

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Workshop & Regular Meeting
January 11, 2017
MINUTES

WORKSHOP

Call to Order was made at 5:31pm

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Jeff Scheetz, Thomas Farley- Township Solicitor, and Krista Predmore. **Absent:** Thomas Ryan.

Motion to suspend the workshop was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

Motion to open executive session in regards to two matters tabled during the organization meeting and personnel was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

****Executive Session****

Motion to close executive session was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

The following items were discussed:

- Plow purchase
- Kerosense heater purchase
- Usual bill payments
- Park Road Traffic Study

Motion to adjourn the workshop was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:30p.m.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Jeffrey Scheetz, Thomas Farley- Township Solicitor, and Krista Predmore. **Absent:** Thomas Ryan.

Public Comment on Agenda- Mrs. Shirly regarding #17, Ms. Neufeld regarding #20.

1. **Motion** to accept the resignation of Supervisor Thomas Ryan effective immediately was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

Dr. Scheetz thanked Mr. Ryan for his years of service.

- Motion** to accept letters of interest for open seat on the Board of Supervisors due by Friday, January 20, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

Advertisement to be placed in the Pocono Record & The News Eagle. Solicitor explained process for replacement with Vacancy Board.

- Motion** to accept the Minutes from the Board of Supervisors meeting dated December 14, 2016 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion** to accept the Minutes from the Board of Supervisors Organizational Meeting dated January 3, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

Treasurer's Reports

- Motion to accept Treasurer's Report dated December 31, 2016** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion to pay General Fund bills in the amount of \$63,310.29 dated December 31, 2016** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion to pay Recreation Fund bills in the amount of \$18.39 dated December 31, 2016** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion to accept Treasurer's Report dated January 11, 2017** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion to pay General Fund bills in the amount of \$1,933.73 dated January 11, 2017** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion to pay Recreation Fund Bills in the amount of \$2,474.94 dated January 11, 2017** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- Motion to pay Delaware Township Fire Co. \$2,899.95 for 2016 Quarter 4 Fire Tax Distribution** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

12. **Motion to pay Dennis Lee \$96.00 for 2016 Township auditor services** was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

13. **Motion** to accept the Delaware Township Volunteer Fire Company Financial Statement presented on December 14, 2016 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
14. **Motion** to accept the Delaware Township Volunteer Fire Company Form 990 Return presented on December 14, 2016 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

NEW BUSINESS

15. **Motion** to adopt Resolution 2017-01 enacting a levy of taxes upon real property within the Township was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
16. **Motion** to upgrade to Quickbooks Pro 2017 in the amount of \$559.95 from Intuit was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
17. **Motion** to approve application for License to Operate a Junk Yard by Kathleen and John Henderson at 1756 Route 739, Dingmans Ferry, PA was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

Mr. Henderson read into the record a memorandum & executed same.

18. **Motion** to approve Spring Electronic Recycling Day for Saturday, April 1, 2017, 8:00am to 4:00pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
19. **Motion** to approve Fall Electronic Recycling Day for Saturday, October 7, 2017, 8:00am to 4:00pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
20. **Motion** to approve unlimited training package from Fred Pryor Seminars in the amount of \$199 which includes unlimited live seminars and 2500+ online courses was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

21. **Motion** to approve the purchase of wire/poly broom replacement wheels from Lacial Distributors in the amount of \$601 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
22. **Motion** to approve the purchase of snow plow and mount for road crew truck #4 in the amount of \$5,460 from Powell's Sales and Service, Inc was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
23. **Motion** to approve the purchase of a Mr. Heater Portable Kerosene Heater in the amount of \$299.99 from Northern Tool & Equipment was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
24. **Motion** to approve Easter at Akenac Park on Saturday, April 8, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
25. **Motion** to approve free movie night at Akenac Park on Saturday, July 15 and Saturday, August 19, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
26. **Motion** to approve Harvest Fest at Akenac Park on Saturday, September 23, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
27. **Motion** to approve Trunk or Treat at Akenac Park on Saturday, October 21, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
28. **Motion** to approve Christmas at Akenac Park on Saturday, December 9, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
29. **Motion** to approve Delaware Township Volunteer Fire Police at Township events on April 8th, July 15th, August 19th, September 23rd, October 21st, and December 9, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
30. **Motion** to approve Township Municipal building use request by PMLE 5,6,7 on Saturday, January 28, 2017 from 9am to 12pm for a meeting was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
31. **Motion** to approve Township Municipal building use request by PMLE 5,6,7 on Saturday, April 15, 2017 from 9am to 12pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

- 32. Motion** to approve Township Municipal building use request by PMLE 5,6,7 on Saturday, June 3, 2017 from 9am to 12pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 33. Motion** to approve Township Municipal building use request by PMLE 5,6,7 on Saturday, September 16, 2017 from 9am to 12pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 34. Motion** to approve Township Municipal building use request by K. Zelosko on May 13, 2017 from 10am to 12am was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 35. Motion** to approve Township Municipal building use request by The Milford Valley Quilt Guild every Monday of every month for 2017 from 9:30am to 3:30pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 36. Motion** to approve Township Municipal building use request by the Republican Club for the 3rd Friday of every month of 2017 from 5pm to 10pm beginning January 20, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 37. Motion** to approve Akenac usage request by the Republican Club for August 12, 2017 for a picnic was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 38. Motion** to approve Township Municipal building use request by Delaware Township Democratic Club on the 2nd Thursday of each month at 7:30pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 39. Motion** to approve Township Municipal building use request by the Democratic Club on Sunday, February 26, 2017 for the Honorable John R. Lewis Celebratory Tea which will host the African American Orator's Contest and the African American Firsts Poster Contest with posters to be displayed in the municipal building one week prior to the event was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
- 40. Motion** to approve Township Municipal building use request by Gambetta Ballet for every Tuesday, Wednesday, and Friday from 10:30am to 12:30pm starting January through May 2017 and November to December 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.

41. **Motion** to approve Akenac Park use request by Gambetta Ballet for every Tuesday, Wednesday, and Friday from 10:30am to 12:30pm starting May 29, 2017 through October 31, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
42. **Motion** to approve EMA building use by the Delaware Township Auditors quarterly, as needed, at 10:30am the third Saturday of March, June, September and December 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
43. **Motion** to approve Field use request by Fall Couples Softball using fields 1 & 3 starting August 27, 2017 through November 19, 2017 every Sunday from 12pm to 6pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
44. **Motion** to approve Township Municipal building use request by D. Piekenbrock on Saturday, March 11, 2017 from 10am to 5pm for a birthday party was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
45. **Motion** to approve Township Municipal building use request by Milford Valley Quilt Guild on Saturday, March 25, 2017 from 9am to 3pm was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
46. **Motion** to approve Akenac Park usage request by Boy Scout Troop 174 for their Klondike Derby Event snow date on February 25 – 26, 2017 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
47. **ADDED Motion** to appoint Steve Vitale PhD, PE, Jim Owens, Wayne Day, Sean Helferty (alternate) and Mike Moffa (alternate) as Delaware Township Building Hearing Board was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
48. **ADDED Motion** to appoint Sharon Franks as Pike County COG representative was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries.
49. **ADDED Motion** to provide a wage increase to Vincent Flatt in the amount of \$13.50 per hour was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries
50. **ADDED Motion** to have the Township Solicitor to move forward with drafting an ordinance to set a speed limit on Park Road as per the recommendation of the Township Engineer's traffic study was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in favor. **Motion** carries

PUBLIC COMMENT

Public comment consisted of, but was not limited to the following: Mrs. Moran regarding the building use fee for PMLE; Mr. Luciano regarding the Planning Commission's input on the speed limit ordinance; Dr. Scheetz encouraged the residents to continue attending the meetings and to be involved; and a resident asked about rain dates for events at Akenac Park.

Motion to adjourn the meeting was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer