



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

October 14, 2015

MINUTES

WORKSHOP

Call to Order was made at 5:00 p.m.

Pledge of Allegiance

Roll Call: In attendance: Jeffrey Scheetz, Robert Luciano, Tom Ryan, Thomas Farley, Township Solicitor, and Robin Jones.

Motion to open the workshop was made by Dr. Scheetz and second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

The following items were discussed during the workshop:

- Holy Trinity Food Pantry Donation Request- Motion next meeting to donate \$2500.00
- Employee Manual Update- Hold until next meeting for Supervisors to review
- Name Emergency Access Route at Akenac Park- No name change. Road to run next to maintenance building.
- 4H Request for maintenance building- Building will not work, no heat or bathrooms.
- Boucher & James Solar Presentation- financing options discussed, area of coverage, as well as savings of money over 40 years.

Motion to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:01pm.

Pledge of Allegiance

Roll Call: In attendance: Jeffrey Scheetz, Robert Luciano, Tom Ryan, Thomas Farley, Township Solicitor, and Robin Jones.

Public Comment on Agenda –None

1. **Motion** to accept the Minutes from Board of Supervisors Meeting dated September 9th, 2015 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



Treasurer's Report

2. Motion to accept Treasurer's Report dated September 23, 2015 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano Ryan. Nay: None. **Motion** carries.
3. Motion to pay General Fund bills in the amount of \$17,583.62 as per the September 23rd, 2015 Treasurer's Report was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
4. Motion to pay Recreation Fund Bills in the amount of \$12,067.75 as per the September 23rd, 2015 Treasurer's Report was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
5. Motion to accept Treasurer's Report dated October 14th, 2015 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano Ryan. Nay: None. **Motion** carries.
6. Motion to pay General Fund bills in the amount of \$ 14,486.24 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
7. Motion to pay Recreation Fund Bills in the amount of \$8,631.28 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
8. Motion to transfer \$125,000.00 to the Dime Payroll Account from Wayne General Fund to fund Q4 payroll expenses was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
9. Motion to transfer \$45,593.71 from the Wayne Recreation Fund to the Wayne General Fund for reimbursement of 2015 seasonal employee payroll expenses was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
10. Motion to transfer \$31,109.68 to reimburse for Recreational Fund capital expenses (Akenac Kitchen) from the Recreational Operational Reserve Fund was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

11. Motion to transfer \$8,425.66 to reimburse for Recreation Fund Capital Expenses (Akenac Lights) from the Recreation Operational Reserve Fund was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

12. Motion to transfer \$22,672.87 to reimburse for General Fund capital expenses for the Township Hall Kitchen Project from the Capital Reserve Fund was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

13. Motion to transfer \$16,722.69 to reimburse for General Fund capital expenses for the Township file room project from the capital reserve fund was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

14. Motion to renew the State Workers Insurance Fund worker's compensation policy in the amount of \$20,912.00 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

15. Fire Report to be given by Ed Hammond in September there were 12 calls, 120 hours, 25 Fire Police hours. They are working on retention program. 2 pending members from Family Day. Need help, need bodies!

16. Akenac Park Rec Hall Septic Bid Opening:
 - Company Base Bid
 - Kobalt Construction \$78,000.00
 - Chilewski Enterprises \$94,700.00
 - Ebi LLC \$104,857.00
 - Residuals Management Services, LL \$151,000.00
 - Leeward Construction, Inc. \$157,185.00
 - JEV Construction LLC \$159,600.00
 - Pioneer Construction, Co., Inc. \$168,341.50
 - JS Wright \$285,000.00

Motion to table bids for review by engineer was made by Mr. Luciano with a second by Dr. Scheetz. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to suspend regular meeting was made by Dr. Scheetz with a second by Mr. Luciano.
Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to open Public Hearing regarding Public Hearing on Ordinance 107.6E amendment at 6:15 p.m. was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

17. PUBLIC HEARING on Ordinance 107.6E amendment at 6:15 p.m. Hearing dictated by Josephine Hollman from Panko Reporting.

Motion to close the public hearing was made by Mr. Luciano with a second by Dr. Scheetz.
Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

Motion to re-open regular meeting was made by Dr. Scheetz with a second by Mr. Luciano.
Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to approve the amendment to Land Development Ordinance so that section 107.6E is placed into the Land Development Ordinance specifically Waivers and Modifications was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

18. Boucher & James Solar Presentation was given at 5:05 pm during the workshop.

OLD BUSINESS:

19. **Motion** to award the Akenac Park Water System bid to Kocher's Water Pumps Tank, Inc. in the amount of \$39,650.00 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

20. **Motion** to reject the Municipal Building back parking lot paving bids was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None.

21. **Motion** to donate \$5,000.00 to Safe Haven of Pike County was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

NEW BUSINESS:

22. **Motion** to approve Resolution 2015-10 for Plan Revision for New Land Development regarding Route 739, LLC for subdivision Delaware Plaza was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



- 23. Motion** to approve the Delaware Plaza Sewage Planning Module as per the recommendation of the Delaware Township Planning Commission as per the memo dated September 15th, 2015 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 24. Motion** to approve a joint meeting between Delaware Township Board of Supervisors and Planning Commission on Tuesday, October 20th, 2015 at 6:45pm for a conditional use and land development public hearing regarding Delaware Plaza; said hearing was already published in the newspaper was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 24A. Motion** to approve meeting of: Delaware Township Board of Supervisors will hold a Conditional Use and Land Development hearing for Delaware Plaza Shopping Center on Route 739 on Wednesday October 28th, 2015 at 6:45 pm in the Delaware Township Municipal Building located on Wilson Hill Road, Dingmans Ferry, PA was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. Motion carries.
- 25. Motion** to approve the purchase of tile and grout for the Akenac Park Rec Hall Kitchen from Pocono Interiors in the amount of \$4,180.00 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 26. Motion** to approve the purchase of a new refrigerator for the Township Municipal Building Kitchen from Mountain Restaurant Supply in the amount of \$2,050.84 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 27. Motion** to approve Adopt-A –Road of Sproul Road by the Hogan\Haro Family including all signage was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- 28. Motion** to accept donation of TSR Series Range Model #TRI-6 commercial stove from Township resident Al Peselnick was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 29. Motion** to approve Ed Hammond attendance of DEP training on seasonal water systems on October 27th, 2015 at the PPL Center in Hawley was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.



- 30. Motion** to approve Ed Hammond and Mike Moffa to attend Pennsylvania One Call: The Keystone of Damage Prevention (Excavator Program) on November 10th, 2015 at the Ledore Camp, Retreat and Conference Center in Waymart, PA from 8am to 10am at no cost was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano Scheetz, Ryan. Nay: None. **Motion** carries.
- 31. Motion** to renew Aetna Dental insurance employee benefits effective December 1st, 2015 in the amount of \$316.40 per month (decrease of 0.47% from last year) was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 32. Motion** to renew Aetna Life and Disability insurance employee benefits effective December 1st, 2015 in the amount of \$216.00 per month was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano Scheetz, Ryan. Nay: None. **Motion** carries.
- 33. Motion** to waive fee for the building permit #15-106 in the amount of \$309.00 for the Delaware Township Fire Company roof (as amended) was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 34. Motion** to reschedule Electronic Recycling Day to Saturday, October 31st, 2015 from 9am to 1pm at a cost of \$10 per carload with Advanced Recovery was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
- 35. Motion** to refund 2015 real estate taxes for Harold Strassburg of 106 Martine Court, Lot #52 BLK M-303 Sec 3 in the amount of \$372.32 due to the disabled veteran's real property tax exemption was made by Dr. Scheetz with a second made by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 36. Motion** to approve the purchase of stairs for the Akenac Park Rec Hall Kitchen in the amount of \$914.00 from Beech Pond Woodworking, Daniel Thumann was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
- 37. Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on October 6th, 2015: a. Delaware Plaza- Route 739 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



- 38. Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on October 6th, 2015: a. Minoque- Pocono Mountain Lake Forest Lot 3A Section 1 was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
- 39. Retroactive Motion** to approve building use request for September 26th, 2015 from 9am - 1pm by Old Marcel Lakes for their board meeting was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan, Nay: None. Motion carries.
- 40. Retroactive Motion** to approve building use request for October 10th, 2015 from 4 pm-1am by M.Espinet for an 18th birthday party was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. Motion carries.
- 41. Retroactive Motion** to approve building use request for October 11th, 2015 from 12:30 pm to 6 pm by Justice Works Youth Care for a family conference was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
- 42. Motion** to approve building use request for October 27th, 2015 from 8am – 4pm by Pike County Area Agency on Aging for Medicare Part D Open Enrollment Assistance was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
- 43. Motion** to table the building use request for January 16th, 2016 with a snow date of January 23rd, 2016 from 7pm- 9pm by Gambetta Ballet for Wine, Cheese and Dance demonstrations for the community was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan, Nay: None. Motion carries.
- 44. Amended Motion** to approve building use request for every Monday by Gambetta Ballet (Silver Sneakers) was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan, Nay: None. Motion carries.
- 45. Motion** to approve building use request on December 11th, 2015 from 4pm to 9 pm by Little Acorns Daycare for their annual Christmas Party was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan, Nay: None. Motion carries.

- 46. Motion** to approve Quarry use request on October 17th, 2015 from 9am to 5pm by PEEC was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan, Nay: None. Motion carries.
- 47. Motion** to approve building use request on October 27th, 2015 from 7pm to 10pm by Delaware Football League for an open-forum board meeting was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan, Nay: None. Motion carries.

ANNOUNCEMENTS:

1st Annual Veteran’s Symposium on October 16th from 10:30am to 3:00pm at American Legion Post #139.

Delaware Township Trunk or Treat and Haunted House are Saturday, October 24th from 11 am – 3 pm.

Lion’s Club All-You-Can Eat Breakfast – Saturday October 31, 2015 from 8-11am featuring pumpkin pancakes.

Dickens Christmas Saturday December 12th, 2015 3pm-8pm

CORRESPONDENCE

United Way of Pike County letter dated 9/21/15 thanking us for taking part in the United Day of Caring.

4H Thank You note dated 10/2/15 for hosting the 4H Round Up again and for allowing them to participate in Harvest Fest.

Public Comment:

Karen Hagan asked if #23 was regarding the full project. It was explained it was only for the septic.

Liz Forest asked if anyone was aware that the State Police was called in July for vandalism on Delaware Plaza well. Mr. Ryan replied no, we would have nothing to do with that. Ms. Forest also asked about the Quarry & the Township in court. Mr. Farley explained the motion to rescind the stipulation.

Jane Neufeld wants Safe Haven info. Will there be a Budget meeting/workshop meeting? Per Mr. Ryan it is under discussion.

Jeff Shirley: How are we making out with auditors lawsuit? Per Mr. Farley we are waiting on decision of the Common Court.

Ronne Tener spoke regarding Adopt-A-Road sign that is not put up yet. Charley Kroener explained it is on back order should be here in a week or two. Wondering if meeting canceled



due to Tom going to a fundraiser for Kelly Gaughan? Mr. Scheetz explained he canceled due to his sister in-law dying. Mr. Farley further explained Mr. Ryan had nothing to do with the cancelation of the meeting. The meeting was set to take place until Dr. Scheetz had to cancel and we no longer had a quorum.

Bob Byrnes- Auditors law suit. Per Mr. Farley we will probably get another bill.

Jane Neufeld (speaking as auditor) Last meeting Mr. Byrnes attended it was explained that we are waiting patiently like everyone else.

Motion to adjourn was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Respectfully Submitted,

Robin Jones
Administrative Assistant