

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
June 28, 2017
MINUTES

WORKSHOP

Call to Order was made at 5:33 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Ron Hough, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

The following items were discussed:

- North PPODS and Friends Sponsorship Request
- Safe Haven Donation Request
- Niki Jones – website updates needed
- Traffic Complaints on Doolan Road

Tabled until the next workshop:

- Draft Township Donation Policy
- Pool table, piano, toilets – Akenac Park
- CES Propane Training

Motion to adjourn the workshop was made by Mr. Henderson with a second by Mr. Hough. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:50 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Ron Hough, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Public Comment on Agenda- None.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated June 14, 2017 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated June 28, 2017** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

3. **Motion to pay General Fund bills in the amount of \$20,331.84** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$5,755.73** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
5. **Motion to transfer \$150,000 from the Wayne General Fund to the Dime Payroll account for Q3 payroll expenses** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

OLD BUSINESS:

6. **Motion** to approve managed support/security plan which includes CMS and plugin/module updates for the Township website with Niki Jones Agency in an annual amount of \$648 was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
7. **Motion** to table Akenac Park use request by GAIT on Sunday, August 27, 2017 from 11am to 4pm to present and celebrate the acquisition of a new therapy horse was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

NEW BUSINESS

8. **Motion** to approve generator annual maintenance plan with Pike County Generator, Inc. in the amount of \$265 with mobile link renewal in the amount of \$165 annually was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
9. **Motion** to adopt Akenac Park General Park Policies was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
10. **Motion** to table adoption of Akenac Park Recreation & Kitchen Rental Policy with full kitchen use at a rate of \$400 for 5 hours and \$80 per hour for each additional hour rented was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough. Nay: None. Abstain: Scheetz. **Motion** carries.

11. Motion to approve the following lot improvement as recommended by the Planning Commission at their meeting on June 20, 2017:

a. Jagger – Birchwood Lakes 5-31-16A

was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

12. Motion to execute gravity rail agreement with Miracle was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

Comment provided by Mr. Henderson regarding lack of Solicitor review of original contract.

13. Motion to approve Charley Kroener vacation request from November 1, 2017 through December 31, 2017 wherein all 2017 accrued PTO and remaining banked PTO will be used was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

14. Motion to award the Chestnut Ridge Road project to Wayco, Inc. in the amount of \$93,600.15 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

15. Motion to approve Smurfs: The Lost Village as the Free Movie for Saturday, August 19, 2017 in the amount of \$413 from Swank Motion Pictures, Inc. was made by Mr. Hough with a second by Dr. Scheetz. Voting: Aye: Hough, Scheetz. Nay: Henderson. **Motion** carries.

Comment by Mr. Henderson providing reason for voting against movie cost.

16. Motion to approve Birchwood Swim Team operating a concession stand during Free Movie Night on Saturday, August 19, 2017 at Akenac Park including a certificate of liability insurance was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

17. Motion to accept 200 tons of clean fill from Marcel Lake Estates was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

Comment by Mr. Henderson regarding certification of clean fill.

18. Motion to approve Akenac Park use request by L. O’Connell on Saturday, August 12, 2017 from 11am to 4pm for the Delaware Valley Water Moccasins picnic was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Safe Haven of Pike County, Inc. Colorfest – Saturday, July 1st at Akenac park – Registration starts at 8am.

Blood Drive – Delaware Township Volunteer Ambulance Corps. Saturday, July 22, 2017 from 10am to 2pm at 135 Park Road, Dingmans Ferry, PA.

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Ms. Neufeld provided comment on the general park policies approved along with questions on where the policies would be located to inform residents, propane in the rec hall, cost of propane usage for having lit pilots year-round; Ms. Hines also provided comment on the propane in the rec hall kitchen and on the general park policies; Mr. Byrne provided additional comment on the propane; Mrs. Bukaj commented on movie night and other options/target audiences; Mr. Lee questioned who the target audience is for the Power Ranger showing and commented on the rating of the movie; Ms. Hagan asked questions on the generator annual maintenance and the mobile link service; Ms. Bukaj provided additional comments on the township providing donations; Mr. Lee questioned the necessity of a constable at the township meetings as well as the gravity rail agreement for the Akenac Park playground; additionally, Ms. Neufeld inquired for an update on the grocery store development on Route 739; the press asked about the gravity rail and lastly, another resident commented on the charge for out of state residents at Akenac Park as well as how wonderful the recent jazz fest event was.

Motion to adjourn the meeting was made by Mr. Henderson with a second by Mr. Hough. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer