

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

July 13, 2016

Minutes

WORKSHOP

Call to Order was made at 5:30 pm.

Pledge of Allegiance

Roll Call: In attendance: John Henderson, Tom Ryan, Jeff Scheetz, Tom Farley - Township Solicitor, and Krista Predmore

Motion to suspend the workshop was made by Mr. Henderson with a second by Mr. Ryan. Voting: All in favor. **Motion** carries.

Motion to open executive session in regards to potential litigation and violations of Township ordinances in relation to 105 Pocono Circle and 214 Lake Drive was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

****Executive Session****

Motion to close executive session was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

Motion to open the workshop was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in favor. **Motion** carries.

The following items were discussed:

- Urban area study for Doolan Road
- Delaware Plaza – intersection lighting and identification
- Akenac Park Playground
- Kona Ice of Pike County

Motion to adjourn the workshop was made at 6:28 p.m. by Mr. Ryan, with a second by Mr. Henderson. Voting: All in Favor. Motion carries.

REGULAR MEETING

Call to Order was made at 6:34 p.m.

Pledge of Allegiance

Roll Call: In attendance: Tom Ryan, John Henderson, Jeffrey Scheetz, Tom Farley - Township Solicitor, and Krista Predmore.

Public Comment on Agenda – Ms. Neufeld #9.



1. **Motion** to accept the Minutes from Board of Supervisors Meeting dated June 22, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

Treasurer's Reports

2. **Motion to accept Treasurer's Report dated July 13, 2016** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$25,675.07** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund Bills in the amount of \$5,769.87** was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
5. **Motion to pay Delaware Township Volunteer Fire Co. \$115,459.11 for 2016 second quarter fire taxes** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
6. **Motion to pay PSATS Pension Trust in the amount of \$49,177 for the 2016 Pension Minimum Municipal Obligation** was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
7. **Fire Report – none provided.**

OLD BUSINESS:

8. **Motion** to remove from the table the purchase of partitions for Akenac bathhouse in the amount of \$4,585.00 from Robert Brooke & Associates was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
9. **Motion** to approve the purchase of partitions for the Akenac bath house in the amount of \$4,585.00 from Robert Brook & Associates with a labor cost of \$115.74 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.
10. **Motion** to approve the Boucher & James proposal for load bearing analysis on the Akenac Park recreation hall building's wooden floor system and stone pier support structures in the amount of

\$4,000 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Henderson, Ryan, Scheetz. Nay: None. **Motion** carries.

NEW BUSINESS:

11. Motion to table the advertisement of a public hearing for the purpose of repealing of Ordinance 2012-14 creating recreation & park board for Delaware Township was made by Mr. Ryan with a second by Mr. Ryan. Voting: Aye: Henderson, Ryan, Scheetz. Nay: None. **Motion** carries.

12. Motion to approve tax abatement for township real estate taxes for Robert Byrne of 102 Stonegate Court based on the Disabled Veterans Real Property Tax Exemption Certification was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.

13. Motion to approve the following lot improvement as per the Planning Commission's July 5, 2016 recommendation:

- a. Stager – Birchwood Lakes – Section 2, Block 12, Lot 15A

was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

14. Motion to approve the sale of the following unimproved property in Delaware Township from the Pike County Repository pursuant to Act 69 of 1998:

PREVIOUS OWNER: MILLER, JEAN AMANTIS

SALE NUMBER: 13-061

CONTROL NUMBER: 02-0-031959

DESCRIPTION: LOT 38 ABC BLK B-67 SEC 9-BIRCHWOOD LAKES

MAP NUMBER: 162.02-09-32

BIDDER: Dave Cahill, 202 Spruce Drive Dingmans Ferry PA 18328

AMOUNT OF BID: \$1,500.00

was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.



15. **Motion** to table the appointment of Alexander Robertson to the Zoning Hearing Board was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
16. **Motion** to approve Invoice # 2779 in the amount of \$1,850 for permit manager's annual support and maintenance agreement with CS-Graphx was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
17. **Motion** to approve quote #Q582649 and purchase 1500 Akenac Park stickers from Barcodes, Inc. in the amount of \$1260.45 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
18. **Motion** to approve Akenac Park use request for July 16, 2016 from 1:30pm to 7pm by F. Harrklau for a birthday party was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
19. **Motion** to approve Akenac Park use request for August 13, 2016 from 8am to 5pm by By Divine Purpose Christian Center with a rain date of August 20, 2016 for a church picnic was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
20. **Motion** to amend the Akenac Park use request previously approved for the Delaware Township Fire Company fundraiser August 20, 2016 from 7:30pm to 12:30am to Saturday, September 17, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
21. **ADDED Motion** to instruct the Township Solicitor to take legal action against 105 Pocono Circle for violation of Township ordinances was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
22. **ADDED Motion** to advertise for the position of alternate zoning officer was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Board of Supervisors Budget Workshop – Tuesday, July 26, 2016; 7-9pm.

Free Movie Night at Akenac Park – Saturday, August 13, 2016 featuring Zootopia.

Pike County Sheriff's Drug Take-Back Program – Monday through Friday 8:30am to 12:00pm and 12:30pm to 4:15pm. Pills must put into a ziplock bag. No bottles accepted.

Public Comment

Public comment consisted of, but was not limited to the following: Mr. McBride regarding insurance notification on change of use and new equipment at the Akenac Park recreation hall kitchen; Mrs. Connelly regarding Birchwood Swim Team at the next movie night; Ms. Neufeld regarding movie night; and Ms. Bukaj regarding the budget workshop.

Motion to adjourn the meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer