

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
December 20, 2017
MINUTES

WORKSHOP

Call to Order was made at 6:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, Ron Hough, John Henderson, Thomas Farley, Township Solicitor, and Robin Jones.

Motion to close the workshop and open executive session regarding personnel and contracts was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

****EXECUTIVE SESSION****

Motion to close the executive session and reopen the workshop at 6:24 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Proposed resolutions
- Habitat for Humanity donation request
- Safe Haven donation request
- Propane truck
- Constable insurance

Motion to adjourn the workshop was made at 6:57 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, John Henderson, Ron Hough, Thomas Farley. Township Solicitor, and Robin Jones.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated December 13, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: Aye: Mr. Hough, Ms. Neufeld. Abstain: Mr. Henderson. Nay: None. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated December 20, 2017** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$19,456.55** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries
4. **Motion to pay Recreation Fund bills in the amount of 5,129.65** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS

5. **Motion** to execute Kirk Summa & Co LLP management letter for the 2017 independent audit was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion** to accept the resignation of Charlie Kroener effective December 31, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion** to adopt disclosure statement for 2018 as required by Chapter 7-A of Act 44 of 2009 and as recommended and represented by Diane L. Calhoun, Trust Manager of Trustees Insurance and Retirement Services was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
8. **Motion** to not pay Constables Professional Liability renewal application for Edward Hammond in the amount of \$ \$630 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
9. **Motion** to approve the expenditure of \$1,029.74 from Safety Smart Gear for uniform and required safety equipment to be OSHA complaint in 2018 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

- 10. Motion** to donate \$1,200.00 to Safe Haven of Pike County, Inc. was made by Ms. Neufeld with a second by Mr. Hough. Voting: Aye: Ms. Neufeld, Mr. Hough. Nay: Mr. Henderson. **Motion** carries.
- 11. Motion** to donate \$300.00 to Habitat for Humanity of Pike County was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 12. Retroactive Motion** to approve emergency management building use request for Friday, December 8, 2017 at 10:30am by the Delaware Cemetery Association Board for a meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: Aye: Mr. Hough, Mr. Henderson. Abstain: Ms. Neufeld. Nay: None. **Motion** carries.
- 13. Motion** to approve municipal hall use request by Warrior Extreme Cheer on Wednesday, December 27th and Thursday, December 28th from 6:00pm to 8:30pm for practice was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 14. Motion** to table municipal parking lot use request by Camp Gan Israel for 60-100 cars from the afternoon of June 7, 2018 through to the afternoon of June 10, 2018 for a Jewish Shabbat retreat gathering was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 15. ADDED Motion** to hire Edward Anderson as Emergency Snow Plow Driver with a rate to be decided at annual organization meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
- 16. ADDED Motion** for a letter to be sent to Mary Lou Corbett, Delaware Township Volunteer Ambulance Corp. requesting a response be provided to the questions asked by the Township was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.
- 17. ADDED Motion** to adopt Resolution 2017-07 providing for supplemental appropriations was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Akenac Park is closed for the winter on November 1, 2017 except on Monday, Wednesday and Friday from 12pm to 3pm for Delaware Township Library hours.

The Board of Supervisors meeting scheduled for Wednesday, December 27, 2017 is cancelled.

The Township Office is closed on Monday, December 25, 2017 and Monday, January 1, 2018.

The Organizational Meetings for Delaware Township are scheduled as follows:

Board of Supervisors on January 2, 2018 at 7:00 p.m. with an executive session at 6:00 p.m.; Planning Commission on January 16, 2018 at 6:30 p.m., and Delaware Township Board of Auditors on January 3, 2018 at 7:00 p.m. The Regular Meeting for the Delaware Township Board of Supervisors will be held on January 10, 2018 at 7:00 p.m., preceded by the Workshop at 6:00 p.m.

A public hearing is scheduled for Wednesday, January 24, 2018 at 7:15pm on the Nuisance Fire Alarm Ordinance.

PUBLIC COMMENT

Public comment consisted of, but was not limited to, Mr. Henderson thanked the Township employees for the Polar Express event and thanked Mr. Hough for his service with the Board of Supervisors; Ms. Neufeld also thanked Mr. Hough for his service to the Township; Mr. Hough thanked Mr. Henderson, Ms. Neufeld, Mr. Farley, the Township staff along with the Ambulance Corps., Fire Company and Mr. Beodeker.

With no public comment a **motion** to adjourn the meeting was made at 7:28 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: Aye: All in favor. Nay: None **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer