

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
January 10, 2018
MINUTES

Executive Session at 6:00 p.m. regarding personnel.

REGULAR MEETING

Call to Order was made at 7:08 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Rick Koehler, Thomas Farley, Township Solicitor, and Krista Predmore.

Public Comment on Agenda- Mr. Hough on motion #26.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated December 20, 2017 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
2. **Motion** to accept the Minutes from the Board of Supervisors organizational meeting dated January 2, 2018 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Treasurer's Reports – POSTPONED until the last meeting of the month.

3. **Motion to pay General Fund bills in the amount of \$21,718.93** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$1,737.18** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to pay Liquid Fuels bills in the amount of \$18,823.23** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion to pay Delaware Township Volunteer Fire Co. \$4,450.99 for 2017 4th quarter tax distribution** was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

7. **ADDED Motion** for the 2017 bridge reports to be forwarded to Boucher & James seeking recommendations based on the reports was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
8. **ADDED Motion** to seek a grant for repair of the library/historical society building at Akenac Park for floor repairs from the PHMC Keystone Fund Historic Preservation was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
9. **ADDED Motion** to adopt resolution in opposition of HB1620 was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. Nay: None. **Motion** carries.
10. **Motion** to advertise for a volunteer Emergency Management Coordinator was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
11. **Motion** to advertise for a Sewage Enforcement Officer was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
12. **Motion** to advertise for Delaware Township Auditor vacancy was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
13. **Motion** to approve application for License to Operate a Junk Yard by Kathleen and John Henderson at 1756 Route 739, Dingmans Ferry, PA was made by Ms. Neufeld with a second by Mr. Koehler. Voting: Aye: Neufeld, Koehler. Nay: None. Abstain: Henderson. **Motion** carries.
14. **Motion** to approve proposal by Cohen Law Group to perform cable franchise renewal services in the amount of \$8,900 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
15. **Motion** to renew Ehrlich commercial pest general maintenance service for 116 Wilson Hill Road in an annual amount of \$576.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
16. **Motion** to renew Ehrlich commercial pest general maintenance service for Akenac Park in an annual amount of \$763.20 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
17. **Motion** to renew Ehrlich commercial exterior only – crawling/stinging insects at Akenac Park in an annual amount of \$1,897.40 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
18. **Motion** to renew Lake Management services with Aquatic Environment Consultants, Inc. for treating watermilfoil, bladderwort, potamogeton sp., filamentous algae and water shield in

Akenac Park in the sum of \$3,500 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

19. **Motion** to approve repairs to truck #3 on the exhaust system by Sherwood Freightliner in the amount of \$1500.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
20. **Motion** to approve purchase of hydraulic hose and fittings from Industrial Hose and Supply in the amount of \$4500 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
21. **Motion** to adopt Delaware Township Emergency Operations Plan was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
22. **Motion** to close the Wayne Bank tax anticipation account and transfer the balance into the Wayne Bank General Fund checking account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
23. **Motion** to close the Dime Payroll Account and transfer remaining funds into the Dime General Fund Account was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
24. **Motion** to send Robin Jones and Krista Predmore to the Watershed and Community Resiliency Workshop on January 17, 2018 from 9:30am to 4:00pm at the Wayne Conservation District with reimbursement of mileage expenses was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries. Workshop is free.
25. **Motion** to approve Township Municipal Hall use request by Gambetta Ballet on Tuesday, Wednesday and Fridays, January 2, 2018 through May 24, 2018 from 10:30 a.m. to 12:30 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
26. **Motion** to approve Township Municipal Hall use request by PMLE 5,6,7 on Saturday, January 27, 2018 from 9:00 a.m. to 12:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
27. **Motion** to approve Township Municipal Hall use request by Cub Scout Pack 1003 on Saturday, February 24, 2018 from 11:00 a.m. to 3:00 p.m. for the annual Blue & Gold Banquet & Parent/Scout Cake Contest was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

28. **Motion** to approve Township Municipal Hall use request by Warrior Extreme Cheer on Saturday, March 3, 2018 from 8:00 a.m. to 11:00 p.m. for the annual end of season party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
29. **Motion** to approve Township Municipal Hall use request by Cub Scout Pack 1003 on Saturday, March 25, 2018 from 10:00 a.m. to 3:00 p.m. for the annual Pinewood Derby & Chili Cook Off was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
30. **Motion** to approve Akenac Recreation Hall use request by Gambetta Ballet on Monday, Wednesday and Fridays, May 25, 2018 through September 3, 2018 from 10:30 a.m. to 12:30 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
31. **Motion** to approve Township Municipal Hall use request by Gambetta Ballet on Tuesday, Wednesday and Fridays, September 4, 2018 through December 28, 2018 from 10:30 a.m. to 12:30 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
32. **Motion** to reopen the 2018 budget was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
33. **ADDED Motion** for the Planning Commission to draft an ordinance for wireless facilities in relation to HB1620 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. Nay: None. **Motion** carries.
34. **ADDED Motion** to provide a 2% COLA salary increase to Krista Predmore to an annual salary of \$58,080.33 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
35. **ADDED Motion** to provide a salary adjustment to Michael Kolenet with an annual salary of \$48,500 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
36. **ADDED Motion** to provide a 2% COLA salary increase to Robin Jones to an annual salary of \$38,713.86 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
37. **ADDED Motion** to provide a 2% COLA hourly increase to Sharon Franks as a full-time employee at an hourly rate of \$21.37 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

38. **ADDED Motion** to provide a 2 % COLA hourly increase to Lori McCrory as full-time employee at an hourly rate of \$12.75 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
39. **ADDED Motion** to provide 2% COLA hourly increase to Richard Heimbrook as full-time employee at an hourly rate of \$17.12 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
40. **ADDED Motion** to provide an hourly pay rate adjustment to Vincent Flatt as a full-time employee at an hourly rate of \$17.00 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
41. **ADDED Motion** to provide a 2% COLA hourly increase to Michael Moffa as a full-time employee at an hourly rate of \$15.63 with benefits was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
42. **ADDED Motion** to provide a 2% COLA hourly increase to Jeff Dorner as a part-time employee at an hourly rate of \$13.37 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Akenac Park is closed for the winter on November 1, 2017 except on Monday, Wednesday and Friday from 12pm to 3pm for Delaware Township Library hours.

A public hearing is scheduled for Wednesday, January 24, 2018 at 7:15pm on the Nuisance Fire Alarm Ordinance.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Kolenet questioning the “with benefits” wording on the personnel motions; Mr. Henderson commenting about merit based increases next year and the application of fair increases in 2018 with a new board; Mrs. McCrory inquired when Akenac Park will open in the spring; Mr. Henderson indicated additional discussions will take place regarding Akenac Park opening and compliance with County requirements in February; Ms. Neufeld provided additional comment regarding Akenac Park along with advertisement for recreation committee; and lastly Mr. Witkowski from the Pike County Dispatch commented on the Ehlrich contracts pre-payment savings.

With no public comment a **motion** to adjourn the meeting was made at 8:02 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None **Motion** carries.

Respectfully submitted,



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Krista Predmore
Township Administrator/Assistant Treasurer