

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
June 14, 2017
MINUTES

WORKSHOP

Call to Order was made at 5:30 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Ron Hough, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Motion to suspend the workshop was made by Mr. Hough with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding potential litigation was made by Mr. Hough with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

****Executive Session****

Motion to close executive session was made by Mr. Hough with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open the workshop was made by Mr. Hough with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

The following items were discussed:

- Akenac Park General Park Policies
- GAIT – Akenac Use Request

Motion to suspend the workshop was made by Mr. Henderson with a second by Mr. Hough. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:46 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Ron Hough, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Public Comment on Agenda- None.

1. **Motion** to move to item # 5 on the agenda was made by Mr. Henderson with a second by Mr. Hough. Voting: All in favor. Motion carries.
 - a. **BID OPENING – Chestnut Ridge Road Project – 6:45pm**
 - i. E.R. Linde - \$100, 953.00
 - ii. Wayco, Inc. - \$93,600.15

- b. **Motion** to table the bids received on Chestnut Ridge Road for review by the Road Master until the next regular meeting on the Board of Supervisors scheduled for Wednesday, June 28, 2017 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

Public Comment on the agenda – Ms. Neufeld with questions on motion # 23 and #24.

2. **Motion** to accept the Minutes from the Board of Supervisors meeting dated May 24, 2017 was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough. Nay: None. Abstain: Scheetz. **Motion** carries.

Treasurer's Reports

3. **Motion to accept Treasurer's Report dated June 14 2017** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
4. **Motion to pay General Fund bills in the amount of \$16,990.99** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
5. **Motion to pay Recreation Fund Bills in the amount of \$3,717.37** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

OLD BUSINESS:

6. **Motion** to approve Power Rangers (2017) as the Free Movie for Saturday, July 15, 2017 at Akenac Park in the amount of \$453.00 from Swank Motion Pictures, Inc. was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Hough, Scheetz. Nay: Henderson. **Motion** carries.
7. **Motion** to approve Birchwood Swim Team operating a concession stand during Free Movie Night on Saturday, July 15, 2017 at Akenac park including a certificate of liability insurance was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
8. **Motion** to approve Ed Hammond taking Township Road Department truck # 1 home from June through September was made by Mr. Hough with a second by Dr. Scheetz with discussion.
 - a. **ADDED Motion** to withdraw was made after discussion by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

NEW BUSINESS

9. **Motion** to hire Kristin Jones as Emergency Management Intern for 12 hours per week for 10 weeks at a rate of \$10 per hour was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
10. **Motion** to authorize grass mowing at the Community Garden was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
11. **Motion** to approve the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: BERNAT, MARIOLA
SALE NUMBER: 14-022
CONTROL NUMBER: 02-0-070421
DESCRIPTION: LOTS 16 & 17 BLK M-304 SEC 3-MARCEL LAKE EST
MAP NUMBER: 148.04-07-01.001

BIDDER: Patricia L Collins, 34 Grallik Road, Waymart PA 18472
AMOUNT OF BID: \$1,250.00

was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

12. **Motion** to approve the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: PIKE COUNTY TAX CLAIM BUREAU(HOME ADVANTAGE)
SALE NUMBER: 08-026
CONTROL NUMBER: 02-0-110523
DESCRIPTION: LOT 14A BLK M-304 SEC 3-MARCEL LAKE ESTATES
MAP NUMBER: 148.04-07-02

BIDDER: Patricia L Collins, 34 Grallik Road, Waymart PA 18472
AMOUNT OF BID: \$1,250.00

was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

13. **Motion** to approve the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: CARR, ROCKY F
SALE NUMBER: 13-020
CONTROL NUMBER: 02-0-031626
DESCRIPTION: LOT 20 ABC BLK B-94 SEC 12-BIRCHWOOD LAKES
MAP NUMBER: 162.02-12-56

BIDDER: Christopher Roszkowski(SGH1,LLC),
1214 Ulster Heights Road,Ellenville NY 12428
AMOUNT OF BID: \$1,250.00

was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

14. Motion to approve the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: Williams, David
SALE NUMBER: 16-086
CONTROL NUMBER: 02-0-063345
DESCRIPTION: Lot 25 Blk M-2045 Sec 2-Marcel Lake Ests
MAP NUMBER: 148.04-07-18

BIDDER: Scott Southerton, 155 Lake Drive, Dingman's Ferry PA 18431
AMOUNT OF BID: \$1,250.00

was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

15. Motion to approve the following unimproved property from the Pike County Repository:

PREVIOUS OWNER: First Scranton LLC
SALE NUMBER: 16-031
CONTROL NUMBER: 02-0-108966
DESCRIPTION: Lot 21 Blk M-303 Sec 3-Marcel Lake Ests
MAP NUMBER: 148.04-04-78.001

BIDDER: Harry & Dorothy Rusby, 196 Lake Drive, Dingman's Ferry PA 18328
AMOUNT OF BID: \$1,250.00

was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

16. Motion to approve the following lot improvement as recommended by the Planning Commission at their June 6, 2017 meeting:

a. Marmolejo – BW 12-92-1A

was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

17. Motion to approve the following lot improvement as recommended by the Planning Commission at their June 6, 2017 meeting:

- a. Walker – WA 14-1402-6A

was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 18. AMENDED Motion** to approve the following lot improvement as recommended by the Planning Commission at their June 6, 2017 meeting:

- a. Burovo & Shifrina – WZ 5-503-3A

was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 19. Motion** to approve tax abatement for township real estate taxes for Edward W. Martell of 109 Beech Road based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 20. Motion** to donate Delaware Township Road Department truck #1 – 2006 Ford F350 pickup, as is, to the Delaware Township Fire Company, conditioned upon receipt of the new truck by the Township with actual transfer to occur in late August after receipt of said truck was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries. (*minutes to include email from Mr. Beodeker accepting donation*)

- 21. Motion** to advertise for a budget workshop on Wednesday, August 2, 2017 from 7-9pm was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 22. Motion** to table managed support/security plan which includes CMS and plugin/module updates for the Township website with Niki Jones Agency in an annual amount of \$648 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough. Nay: None. Abstain: Scheetz. **Motion** carries.

- 23. Motion** to purchase 2 skids of 80lb cement, 2 skids of 2x12 block, and ½ skid of 8 inch cinder block for work required as outlined by the Township Engineer on the Akenac Park recreation hall piers from Lowes in the amount of \$587.84 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 24. Motion** to purchase 8 yards of modified stone for the Akenac Park recreation hall piers from D&S Hauling in the amount of \$120 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 25. Motion** to approve Akenac Park use request by Divine Purpose Christian Center on Saturday, June 17, 2017 from 10am to 5:00pm for a birthday/father's day party was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 26. Motion** to approve Akenac Park use request by PEEC on Saturday, July 1, 2017 from 2:00pm to 5:30pm was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 27. Motion** to approve Akenac Park use request by K. Leissler on Saturday, July 8, 2017 from 11:30am to 2:00pm for a birthday party with a rain date of Sunday, July 9, 2017 was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 28. Motion** to approve Akenac Park use request by K. Dalrymple on July 23, 2017 from 12-4pm for a birthday party was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 29. Motion** to approve Quarry use request by PEEC on Thursday, July 27, 2017 from 10am to 12pm and 1pm to 2:30pm for summer camp geology trip was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 30. Motion** to approve Akenac Park use request by J. Mele on Sunday, August 13, 2017 from 2:00pm to 5:00pm for a baby shower was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 31. Motion** to approve Akenac Park use request by N. Jagger on Saturday, August 5, 2017 from noon to 5pm for a birthday party with a rain date of Sunday, August 6, 2017 was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 32. Motion** to table Akenac Park use request by GAIT on Sunday, August 27, 2017 from 11am to 4pm to present and celebrate the acquisition of a new therapy horse was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 33. ADDED Motion** to pay mileage to Edward Hammond from his home to township worksite at the IRS approved rate for response to buildings and grounds emergencies and at the discretion of the Township Administrator was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Safe Haven of Pike County, Inc. Colorfest – Saturday, July 1st at Akenac park – Registration starts at 8am.

An Evening of Jazz at Camp Akenac – Saturday, June 17th 7-10pm; Admission \$5.

Mr. Henderson made an announcement regarding the National Park Service placing a gate at the bottom of Chestnut Ridge Road. The purpose is purely for safety and assured residents will still have access to the park.

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Mr. Beodeker thanking the supervisors for embracing an emergency management intern and donation of a truck to DTVFC; concerned resident regarding commenting on motions; Mr. Henderson questioned the amount of Mr. Hammonds responses to Township matters outside of regular business hours for the need of a work vehicle; Mrs. Moran questioned the movie night vote when the movies are budgeted in the recreation fund; and another concerned resident questioned if the township could lower the cost of movie night.

34. ADDED Motion to suspend the regular meeting was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

35. ADDED Motion to reopen the workshop was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

The following items were discussed:

- Generator work proposals – Pike Generator, Rinker, Peak Power, CES
- Non-Police Pension Plan portfolio change
- North PPODS and Friends Donation Request
- Akenac Park Recreation & Kitchen Rental Policy
- Birchwood Swim Team – selling water at Akenac

36. ADDED Motion to close the workshop was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

37. ADDED Motion to reopen the regular meeting was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 38. ADDED Motion** to approve Combined Energy Services proposal dated June 7, 2017 in the amount of \$2200 for a second stage regular and associated piping for the Township Municipal Building generator was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 39. ADDED Motion** to amend the Delaware Township, Pike county Non-Police Pension Plan from a 100% fixed fund to a 50% equities, 50% fixed income portfolio plan was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 40. ADDED Motion** to approve the Akenac park Recreation Hall & Kitchen Policy excluding the full kitchen use rental was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

Motion to adjourn the meeting was made by Mr. Henderson with a second by Mr. Hough. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer