

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
April 12, 2017
MINUTES

WORKSHOP

Call to Order was made at 5:29 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Ron Hough, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore.

Motion to suspend the workshop and open executive session regarding potential litigation was made by Mr. Hough with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

****EXECUTIVE SESSION****

Motion to adjourn executive session was made by Mr. Henderson with a second by Mr. Hough. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Henderson with a second by Mr. Hough. Voting: All in favor. **Motion** carries

The following items were discussed:

- DDLL request for clay & concession stand lease
- Boy Scouts – Rec Hall Floor Project
- Purchase Policy & Credit Card Policy
- Jazz Festival at Akenac Park
- The Conservation Fund – Acquisition of 315 acres

Motion to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:40 p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Ron Hough, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated March 22, 2017 was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated April 12, 2017** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$16,652.97** was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund Bills in the amount of \$2,424.63** was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
5. **Motion to pay Liquid Fuels bills in the amount of \$606.75** was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
6. **Motion to pay Delaware Township Fire Company 2017 first quarter tax distribution in the amount of \$9,028.67** was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

OLD BUSINESS:

7. **Motion** to table updated Delaware Township Employee Manual was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
8. **AMENDED Motion** to purchase materials to refinish Akenac Park recreation hall floor in the amount \$880.98 from Luhr's True Value was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.. *Labor to be performed by the boy scouts.*

NEW BUSINESS

9. **Motion** to approve the purchase of two front tires for truck 3 from Schields Tire Service, Inc. (Costars Contract) in the amount of \$646.00 was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Hough, Henderson, Scheetz. Nay: None. **Motion** carries.
10. **Motion** to approve municipal building roof repair by Quick Fix in the amount of \$1410 was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Hough, Henderson, Scheetz. Nay: None. **Motion** carries.

- 11. Motion** to approve heart saver CPR/AED certification course for 11 employees by Jane Neufeld at a total cost of \$385 plus \$27.00 in student books was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 12. Motion** to approve Lori McCrory attend Zoning Administration course at Middle Smithfield Township Building on April 25, May 2 and May 9 from 5:45pm to 9:00pm at a cost of \$75 plus mileage was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 13. Motion** to approve the purchase of 12 yards of red mulch, 22 tons of white beach sand and 32 yards of certified playground mulch in the amount of \$1,766 from Dingmans Ferry Stone was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 14. Retroactive Motion** to approve Township hall use request by L. Cairns for Saturday, April 1, 2017 from 3pm to 8pm was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 15. Motion** to approve Quarry use request by PEEC for Wednesday, April 19, 2017 from 1:30pm to 4:00pm for staff training was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 16. Motion** to approve Township Hall use request by C. Hernandez on Saturday, April 29, 2017 from 7am to 12am for a birthday party was made by Mr. Hough with a second by Mr. Henderson. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 17. Motion** to approve Akenac Park use request by PEEC on Saturday, May 27, 2017 from 2:30pm to 5:30pm was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 18. Motion** to approve Akenac Park use request by 4H Archery Club beginning Friday June 9, 2017 and every other Friday until August 18th from 5:30pm to 6:30pm was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 19. Motion** to approve Akenac Park use request by 4H Fishing Club beginning Saturday, June 17, 2017 and every other Saturday until August 12th from 8:30am to 9:30am was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

- 20. Motion** to amend Township Hall use request by C. Hernandez from Sunday, June 18th to Sunday, June 25, 2017 from 7am to 12am for a graduation party was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 21. Motion** to amend Township Hall use request by PMLE 5,6,7 from Saturday, September 9th to Saturday, September 16, 2017 from 9am to 12pm for a meeting was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.
- 22. ADDED Motion** to purchase approximately 42 tons of clay in the amount of \$2700 for the Delaware Township ball fields was made by Mr. Henderson with a second by Mr. Hough. Voting: Aye: Henderson, Hough, Scheetz. Nay: None. **Motion** carries.

EVENT ANNOUNCEMENTS:

Delaware Township Volunteer Ambulance Corp. Annual Easter Plant & Bake Sale – 4/14 12pm-7pm and 4/15 10am-4pm.

Happy Easter!

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Ms. Neufeld and the press in regards to motion # 13 mulch.

Motion to adjourn the meeting was made by Mr. Hough with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer