

DELAWARE TOWNSHIP BOARD OF SUPERVISORS
Regular Meeting
September 9, 2020 at 6:00 p.m.
MINUTES

WORKSHOP – called to order at 6:01 p.m.

The following items were discussed in the workshop:

- BOS meeting date changes – *motion added*
 - November - from 11/11 and 11/25 to 11/4 and 11/18
 - December - from 12/9 and 12/23 to 12/2 and 12/16
- Pennsylvania American Water – *updated provided by Gerry Delbalko*
 - Delaware Sewer
 - Marcel Lake Estates
- Bridge Inspection Reports - *motion added*
 - Log & Twig Road
 - Park Road
- Recreation events through end of year – *discussion on Harvest Fest cancellation; if Trunk or Treat is occurring and proposed event for Christmas.*
- Akenac Park maintenance building – *update on bid specifications from B&J*
- Bushkill Emergency Corps subcommittee – *motion added*

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

****EXECUTIVE SESSION regarding litigation on Camp Gan Israel****

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

- Black Bear Film Festival – Drive-In Theater at Akenac Park – *updates provided by Mr. Brinson; motion added for Fire Police and dress rehearsal date.*

Motion to adjourn the workshop was made by Mr. Koehler at 6:47 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was at 7:01 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Krista Predmore, and Thomas Farley, Solicitor.

Public Comment on the Agenda – none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated August 12, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion to pay General Fund bills in the amount of \$96,197.97** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
3. **Motion to pay Recreation Fund bills in the amount of \$13,866.33** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay General Fund bills dated September 9, 2020 in the amount of \$66,393.95** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
5. **Motion to pay Recreation Fund bills dated September 9, 2020 in the amount of \$ 2,973.18** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

6. **Motion** to open bids on the garage roof replacement project was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries. With the bids as follows:

H&P Construction, Inc.	\$84,260.00
D.A. Nolt, Inc.	\$191,988.00

7. **Motion** to award the bid on the garage roof replacement project to H&P Construction in the amount of \$84,260.00 was made by Ms. Neufeld with a second by Mr. Koehler. Voting: All in favor. **Motion** carries.

8. **Motion** to accept the resignation of Jake DeMouth from Public Works effective August 24, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to advertise hiring a full-time public works employee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to accept the resignation of Cathi Hewston from the Delaware Township Recreation Committee effective immediately was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to advertise for the vacancy on the Delaware Township Recreation Committee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on August 18, 2020:
 - a. Cruts – Marcel Lake Estates – 5-506-6Awas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
13. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on September 1, 2020:
 - a. Diaz – Birchwood Lakes – 10-79-9Bwas made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to approve the 2020-2021 renewal of workers compensation policy with Municipal Risk Management in the annual amount of \$16,965.23 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
15. **Motion** to approve the renewal of commercial liability coverage with MRM in an annual amount of \$34,597.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. **Motion** to approve preventative maintenance proposal for traffic signal with Kuharchik Construction Inc. in the amount of \$700 plus materials was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to approve response maintenance proposal for traffic signal with Kuharchik Construction Inc. in the amount of \$110 per hour for signal technician, \$45 per hour for bucket truck plus

materials was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

18. **Motion** to approve pole inspection proposal for Milford Road and SR 739 with Kuharchik Construction Inc. in the amount of \$110 per hour for signal technician and \$45 per hour for bucket truck was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
19. **Motion** to approve the purchase of tires for Truck 1 from Shields Tire Service, Inc. in the amount of \$926.28 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
20. **Motion** to approve repairs to Truck 6 from Ray's Collision & Auto Body in the amount of \$3,169.73 (insurance claim) was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **Motion** to approve tax abatement for township real estate taxes for B. Lazzara of 178 Westwood Drive based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** to approve tax abatement for township real estate taxes by G. Shrewsberry of 221 Wild Acres Drive based on the Disabled Veteran's Real Property Tax Exemption Certification was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **Motion** to approve Akenac Park use request by the Black Bear Film Festival for October 16th and October 17th for a drive-in theatre was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
24. **Motion** to approve municipal hall use request by D. Rayes on October 30, 2020 from 6pm to 10pm for a party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
25. **ADDED Motion** to advertise the Board of Supervisors meeting date changes for November and December as outlined in the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
26. **ADDED Motion** to approve Boucher & James to prepare bid specifications for the Log & Twig Road and Park Road Bridge repairs was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

27. **ADDED Motion** to appoint Jane Neufeld to the Bushkill Emergency Corps. subcommittee for Townships was made by Mr. Koehler with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.
28. **ADDED Motion** to approve Black Bear Film Festival dress rehearsal at Akenac Park on September 19, 2020 from approximately 1pm to 11pm with a rain date of September 20, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
29. **ADDED Motion** to approve the Delaware Township Volunteer Fire Police to perform traffic control for the Black Bear Film Festival Drive-In Theatre at Akenac Park on October 16th and 17th, 2020 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS by J. Henderson:

Participating in the census is required by law. The Census only takes a few minutes and can be completed by clicking <https://2020census.gov/> or simply calling 844-330-2020

Pike County's Small Business Forgivable Loan Program available. Go to PikeForward.com for more information.

Delaware Township Volunteer Fire Company – 9/11 Memorial Ceremony - Friday, September 11, 2020 at 7pm.

DTVAC Annual Drive-Up Child Safety Seat Inspection – Saturday, September 12, 2020 from 11am to 1pm at 135 Park Road.

The 2020 Fall Harvest Festival scheduled for Saturday, September 26th at Akenac Park is cancelled.

PUBLIC COMMENT

Public comment consisted of but was not limited to Ms. Speert inquiring about the guidelines for hosting a party at the township municipal hall.

Motion to adjourn the meeting was made at 7:21 p.m. by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Administrator