

# DELAWARE TOWNSHIP - Township Budget for 2020

**BUDGET PROCESS AND GOALS**

**SUMMARY ALL TOWNSHIP FUNDS 2020**

**GENERAL FUND BUDGET 2020**

**RECREATION AND PARKS FUND BUDGET 2020**

**Restricted Funds**

**FIRE TAX FUND  
LIQUID FUELS FUND**

**Committed Funds**

**Operating Reserve Fund - (GF)  
Capital Reserve Fund - (GF)  
Recreation/Park Capital Reserve Fund  
Roads, Bridges, Major Equipment, Et.Al. Capital Reserve Fund  
Emergency Services Fund**

**and Overview of 2020-2024 Spending Projects  
(subject to priority changes and funding availability)**

Budget Approved 12/11/19  
*John J. Hewitt*  

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*Jane E. Newford*

## **Delaware Township Budget**

The annual Township budget is coordinated and prepared by the Treasurer, the Township Administrator, and the Director of Public Works in accordance with the requirements of the PA SecondClass Township Code. The budgeting process typically begins in late July, three workshops are held in the fall to discuss, and ends in November/December.

### **Budgeting Goal**

The goal of the Township Budget process is to comprehensively evaluate the Township's financial status and present this information in a manner that will facilitate understanding by Township citizens and the government organization. The document presents an assessment of issues and services, a plan for allocating financial resources to address these issues, and provide public services to the community in the short and long term.

Following the preparation of the Township budgets that allocate Township financial resources, it is the final responsibility of the Board of Supervisors to formally approve the budget in November/December for implementation in the coming fiscal year. The budget is tentatively approved and open to the public in November, and finally approved in December. Here is the proposed 2020 Township Budget presented at the November 20, 2019 Board of Supervisors Meeting.

Submitted by Delaware Township Treasurer Jane E. Neufeld  
November 20, 2019

Delaware Township  
All Funds Proposed 2020 Budget Overview

Category	ASSETS/INCOME									
	Acct. Reference	General Fund	Rec/Park Fund	Liquid Fuels Fund	Fire Tax Fund	Op. Reserve Fund	Cap. Reserve Fund Gen. Fund	Cap. Reserve Fund Rec/Parks	Emer. Services Fund	Roads, Bridges, Equipment
	Opening Balance Forward 2020	\$ 811,168.08	\$ 97,591.97	\$ 408,251.52		\$ 312,686.54	\$ 311,257.63	\$ 309,378.69	\$ 335,125.57	\$ 490,503.18
300-301	Taxes	\$ 1,041,000.00	\$ 146,500.00		\$ 146,500.00					
321-322	Licenses/Permits	\$ 36,275.00								
331	Fines	\$ 2,200.00								
341-342	Interest/Dividends/Rents	\$ 21,245.00	\$ 2,900.00	\$ 7,500.00		\$ 780.00	\$ 1,890.00	\$ 3,300.00	\$ 1,980.00	\$ 2,050.00
354-356	Intergovernmental	\$ 90,757.07		\$ 210,500.39						
361-364	Charges for service	\$ 98,872.00	\$ 3,800.00							
382-389	Misc.	\$ 2,701.00	\$ 1,300.00							
365	Employee Insur. Contribution	\$ 14,000.00								
392	Interfund Transfers									
	<b>Total Income</b>	\$ 1,307,050.07	\$ 154,500.00	\$ 218,000.39	\$ 146,500.00	\$ 313,466.54	\$ 313,147.63	\$ 312,678.69	\$ 337,105.57	\$ 492,553.18
	<b>TOTAL ALL ASSETS/INCOME</b>	\$ 2,118,218.15	\$ 252,091.97	\$ 628,251.91	\$ 146,500.00	\$ 313,466.54	\$ 313,147.63	\$ 312,678.69	\$ 337,105.57	\$ 492,553.18

Category	EXPENDITURES									
	Acct. Reference	General Fund	Rec/Park Fund	Liquid Fuels Fund	Fire Tax Fund	Op. Reserve Fund	Cap. Reserve Fund Gen. Fund	Cap. Reserve Fund Rec/Parks	Emer. Services Fund	Roads, Bridges, Equipment
400-409*	General Govt.	\$ 202,705.00	\$ 11,100.00							
410-419*	Public Safety	\$ 243,530.77			\$ 146,500.00					
423	Health/Welfare	\$ 6,000.00								
427-439*	PW-Roads/Maintenance/Other	\$ 215,310.00								
	Liq. Fuels -- Roads, bridges, etc									
	Liq. Fuels -- Veh./ equipment			\$ 23,538.84						
454	Culture/Recreation		\$ 82,351.00							
470	Debt Service									
	Employee Wages	\$ 365,804.00	\$ 40,000.00							
481-484**	Employer Paid Taxes/Benefits/W Comp	\$ 86,224.10	\$ 3,640.00							
486	Insurance Premiums	\$ 44,076.00								
487	Employee Health Insur. Benefits	\$ 115,935.52								
489-493	Misc/Unclassified	\$ 2,350.00								
	Capital Purchase/Projects									
492	Interfund Transfers									
	<b>Total Expenditures</b>	\$ 1,282,035.39	\$ 137,091.00	\$ 23,538.84	\$ 146,500.00	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Year End Income-Exps.</b>	\$ 25,014.68	\$ 17,409.00	\$ 194,461.55	\$ -	\$ 313,466.54	\$ 313,147.63	\$ 312,678.69	\$ 337,105.57	\$ 492,553.18
	<b>Plus Bal. Fwd at start of 2020</b>	\$ 811,168.08	\$ 97,591.97	\$ 408,251.52						
	<b>TOTAL ALL EXPENDITURES</b>	\$ 2,118,218.15	\$ 252,091.97	\$ 628,251.91	\$ 146,500.00	\$ 313,466.54	\$ 313,147.63	\$ 312,678.69	\$ 337,105.57	\$ 492,553.18

\* = Does Not include figure for 2020 Employee Wages/Salaries  
 \*\* = Does Not include Pension update, figure re: 2020 wages, any changes re: Employee health insurances

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

**INCOME**

<b>300 · Taxes</b>	
<b>301.000 · Real Estate Taxes</b>	
301.100 · Real Estate Current Year	855,250.00
301.200 · Real Estate-Prior Yr	11,300.00
301.400 · Real Estate Taxes-Delinquent	87,300.00
<b>Total 301.000 · Real Estate Taxes</b>	<b>946,000.00</b>
310.100 · Real Estate Transfer Tax	95,000.00
<b>Total 300 · Taxes</b>	<b>1,041,000.00</b>
321.320 · Junkyard	200.00
321.800 · Cable TV	36,000.00
<b>322 · Licenses and Permits</b>	
322.500 · Street Opening Permits	75.00
<b>Total 322 · Licenses and Permits</b>	<b>75.00</b>
<b>331 · Fines</b>	
331.100 · District Magistrate (Court)	1,400.00
331.120 · Violations of Ordinances Statu	100.00
331.300 · Probation	700.00
<b>Total 331 · Fines</b>	<b>2,200.00</b>
<b>341.000 Interest/Dividends</b>	
341.040 MRM Dividends	5,745.00
341.000 Interest - other	14,500.00
<b>Total 341 Interest/Dividends</b>	<b>20,245.00</b>
<b>342.000 · Rents &amp; Royalties</b>	
342.100 · Rentals (twp bldg)	1,000.00
<b>Total 342.000 · Rents &amp; Royalties</b>	<b>1,000.00</b>
<b>354.000 State Grants</b>	
354.030 Highways + Streets grant reimb.	0.00
<b>Total 354.000 State Grants</b>	<b>0.00</b>
<b>355 · State Revenues</b>	
355.010 · Public Utility Realty Tax	1,400.00
355.040 · Alcoholic Beverages Licens	800.00
355.050 · General Municipal Pension Sys	34,600.00
355.245 · Wilson Hill Road Reimbursement	2,826.00
355.990 · Firemen's Relief Fund	44,131.07
<b>Total 355 · State Revenues</b>	<b>83,757.07</b>
<b>356 · State Payments in Lieu of Taxes</b>	
356.010 · Forest Reserves	7,000.00
<b>Total 356 · State Payments in Lieu of Taxes</b>	<b>7,000.00</b>
<b>361 · Gen Govt - Fees &amp; Permits</b>	
361.300 · Subdivision/Lot Improv Fees	3,500.00
361.330 · Zoning Permit Fees (Res)	5,000.00
361.340 · Hearing Fees	750.00
361.342 · Sign Applications	75.00
361.343 · Shed Applications	900.00
361.350 · Zoning - Commercial Permits	900.00
361.710 · Sale of Copies	35.00
361.740 · Postage Costs	12.00
<b>Total 361 · Gen Govt - Fees &amp; Permits</b>	<b>11,172.00</b>
<b>362 · Public Safety</b>	

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

362.400 · UCC Fees	900.00
362.410 · Building Permits	45,000.00
362.411 · Commerical Bldg Permits	10,000.00
362.420 Electrical Permits	0.00
362.440 · Sewage Permits	17,000.00
362.490 · Well Permits	800.00
<b>Total 362 · Public Safety</b>	<b>73,700.00</b>
<b>364 · Sanitation</b>	
364.300 · Solid Waste Col. & Disposal Fee	14,000.00
<b>Total 364 · Sanitation</b>	<b>14,000.00</b>
<b>365 · Health</b>	
365.600 · Employee Insur Contribution	14,000.00
<b>Total 365 · Health</b>	<b>14,000.00</b>
<b>Total 382.200 Insur. Claim reimbursement</b>	<b>0.00</b>
<b>Total 382.300 W. Comp. Audit Refund</b>	<b>1,701.00</b>
<b>389.000 · Unclassified Revenue</b>	<b>1,000.00</b>
<b>392.000 · Interfund Transfer</b>	<b>0.00</b>
<b>TOTAL INCOME</b>	<b>1,307,050.07</b>

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

**EXPENSES**

400-409 · General Government	
400 · Legislative - Supervisors	
400.105 · Salaries -- Supervisors	7,215.00
400.192 · FICA	470.00
400.193 · Medicare	105.00
400.331 · Mileage Reimbursement	397.00
400.420 · Dues/Subscriptions/Memberships	1,148.00
400.460 · Meetings & Conferences	1,000.00
<b>Total 400 · Legislative - Supervisors</b>	<b>10,335.00</b>
402 · Auditor/Accounting Services	
402.105 · Elected Aud. Salaries	
402.310 · Indep. Auditor - Prof. Service	7,000.00
402.311 · Accounting services-other	200.00
402.431 · Auditing/Financial Advertising	400.00
<b>Total 402 · Auditor/Accounting Services</b>	<b>7,600.00</b>
403 · Tax Collection	
403.105 · Elected Tax - Collected Wages	16,500.00
403.192 · FICA	1,100.00
403.193 · Medicare	275.00
403.210 · Office Supplies	750.00
403.324 · Cell Phone	140.00
403.360 · Other	25.00
<b>Total 403 · Tax Collection</b>	<b>18,790.00</b>
404 · Legal Services	
404.310 · Solicitor - BOS	52,000.00
404.311 · Solicitor - PC	9,500.00
404.312 · Solicitor -ZHB	1,200.00
404.314 · Court Stenographer	1,500.00
<b>Total 404 · Legal Services</b>	<b>64,200.00</b>
405 · Township Administrator	
405.110 · Admin. Wages	59,134.20
<b>Total 405 · Township Administrator</b>	<b>59,134.20</b>
406 · General Government Admin	
406.120 · Wages	99,455.20
406.210 · Office Supplies	3,300.00
406.213 · Small Equipment/Computer	300.00
406.215 · Postage	1,500.00
406.249 · Other - misc	650.00
406.310 · Professional Payroll Services	6,400.00
406.321 · Telephone	2,500.00
406.324 · Cell Phone	1,200.00
406.325 · Internet	2,600.00
406.331 · Mileage	600.00
406.341 · Advertising/Printing	5,000.00
406.370 · Repairs/Maintenance Services	650.00
406.384 · Rental/Lease Office Equipment	500.00
406.420 · Dues, Subscriptions, Membership	1,030.00
406.460 · Meetings/Conferences/Cont Ed	1,200.00
406.470 · Testing/Background Checks	100.00

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

406.750 · Minor Capital Purchase	
406 Gen Govt Admin - Other	
<b>Total 406 · General Government Admin</b>	<u>27,530.00</u>
407 · Networking/Data Processin	
407.213 · Software/Computer supplies/subs	7,000.00
407.310 · IT/Technical Support Services	1,500.00
407.453 · Web Design/Maintenance	<u>2,050.00</u>
<b>Total 407 · Networking/Data Processin</b>	<b>10,550.00</b>
408 · Engineer Services	
408.313 · Engineering Services	<u>31,500.00</u>
<b>Total 408 · Engineer Services</b>	<b>31,500.00</b>
409 · Gen Govt Buildings and Grounds	
409.216 · General Operating Supplies	700.00
409.226 · Cleaning Supplies	4,300.00
409.230 · Heating Fuel	8,000.00
409.236 · Building Supplies	200.00
409.249 · Other - misc	200.00
409.260 · Small Tools and Minor Equipment	400.00
409.317 · Bldg Inspections	3,000.00
409.318 · Bldg Services	1,700.00
409.331 · Mileage	100.00
409.361 · Electricity	9,100.00
409.367 · Garbage removal	2,000.00
409.373 · Repairs and Maintenance	2,000.00
409.374 · Maintenance Equipment	300.00
409.470 · Testing/Background Checks	200.00
409.600 · Capital Construction	
409.750 · Minor Capital Purchases	
409 Gen Govt Bldgs + Grounds - Other	
<b>Total 409 · Gen Govt Buildings and Grounds</b>	<u><b>32,200.00</b></u>
<b>Total 400-409 · General Government</b>	
410-419 · Public Safety - Protection	
411 · Fire Company	
411.195 · Workers Compensation	21,500.00
411.231 · Fuel	3,700.00
411.324 · Cell Phone	0.00
411.352 Fire Liability/Casualty, etc	5,072.70
411.450 · Fire Police	1,200.00
411.540 · Township Contribution	16,000.00
411.541 · Firemen's Relief Fund	<u>44,131.07</u>
<b>Total 411 · Fire Company</b>	<b>91,603.77</b>
412 · Ambulance	
412.195 · Workers Compensation	2,580.00
412.231 · Fuel	5,000.00
412.324 · Cell Phone	140.00
412.540 Twp contribution	<u>53,447.00</u>
<b>Total 412 · Ambulance</b>	<b>61,167.00</b>
413 · Building Inspector	
413.121 · Wages - Bldg	55,000.00
413.122 · Wages - SEO	8,000.00

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

413.210 · Office Supplies	100.00
413.331 · SEO Mileage reimbursement	1,800.00
<b>Total 413 · Building Inspector</b>	<b>64,900.00</b>
<b>414 · Planning and Zoning</b>	
414.121 · Wages - Zoning	16,000.00
414.210 · Office Supplies	110.00
414.249 Other	0.00
<b>Total 414 · Planning and Zoning</b>	<b>16,110.00</b>
<b>415 · Emergency Management</b>	
415.110 · Emergency Mgr Stipend	2,000.00
415.210 · Office Supplies	400.00
415.317 · Misc (incl trailer mtncnce)	1,500.00
415.321 · Telephone	2,100.00
415.460 · Continuing Education/Conference	1,750.00
415.361 Electricity	
415.750 · Minor Capital Purchases	2,000.00
<b>Total 415 · Emergency Management</b>	<b>9,750.00</b>
<b>419 · Other Public Safety</b>	<b>0.00</b>
<b>Total 410-419 · Public Safety - Protection</b>	
<b>423 · Human Services</b>	
423.540 · Contribution	6,000.00
<b>420-425 · Health &amp; Human Services</b>	<b>6,000.00</b>
<b>427-439 PUBLIC WORKS</b>	
<b>427 · Public Works - Santitation</b>	
427.150 - Wages - Solid Waste Atendant	2,073.28
427.361 · Electricity - Pit	1,000.00
427.367 · Dumpster Collection-Disposal	14,000.00
427.750 · Minor Capital Purchases	
<b>Total 427 · PUBLIC WORKS - Santitation</b>	<b>15,000.00</b>
<b>430 · Public Works-Administration</b>	
430.110 - Roadmaster/Dir. Publ. Works	57,000.00
430.120 - Wages	148,241.60
430.180 · Overtime	7,100.00
430.216 · General Op Supplies	1,800.00
430.231 · Fuel - gas	5,500.00
430.232 · Fuel - diesel	15,000.00
430.233 · Fuel - propane	3,300.00
430.238 · Uniforms and PPE	3,500.00
430.260 · Small Tools and Equipment	1,200.00
430.317 · Public Works Contracted Service	100.00
430.324 · Cell Phones	2,200.00
430.329 · Radio equipment	1,000.00
430.331 · Mileage	50.00
430.361 · Electricity - Repeater/cell tow	500.00
430.367 · Special Waste Collection & Disp	100.00
430.384 · Equipment Rental	500.00
430.460 · meetings/conferences/continuing	1,300.00
430.470 · CDL/Drug/Alcohol/Background che	300.00
430.530 · Grant fee	300.00
430.750 · Minor Capital Purchase	

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

430 Public Works - Other	
Total 430 · Public Works-Administration	43,750.00
432 · Winter Maintenance - Snow Remov	
432.000 · Snow removal supplies (salt)	62,500.00
432.115 · PT Winter Road Crew	1,280.00
432.192 FICA	150.00
432.193 Medicare	35.00
432.245 · Winter Equipment - chains, edge	4,500.00
432.750 · Minor capital Purchase	
Total 432 · Winter Maintenance - Snow Remov	68,465.00
433 · Traffic Control Devices	
433.245 · Road Supplies/Signs	2,000.00
433.310 · Traffic Signal Maintenance	1,295.00
433.361 · Traffic Signal Electric	1,000.00
Total 433 · Traffic Control Devices	4,295.00
437 · Machinery Maintenance	
437.245 · Machinery parts, tools, etc	12,500.00
437.251 · Vehicle Parts, Tools, etc.	12,500.00
437.310 · Outside Services	18,000.00
Total 437 · Machinery Maintenance	43,000.00
438 · Repair of Roads & Bridges	
438.245 · Road Maintenance/Repair Materia	20,500.00
438.249 · Bridge Maintenance/Repair mater	5,000.00
438.310 · Line Striping	15,300.00
438.750 · Minor Capital expenditure	
Total 438 · Repair of Roads & Bridges	40,800.00
Total 427-439 · Public Works—Hwys, Rds & Strts, Sanitation	
481-484 · Employer paid Withholdings	
481.192 · FICA	22,686.06
481.193 · Medicare	5,305.61
481.194 · Unemployment - Employer	2,195.43
483.300 · Non-Uniformed Pension Contribut	43,837.00
Total 481-484 · Employer paid Withholdings	74,024.10
484.000 · Workers Comp - Twp	
484.001 · Workers Comp	12,200.00
Total 484.000 · Workers Comp - Twp	12,200.00
486 · Insurance Premiums	
486.100 Liability - Public Officials	9,950.00
486.200 · Liability/Property/Casualty/Auto	29,250.00
486.317 · Volunteer Insurance	625.00
486.600 · Fidelity and Surety Bonds	4,251.00
Total 486 · Insurance Premiums	44,076.00
487.000 · Insurance Benefits	
487.196 · Medical Insurance	106,235.52
487.197 · Dental	4,600.00
487.198 · Life/Disability	3,300.00
487.199 · Vision, AFLAC	1,800.00
Total 487.000 · Insurance Benefits	115,935.52
489 · Unclassified Expenditures	800.00
491.000 · refund of Prior Yr. Expenditure	1,000.00

a/o Nov. 20, 2019

**Delaware Township  
Proposed Budget  
GENERAL FUND  
for 2020**

492 · Transfer	
492.000 · Interfund Operating Trans	
Total 492 · Transfer	
493.390 · Bank Fees	550.00
66900 · Reconciliation Discrepancies	0.00
<b>TOTAL EXPENSES</b>	<b>1,282,035.67</b>
<b>Income minus Spending</b>	<b>25,014.40</b>

<u>Initial Balance Forward for 2020</u>	413,700.00
Plus MTF reimbursement	397,468.08
Total Balance forward 2020	811,168.08
minus Tax Anticipation need	350,000.00
available for unbudgeted/potential 2020 projects	<b>461,168.08</b>

Potential Spending 2020 (subject to change in priorities and available funds)

Paint TWP bldg.	5,000.00	get bids
Another TWP Repeater (with Fire/Amb. Repeater)		Assess with DTVFC
Some new security cameras	800.00	
ALL Security cameras tied into office	24,162.00	
Blue Ridge contract legal fee	8,900.00	
Cyber Security	2,842.00	
Replace Public Works Vehicle radios and/or portable radios		? Try 1st Net
DTVFC contribution - 1x	29,870.00	
	<b>71,574.00</b>	
Save for Myck Rd work in '21 (move into HIWay Reserves ?)	389,594.08	

a/o Nov. 20, 2019

**DelawareTownship  
Proposed Budget  
RECREATION FUND  
for 2020**

**INCOME**

300	Tax Revenue		
301.100	Parks/Recreation Tax		146,500.00
340.000	Interest		2,000.00
			<u>148,500.00</u>
354	State grants		
354.070	DCNR		
357	County grants		
357.070	SRCP --Recreation		
367	Charges for Services		
367.130	Wilson Hill - Concession Stand	800.00	
367.140	Wilson Hill - Pavilion Rentals	0.00	
367.200	Wilson Hill - Field Use Fees	2,600.00	
367.150	Akenac - Rec Rentals	400.00	
367.300	Akenac - Day Passes	400.00	
367.310	Akenac - Boat Rentals	500.00	
367.000	Charges for service - other		
			<u>4,700.00</u>
389	Misc Income		
389.000	Misc Income		1,300.00
			<u>1,300.00</u>
392	Interfund Transfers		
392.000	Interfund Transfers In		
395	Refunds of Prior Years Exps.		
			<u>154,500.00</u>
<b>TOTAL INCOME</b>			<b>154,500.00</b>

a/o Nov. 20, 2019

**DelawareTownship  
Proposed Budget  
RECREATION FUND  
for 2020**

**EXPENDITURES**

403	Tax Collector		
403.105	Tax Collector wage	2,500.00	
403.192	FICA	150.00	
403.196	Medicare	50.00	
		2,700.00	
408	Engineering		
408.313	Engineering fees	8,400.00	
		8,400.00	
452	Recreation - Wilson Hill		
452.261	Repair, maintenance supplies	1,750.00	
452.319	Concession fire protection	401.00	
452.325	Internet	550.00	
452.361	Electric	2,000.00	
452.367	Trash Hauling	500.00	
452.371	Field Maintenance	15,000.00	
452.375	Community Garden	100.00	
452.376	Concession stand maintenance	700.00	
452.750	Cap. Purchases/projects		
		21,001.00	
454	Recreation - Akenac Park		
454.15	Wages	40,000.00	
454.192	FICA	3,060.00	
454.193	Medicare	580.00	
454.216	Park Operating Supplies	2,300.00	
454.241	Security monitoring	2,000.00	
454.243	Life Guard Supplies	750.00	
454.260	Sm tools, minor equipment	100.00	
454.261	Repair Maintenance supplies	18,000.00	
454.262	Equipment rental	300.00	
454.317	Water systems testing	5,000.00	
454.318	Lake Management	4,000.00	
454.319	Contracted Services (Other)	10,000.00	
454.321	Telephone	1,400.00	
454.325	Internet	1,100.00	
454.363	Electric	4,000.00	
454.362	Propane	4,000.00	
454.367	Trash Hauling	500.00	
454.470	Testing/Background checks	500.00	
454.750	Capital Purchases/projects		
454.800	Recreation Programs	3,000.00	
		100,590.00	
456	Library/Historical Society		
456.321	Telephone	1,200.00	
456.325	Internet	1,200.00	
456.362	Propane (heat)	1,000.00	
456.363	Electric	1,000.00	
456.540	Support		
456.750	Capital Purchases/projects		
		4,400.00	
480	Other types of Exps		
480.000	Other	0.00	

a/o Nov. 20, 2019

**DelawareTownship  
Proposed Budget  
RECREATION FUND  
for 2020**

491	Refund Prior Year Exps	0.00
66900	Reconciliation Discrepancies	0.00
492	Interfund Transfers	
492.000	Interfund Transfers Out	0.00
<b>Total Expenses</b>		<b>137,091.00</b>

**Income minus Spending** 17,409.00

<b><u>Initial Balance Forward for 2020</u></b>	97,591.97
Tax Anticipation need	25,000.00
Available for as yet unbudgeted/potential 2020 Projects	72,591.97

**Potential Spending 2020 (subject to change in priorities and available funds)**

Maintenance Bldg - roof	needs B&J assessment	\$ ?
- elec. + lighting upgrade	needs B&J assessment	\$ ?
- patch cracks foundation, waterproof	needs B&J assessment	\$ ?
masonry, facer boards + siding replacements	needs B&J assessment	\$ ?
- gutters	needs B&J assessment	\$ ?
- paint	needs B&J assessment	\$ ?
Generator installed	needs B&J specs	\$ ?
Start Plan Update	apply for grant for 50%	
Lifeguard Shack - windows, roof	DPW - est. \$1,205.00 - apply for grant	
Gatehouse - roof, replace floor, paint	DPW - est. ? - apply for grant	
Camp security - new cameras, panic buttons	see Gen. Fund potential spending	
Boat/canoes	est. \$1000	
Ballpark - paint Pavilion	est. \$ 500.00	
Scoreboard - new sign between posts	??? Estimate	

**DELAWARE TOWNSHIP**  
**Proposed 2020 -**  
**Fire Tax and Liquid Fuels Tax**

**Restricted Funds**

**FIRE TAX FUND** **2020**

**INCOME**

301.100	Fire Tax 2020	\$	146,500
301.200	Fire Tax Prior		
301.300	Fire Tax Delinquent		

<b>TOTAL INCOME</b>	<b>\$ 146,500.00</b>
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**EXPENSE**

411.430	Fire Tax \$ to DTVFC	\$	146,500
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<b>TOTAL EXPENSES</b>	<b>\$ 146,500.00</b>
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**LIQUID FUELS TAX FUND** **2020**

Liquid Fuels Tax - Requires of \$ received Each year (and balance forward)  
 80% May be used Only for Roads, winter, etc. or may be rolled over to next year  
 20% May be used Only for Vehicles/Equipment or may be rolled over to next year

**INCOME**

341.000	Interest Income	\$	7,500.00
355.020	Liquid Fuel Taxes		
	Road, bridges	\$	168,400.30
	Truck, Vehicles, Equipment, etc.	\$	42,100.09
357.03	Highways + Streets State Grants		
	Road, bridges		
	Truck, Vehicles, Equipment, etc.		
399.000	Balance forward / cash on hand		
	Road, bridges cash carry forward	\$	350,867.20
	Truck/Equipment cash carry forward	\$	57,384.32

Total available Liquid Fuels 2020

	Roads, bridges (tax distrib., bal. forward, intr.)	\$	525,267.50
	Veh., equipment (tax distrib., bal. forward, intr.)	\$	100,984.41

<b>TOTAL INCOME</b>	<b>\$ 626,251.91</b>
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**EXPENSE**

432.000	Winter Manit - Snow Rem		
432.740	Major Equipment Purchase	\$	23,538.84
433.000	traffic control devices		
438.000	Maintenance and Repairs		
439.000	Highway/Road/Bridge Construction		
492.00	interfund transfer		
6999	Uncategorized Expenses		

<b>TOTAL EXPENSE</b>	<b>\$ 23,538.84</b>
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DELAWARE TOWNSHIP  
Proposed 2020 -  
Fire Tax and Liquid Fuels Tax

**LIQUID FUELS TAX FUND      continued      2020**

KNOWN SPENDING 2020

Veh./equipment (12 mos. Backhoe plus 1 month grader @ \$8,700)      \$      23,538.84

POTENTIAL SPENDING 2020 (subject to change in priorities and available funds)

Roads:

Log N Twig Rd	(Liq. Fuels \$ or grant)	\$	248,478.00
Spencer Rd		\$	28,284.00
Myck Rd Phase 1	(grant or actual work 2021)	\$	701,000.00
Bridges repairs		\$	20,600.00

Vehicles/Equipment:

Moonpaver attachment		\$	3,420.00
Truck 3	( ? \$80,000 to 150,000...tbd)		???

Signs

???

DELAWARE TOWNSHIP  
Proposed Budgets 2020  
Committed Reserve Funds

**Committed Funds**

**Operating Reserve Fund - GF 2020**

Balance forward \$312,686.54 a/o Oct. 31, 2019

Income

392.100 Transfer In from Gen. Fund \$0.00  
341.500 Interest

**TOTAL INCOME**

Expenses

492.100 Transfer OUT to General Fund \$0.00

**TOTAL EXPENSE**

**Capital Reserve Fund - General Fund 2020**

Balance forward \$311,257.63 a/o Oct. 31, 2019

Income

392.100 Transfer In from Gen. Fund  
341.500 Interest

**TOTAL INCOME**

Expenses

492.100 Transfer OUT to General Fund

**TOTAL EXPENSE**

**Capital Reserve Fund - REC/Parks 2020**

Balance forward \$309,378.69 a/o Oct. 31, 2019

Income

392.100 Transfer In from Gen. Fund  
341.500 Interest

**TOTAL INCOME**

Expenses

492.100 Transfer OUT to General Fund

**TOTAL EXPENSE**

DELAWARE TOWNSHIP  
Proposed Budgets 2020  
Committed Reserve Funds

**Roads, Bridges, Major Equipment, Et.Al. Capital Reserve Fund 2020**

Balance forward \$490,503.18 a/o Oct. 1, 2019

Income

392.100 Transfer In from Gen. Fund  
341.500 Interest

**TOTAL INCOME**

Expenses

492.100 Transfer OUT to General Fund

**TOTAL EXPENSE**

**Emergency Services Fund 2020**

Balance forward \$335,125.57 a/o Oct. 31, 2019

Income

392.100 Transfer In from Gen. Fund  
341.500 Interest

**TOTAL INCOME**

Expenses

492.100 Transfer OUT to General Fund

**TOTAL EXPENSE**

**5 Year Overview -  
2020-2024 Projects**  
(subject to changes in priority and funding availability)

Where	What	2020	2021	2022	2023	2024	NOTES
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**Roads - Bridges**

Road Signage (reflectivity)		X - LF	X	X	X		(?intern in 2020 to inventory)
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2 Twp Bridges repair		X - LF	X				as per B&J 2019- after State Bridges Report received
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Chestnut Ridge	Dirt	X	X	X	X	X	Annual
Doodle Hollow	Dirt	X	X	X	X	X	Annual
Akenac rds	Dirt	X	X	X	X	X	Annual
Long Meadow Rd	Dirt	X	X	X	X	X	Annual
Slide...Myck Rd	Fix						B&J est. 2019 \$701,112.50 +....MTF grant ?
Lower part Myck Rd	Pave	X	X				Probably do in 2021
2nd part Myck Rd	Pave			X			B&J
Spencer Rd	Tar n Chip/ with pipes	X - LF					2019 est \$28,284 LF
Log n Twig	Pave/Tar n Chip-culvert repairs	X - LF	X				2019 est \$248,478 DCED MTF grant or LF
Weber Rd	Tar n Chip					X	2019 est. \$ 34,972
2nd part Park Rd (upper)	Pave						
Ballpark Rd	Pave						after bathroom facilities done?
Crestview Dr	Tar n Chip		X				2019 est \$3,139
Delaware Crest dr	Tar n Chip		X				2019 est \$13,183
Stone Ridge Rd	Tar n Chip		X				2019 est \$8,353
Trinity Court	Tar n Chip		X				2019 est \$4,282
Crest Court	Tar n Chip						
Thiel Dr	Tar n Chip						2019 est \$11,143
Kitty Harker	Tar n Chip						last done 2016
Sprout Rd	Tar n Chip						2019 est. \$28,258
Chestnut Ridge	Tar n Chip						done 2017 -- 2019 est.\$93,600
Doolan Rd.	Pave						done 2019
1st part Park Rd (lower)	Pave						done 2019
Mary Stuart	Tar n Chip						done 2019
Johnny Bee	Tar n Chip						done 2019
Emery Rd	Tar n Chip						done 2019
Nichecronk	Tar n Chip						done 2019
Juniper Terrace	Tar n Chip						done 2019
Pocono Circle	Tar n Chip						done 2019
Reser's Way	Tar n Chip						done 2019

**5 Year Overview -  
2020-2024 Projects**  
(subject to changes in priority and funding availability)

Where	What	2020	2021	2022	2023	2024	NOTES
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**Trucks/Equipment**

Truck #1 (red chevy pickup)							
Truck # 2 (new 2019)							
Truck #3 (Sterling) replace	X - LF ?	?					\$ 80,000 to \$150,000 depending on kind of truck...
Truck #5 (Kenworth)							
Truck #6 (Ford F550 with new box)							
Truck #7 (propane) replace				X			
Grader - summer rent	X - LF	X	X	X	X		monthly rent 2019 est. \$8700
replace #1, #3/6, #5 Truck radios	X - ?						2019 est. \$908 each plus \$1500 installation
compatible portable radios (9)	X - ?	X					try 1st Net .. Or buy new portables?
Moonpaver attachment	X - ? LF						2019 est \$3420
Tiger skag					X		
Backhoe lease buyout						X	2019 est. ? Of range of buyout costs ?

Where	What	2020	2021	2022	2023	2024	NOTES
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**Other thru-out Twp**

Another TWP Repeater (with Fire/Amb repr)	X - GF	X					Assess with DTVFC, NPS, Pike EMO
Some replacement Cameras (Twp bldg, Pit, EMA bldg)	X - GF	X					2019 estimate \$400.00 each
All security cameras everywhere tied into offc	X - GF	X					2019 estimate \$21,162.00
Twp. Main bldg. replace roof	X - GF						2019 bid cost \$105,443.00
paint Twp bldg	X - GF	X					est. \$5,000 - put out to bid
Cyber-Security	X - GF						get estimates
Blue Ridge legal fee	X - GF						\$8,900.00
DTVFC one-time contribution	X - GF						\$
new copy machine (lease)			X				
TWP computers (9)			X				
TWP Meeting Room Floor			X	X			will need B&J info 1st
Garage floor			X	X			will need B&J info 1st
pave drainage area (or more) back parking lot					X		
Twp bathrooms redone					X		
replace office carpet					X		
Green bldg - needs/purpose ?							

**5 Year Overview -  
2020-2024 Projects**  
(subject to changes in priority and funding availability)

Where	What	2020	2021	2022	2023	2024	NOTES
<b>Rec/Parks</b>							
	Maintenance Bldg - roof	X - RF					B&J assessment
	Maintenance Bldg - gutters	X - RF					B&J assessment
	Maintenance Bldg - elec. + lighting upgrade	X - RF	X				B&J assessment
	Maintenance Bldg - patch cracks foundation and waterproof masonry	X - RF					B&J assessment
	- facer boards & siding replacements	X - RF					B&J assessment
	- paint	X - RF					B&J assessment
	Generator installed ?	X - RF					B&J get specs
	Akenac Park Master Plan "update"	X - RF	X				grant ? Re: 1/2 cost
	Basketball court						? Park plan
	black top overlay b. court ?						? Park plan
	Parking						? Park Plan
	Lifeguard shack - windows	X - RF					DPW - est ? Grant?
	- roof	X - RF					DPW - est ? Grant?
	Gate house - replace floor	X - RF					DPW - est ? Grant?
	- paint	X - RF					DPW - est ? Grant?
	- roof	X - RF					DPW - est ? Grant?
	Boats, canoes	X - RF	X				
	Camp security camera system/Panic buttons	X - RF					see General Fund potential spending
	Ballpark Rd. - paint pavilion	X - RF	X				est. \$ 500
	"Scoreboard" - ? Sign between posts	X - RF	X				est. ??
	Rec Hall - remove (?) - fix existing porch?pad			X			B&J assessment
	- ? Earth at rear of bldg			X			B&J assessment
	-deck and handicap ramp			X			B&J assessment
	Spillover Dam ?			X			B&J assessment
	Walk-across bridge ?			X			B&J assessment
	Ballpark Rd. outhouse/compost fitting			X			as per B&J proposal 2015: (\$23-40,000)
	-paint			X			
	Rec Hall kitchen- update, some equipment			X			
	Bathhouse - redo ramp				X		
	- redo steps				X		
	- roof				X		
	-some foundation repairs				X		
	Library/Historical bldg - replace old plumbing		X				
	- new gutters		X				