

BOARD OF SUPERVISORS • 116 Wilson Hill Road • Dingmans Ferry, PA 18328  
Phone: 570.828-2347 • Fax: 570-828-8705 • Email:dtbos@ptd.net

**Fee:** \_\_\_\_\_

I \_\_\_\_\_ formally the owner of the property identified as Section \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ in the Subdivision of \_\_\_\_\_ hereby notify the Delaware Township Sewage Enforcement Officer that I have legally transferred said property to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

and request that sewage permit number \_\_\_\_\_ and/or well permit number \_\_\_\_\_ be transferred to his/her name.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Notice: This permit is valid only for the parties listed as the applicant on the sewage and/or well permit application. If the property is sold or otherwise transferred to another party, the permit may be transferred to the new owners name by completing the form above and submitting it to the Township Sewage Officer. Use of this permit by any other than that listed on the permit is a violation of the Pennsylvania Sewage Facilities Act. Minimum fine - \$100.00 per day in violation.

### PERMIT CHECK LIST

You must have the following before requesting a building permit:

- Recorded deed of ownership
- Issued sewage and well permit (Where applicable)
- Plot plan
- Issued road encroachment (where applicable)
- Zoning permit (please have area staked out)
- A check or cash at time of filing
- Both sides of application must be filled out. Include Workers compensation or exemption. Two (2) complete sets of Building plans drawn to 1/4" to the 1' scale, include Typical cross section, elevations, plumbing diagram, Floor plan, foundation plan - location and size of decks, Egress windows and doors, existing bedroom count. Lumber size and species. Roof snow load. All building plans must be drawn to irc 1&2 family dwelling code 2009 Addition to include all climatic and geographic design Criteria to pike county. Heat loss calculation is required per irc 1401.3. Heating and cooling duct systems to be designed as per acca manual d and irc 1601.1 . Include optional plans of fire sprinkler system as per P2404 or nfpa 13d. If fire sprinkler system is to be Installed. Pa. Residential energy provisions work sheet is Required. Commercial applications to include name, Address, of lic. Architect. Must comply with icc/ansi A117.1 2003 Accessible and usable buildings and facilities. Type of construction, building use group, and occupant Load.
- 911 address has to be included on application, sign is to be blue reflective material, both sides, numbers are to be minimum 4" high, with a stroke width of 1/2" wide. Reflective numbers must be on both sides of sign and Placed on site near end of driveway but, out of way of snow plowing acticity. 911 Sign to be posted on site out of thank you for your recent inquiry regarding septic system permit procedures. The following is a step-by-step list of our procedures, fees, and other notes that may assist you in understanding the regulations involved.