on at next regular board meeting was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None.

**Motion** carries.

20. **Motion** to schedule and advertise (not in newspaper) an executive session at 5:30 p.m. on Wednesday, February 14, 2018 for a telephone conference call with Cohen Law Group re: the upcoming negotiation of Township's cable franchise was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
21. **Motion** to allow Public Works to resolve any road issues at the request of the Ambulance Corp. and to use township vehicles in doing so was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

**ANNOUNCEMENTS:**

Akenac Park is closed for the winter on November 1, 2017 except on Monday, Wednesday and Friday from 12pm to 3pm for Delaware Township Library hours.

**PUBLIC COMMENT**

Public comment consisted of, but was not limited to, Mr. Henderson spoke about the recreation committee and decrease of money at Akenac; Mr. Hough questioned recreation committee's access to checks; Mr. Flatt commented on radio channels with the Ambulance Corp.; and Pike County Dispatch requested reformation of recreation committee timeline.

**Motion** to recess the regular meeting was made by Mr. Henderson with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to open executive session regarding SEO personnel was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.

**\*\*EXECUTIVE SESSION\*\***

**Motion** to close executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

**Motion** to reopen the regular meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

With no public comment a **motion** to adjourn the meeting was made at 8:22 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None Motion carries.



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Respectfully submitted,

Robin Jones  
Administrator Assistant/Human Resources