



**PLANNING COMMISSION
MINUTES**

AUGUST 16, 2016

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CALL TO ORDER

The Chairman called the meeting to order at 6:32 pm at the Delaware Township Municipal Building 116 Wilson Hill Rd Dingmans Ferry.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: L. Glamann, R. Hough, F. Byrne, D. Bukaj, S. Franks and Solicitor Farley

MINUTES

R. Hough made a motion and F. Byrne second to approve the August 2, 2016 minutes as presented.

CORRESPONDENCE

The Chairman pointed out the Correspondence items on the agenda:

1. Enforcement notice form zoning officer – 2 sheds This was in response to the Commission’s memo from the lot improvement for Chupina and Sheynker.
2. Notice of public hearing for the sign ordinance amendment. August 24, 7:00 pm.



3. The letter from Attorney McManus regarding the Crowell Subdivision. All he said was they were working on it and hope to back to us in the near future.

NEW BUSINESS

Lot Improvement

1. R. Hough made a motion D. Bukaj second the motion to send an incomplete letter to the **Jarvises at Birchwood Lakes 12-88-11/12/13**. The identification of all lots **as they exist** and **as they result** from the lot improvement was incomplete. Note the Commission has asked for the subdivision designation on the map. (lot, block, section and development name) not the tax map information (which is for taxing only) and **the road right of way width**. With no further discussion the motion was passed unanimously.
2. D. Bukaj made a motion R. Hough second the motion to send an incomplete letter to Zanca of Wild Acres 4-404-22/23 noting **1)** the road right of way width was missing; **2)** the resulting lot # on the map was missing; **3)** signature blocks should read **“recommended by the Delaware Township Planning Commission** with lines for signatures and **approved by the Delaware Township Board of Supervisors** also with lines for signatures and **4)**space for the date of signatures; **5)** the surveyor’s information is not ledgeable; **6)** no letter from Pike County Planning; **7)** date of submission is missing. With no further discussion the motion was passed unanimously.

Ordinances



107 – SALDO updates – The Chairman asked the Secretary to look for the suggestions from Catherine Bram, the past secretary, as they had been working from them. The Secretary noted looking for them in the current files she was given and not finding them. There is one more place to look.

It was determined that the SALDO would be gone over together rather than giving each member so many pages. Last ordinance review the Commission got more from going over it together than separately. The Chairman asked that everyone read sections 107.1 through 107.5 and bring back anything they have concerns over or think it needs to be changed .

ADJOURN

R. Hough made a motion and F. Byrne second the motion to adjourn at 7:28 pm. With no further discussion the motion was approved unanimously.

Respectfully submitted,

Sharon Franks

Sharon Franks
Planning Commission Secretary