

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
September 27, 2017
MINUTES

WORKSHOP

Call to Order was made at 6:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Ron Hough, Jane Neufeld, John Henderson, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Motion to close the workshop and open executive session regarding personnel was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

****EXECUTIVE SESSION****

Motion to close the executive session and reopen the workshop was made at 6:19 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries

The following items were discussed during the workshop:

- Safe Haven donation request
- Delaware Plaza traffic light
- Akenac Park gate closure
- Bank account consolidation recommendations

Motion to adjourn the workshop was made at 6:54 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:01 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jane Neufeld, Ron Hough, John Henderson, Thomas Farley. Township Solicitor, and Krista Predmore. **Absent:** None.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated September 13, 2017 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
 - a. **FIRE REPORT** by Chief Chris Kimble. Motion to accept the fire report with a request for the township to receive a copy was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated September 27, 2017** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$13,747.06** made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$1,268.64** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
5. **Motion to transfer \$125,000 from Wayne General Fund to the Dime Payroll Account for Q4 payroll expenses** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
6. **Motion to transfer \$46,131.75 from Wayne Recreation Fund to the Wayne General Fund to reimburse for 2017 seasonal payroll expenses** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
 - a. **Motion to accept and execute the Delaware Plaza traffic light plan as reviewed and accepted by the Township engineer** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.
7. **Motion to advertise for part-time emergency snow plow drivers** was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

PUBLIC HEARING

Motion to recess the regular meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to open the joint public hearing on the Birchwood Lakes Community Association maintenance building located on Tamarack Road and Evergreen Drive for the purpose of applicant's request for a land development and conditional use on said property at 7:15 p.m. was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

The Delaware Township Planning Commission **MOTIONED** to recommend approval of the Birchwood Lakes Community Association land development and conditional use on property located on Tamarack Road and Evergreen Drive with the following conditions:

a) Birchwood Lakes Community Association must abide by all laws, statutes and ordinances;

b) The storage facility must be covered by a tarp at all times;

was made by Mr. Glamann with a second by Ms. Hines. Voting: All in favor. Nay: None. **Motion** carries.

The Delaware Township Board of Supervisors **MOTIONED** to approve the Birchwood Lakes Community Association land development and conditional use on property located on Tamarack Road and Evergreen Drive with the following conditions:

c) Birchwood Lakes Community Association must abide by all laws, statutes and ordinances;

d) The storage facility must be covered by a tarp at all times;

was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to adjourn the public hearing was made at 7:41 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

Motion to reopen the regular meeting was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS

8. **Motion** to advertise for a road crew member was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

9. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on September 19, 2017:

a. Oleszek/Robinson – Birchwood 5/33/9A

was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

10. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on September 19, 2017

a. Thomspon – Park Road

was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

11. Motion to adopt Resolution No.2017-03 Pike County Hazard Mitigation Plan Municipal Adoption Resolution was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

12. Motion to purchase candy for the Township’s Annual Trunk or Treat event from Oriental Trading in an amount not to exceed \$100 was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

13. Motion to approve Municipal Building use request by Warrior Extreme Cheer for Sunday November 12, 2017 from 8am to 4pm for a clothing and shoe drive fundraiser was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

14. Motion to approve Municipal Building use request by E. Hammond on Saturday, December 2, 2017 from 2pm to 12am for a birthday party was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

15. Motion to close the Wayne Bank Medical Insurance Account and transfer the balance of \$55,220.33 to the Wayne Bank General Fund was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

16. Motion to close the Dime Bank Health Savings Account and transfer the balance of \$10,000 to the Dime Bank General Fund was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

17. Motion to close the Dime Bank Money Market Account and transfer the balance of \$79,959.76 to the Dime Bank General Fund was made by Ms. Neufeld with a second by Mr. Hough. Voting: All in favor. Nay: None. **Motion** carries.

18. Motion to close the Akenac Park gates to the public beginning November 1, 2017 for the winter except on Monday, Wednesday, and Friday from 12pm – 3pm for access to the Delaware

Township Library; the Park gates will open 8am and close at dusk until November 1st was made by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

BOS Budget Meeting – Friday, October 6, 2017 from 7-9pm

Accepting letters of interest for the Planning Commission vacancy until Friday, October 6, 2017.

Fall Electronic Recycling Day – Saturday, October 7, 2017; 8am – 4pm at 145 Wilson Hill Road; Cost is \$10 per carload.

Annual Trunk or Treat at Akenac Park on Saturday, October 21, 2017 from 12pm-2pm

ADDED: Workshop on Emergency Preparedness will be held on October 8, 2017 at the Pike County Training Center.

ADDED: Free Zoning Workshop on Thursday, October 5, 2017 from 7-9pm by Pike County Cooperative Extension.

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Ms. Franks questioned if the lot improvements on the agenda were approved; Ms. Hagan asked about the process of a resident reporting Birchwood for non-compliance with the conditions set forth on their approval; Mr. Valequez inquired about 4th Amendment violations in regard to Birchwood's approval; and lastly, Mr. Witkowski sought clarification on the open auditor position and Mr. Koehler running for Supervisor as well as applauded the Harvest Fest at Akenac Park as a wonderful event and day out with his family.

With no further public comment, **motion** to recess the regular meeting and open executive session regarding personnel was made at 8:12 p.m. by Mr. Hough with a second by Ms. Neufeld. Voting: All in favor. Nay: None. **Motion** carries.

****EXECUTIVE SESSION****

Motion to close the executive session and adjourn the meeting was made at 9:11 p.m. by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Hough, Henderson. Nay: None **Motion** carries.

Respectfully submitted,



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Krista Predmore
Township Administrator/Assistant Treasurer