

**DELAWARE TOWNSHIP BOARD OF SUPERVISORS**

**Regular Meeting**

***August 24, 2016***

**Minutes**

**WORKSHOP**

**Call to Order** was made at 5:30 pm.

**Pledge of Allegiance**

**Roll Call: In attendance:** John Henderson, Thomas Ryan, Jeff Scheetz, Tom Farley - Township Solicitor, and Krista Predmore.

**Motion** to suspend the workshop was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**Motion** to open executive session in regards to personnel was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**\*\*Executive Session\*\***

**Motion** to close executive session was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**Motion** to open the workshop was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

The following items were discussed:

- Akenac Park Playground power point presentation followed by question & answer period.
- Advertisement regarding Ordinance for No Parking on Township Roads followed by public comment.

**Motion** to close the workshop was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

**REGULAR MEETING**

Call to Order was made at 6:44 p.m.

Pledge of Allegiance

Roll Call: **In attendance:** John Henderson, Thomas Ryan, Jeffrey Scheetz, Tom Farley - Township Solicitor, and Krista Predmore.

Public Comment on Agenda – none.



1. **Motion** to accept the Minutes from Board of Supervisors Meeting dated August 10, 2016 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

#### Treasurer's Reports

2. **Motion to accept Treasurer's Report dated August 24, 2016** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$18,959.68** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund Bills in the amount of \$11,517.80** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
5. **Motion to pay Wayco Incorporated \$12,662.76 from Liquid Fuels for the double seal coat work completed on Weber Road** was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

#### OLD BUSINESS:

6. **BID OPENING** – Park Road Paving Project - 6:47 p.m.
  - a. Hanson Aggregates PA, LLC in the amount of \$189,240.00
  - b. Wayco, Inc. in the amount of \$209,128.68
  - c. Shiffer Bituminous in the amount of \$263,512.20
  - d. E.R. Linde Construction Corp. in the amount of \$169,003.56
7. **Motion** to table the bids for the Park Road Paving project until review and recommendation is made by the Township Solicitor and Engineer was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.
8. **Motion** to re-advertise for a public hearing on the amendment of Ordinance 111 regulating street signs and house number signs in Delaware Township on Wednesday, September 14, 2016 at 7pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.
9. **Motion** to approve single application seal coat of Sproul Road in the amount of \$5,408.70 by Shiffer Bituminous Service Co. with the project to be completed no later than October 30, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**10. Motion** to approve chip seal application of Kitty Harker Road in the amount of \$12,200 by Pocono Spray Patching with the project to be completed no later than October 30, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

- a. **ADDED RETROACTIVE MOTION** to terminate Catherine Bram's employment with Delaware Township effective July 28, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

**NEW BUSINESS:**

**11. Motion** to accept the resignation of Emily Hammond effective August 12, 2016 as Akenac Park gatekeeper was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**12. Motion** to appoint Tim Singleton as Delaware Township Historian was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.

**13. Motion** to appoint Alexander Robertson as Delaware Township Alternate Zoning Officer was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**14. Motion** to approve tax abatement for township real estate taxes for George Aikens of 119 North Lake Drive based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: None. Abstain: Henderson. **Motion** carries.

*Mr. Byrne commented.*

**15. Motion** to advertise for a part-time permitting assistant was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

*Job description to be provided as requested by Mr. Henderson. Additional comment provided by Mr. McBride.*

**16. Motion** to approve use of township truck #4 to attend the 2016 PA Pipeline Safety Program on August 30, 2016 at 5:30 p.m. at Genetti Manor in Dickson City, PA. (*safety training*) was made



by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**17. Motion** to approve Delaware Township attendance of the Annual Convention of Township Officials of Pike County on Friday, October 7, 2016 at the Best Western Inn at Hunt's Landing from 8:00am to 2:00pm in the amount of \$200 was made by Mr. Henderson with a second by Dr. Scheetz. Voting: Aye: Henderson, Scheetz. Nay: Ryan. **Motion** carries.

*Ms. Neufeld question.*

**18. Motion** to approve the purchase of tires for truck #1 from Shields Tire Service, Inc. in the amount of \$601.24 was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

*Comment on state contract pricing.*

**19. Motion** to approve Harvest Fest entertainment in the amount of \$600 by Raven Entertainment was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**20. Motion** to approve the Dingmans Ferry Lions Club selling food at the Delaware Township Harvest Festival on Saturday, September 24, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**21. Motion** to approve the Delaware Township Volunteer Ambulance Corps. request to use all available tables, chairs and traffic cones and road barricades for their Labor Day Weekend Pig Roast and Community Fun Day on Sunday, September 4, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**22. Motion** to approve the Delaware Township Volunteer Ambulance Corps. request to use the LED variable message boards to advertise for their Labor Day Weekend Pig Roast and Community Fun Day on Sunday, September 4, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**23. Retroactive Motion** to approve the Lions Club use of the Township Hall on Sunday, August 14, 2016 from 1pm to 4pm for their annual picnic was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**24. Motion** to approve Fall Coed Softball League field usage request for fields 1 and 3 on Sundays beginning on August 28, 2016 to November 6, 2016 from 12pm to 7pm was made by Mr. Ryan

with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: none. **Motion** carries.

**25. ADDED Motion** to table the purchase of playground equipment and safety surfacing was made by Mr. Henderson. The motion received no second. **Motion** dies.

- a. **ADDED Motion** to purchase playground equipment and safety surfacing as presented this evening in the amount of \$274,967.19 from Liberty Parks & Playgrounds, Inc. was made by Dr. Scheetz with a second by Mr. Ryan. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries. (*Pricing per COSTARS Contract #014115*)

### **AWARD**

Eagle Scout recognition – Alphonse Griger

### **ROAD WORK ANNOUNCEMENTS:**

Dingmans Bridge will be CLOSED for repairs – Sept. 12, 2016 at 8:00am to September 16, 2016 at 4:00pm.

Intersection of Milford Road and Route 739 to be paved by PennDot in September 2016.

Silver Lake Road to be paved by PennDot in 2018.

### **EVENT ANNOUNCEMENTS:**

Delaware Township Volunteer Fire Company Comedy Night at American Legion Post 851 – Saturday, September 17, 2016 from 7pm to 11pm. Tickets are \$40 each or \$50 at the door.

Delaware Township Harvest Festival – Saturday, September 24, 2016 from 11am to 4pm at Akenac Park.

Safe Haven Color Fest – Saturday, October 1, 2016 (rain or shine); registration at 8:30am and running starts at 9am – Akenac Park.

Fall Electronic Recycling Day – Saturday, October 1, 2016 from 8am to 4pm at 145 Wilson Hill Road. \$10 per carload.

Delaware Township Trunk or Treat – Saturday, October 22, 2016 from 11am to 2pm at Akenac Park.

BOS Budget Workshop – Tuesday, October 25, 2016 from 7pm to 9pm at the municipal building.

### **PUBLIC COMMENT**

Public comment consisted of, but was not limited to the following: Mr. McBride regarding Lion's Club insurance, Akenac Park Playground and Veterans Tax Exemption; Mr. Ryan, Mr. Byrne, and Mr. Farley regarding Veteran's tax exemption; Ms. Neufeld regarding voting on motion #17; and Mr. Bolles regarding Sproul Road parking as well as the Route 739 Park & Ride problems.

**Motion** to adjourn the meeting was made by Mr. Henderson with a second by Dr. Scheetz. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer