



## **Delaware Township Board of Supervisors**

Regular Meeting

May 13, 2015

**MINUTES**

### **WORKSHOP**

**Call to Order** was made at 5:00 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jeffrey Scheetz, Bob Luciano, Thomas Ryan, Thomas Farley, Township Solicitor, and Krista Predmore.

**Public comment on Agenda** – None.

Items discussed:

- Akenac Bathhouse proposals and ADA ramp
- Seeing Eye Dog Training
- Park Road Pipe Project engineering
- Weber Road – Tar & Chip Bid
- American Red Cross Agreement –Section 9c.
- Pike Co. Gardeners Club re Corp. Dickson Memorial Garden presentation by Robert Weintraub

**Motion** to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Luciano. All in favor. Motion carries.

**Motion** to open executive session was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

### **EXECUTIVE SESSION**

**Motion** to close executive session was made by Dr. Scheetz with second by Mr. Luciano. Voting: All in Favor. **Motion** carries.

### **REGULAR MEETING**

**Call to Order** was made at 6:00 p.m.

**Pledge of Allegiance**

**Roll Call: In attendance:** Jeffrey Scheetz, Bob Luciano, Thomas Ryan, Thomas Farley, Township Solicitor, and Krista Predmore.



**Public comment on Agenda – None.**

1. **Motion** to accept the Minutes from Board of Supervisors meeting dated April 22, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

**Treasurer's Report** presented by Mr. Ryan.

2. **Motion to accept the Treasurer's Report dated May 13, 2015** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$23,153.74** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$3,755.72** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
5. **Motion to transfer \$49,334.06 from Liquid Fuels to General Fund for Salt reimbursement** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
6. **Motion to transfer \$300,000 from Wayne General Fund to Wayne Operating Reserve to reimburse the 2015 tax anticipation loan** was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

**OLD BUSINESS**

7. **Motion** to approve \$500 for the community garden was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.

**\*\*Update** on Auditor Litigation\*\*by Mr. Ryan.

**NEW BUSINESS**

8. **ADDED Motion** to allow Fate with her volunteer host family, Ava Nienstadt and her mom, Sue, access to all Delaware Township facilities was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
9. **Motion** to approve the following lot improvement based upon the Planning Commission's May 6, 2015 meeting recommendation:



a. Pitcher – Pocono Mt. Lake Forest 578A

was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. Motion carries.

9. **Motion** to approve the following lot improvement based upon the Planning Commission's May 6, 2015 meeting recommendation:

a. Rockwell – Marcel Lake Estates 3-302-58B

was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. Motion carries.

10. **Motion** to approve the following lot improvement based upon the Planning Commission's May 6, 2015 meeting recommendation:

a. Waleck – Marcel Lake Estates 3-302-57A

was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.

11. **Motion** to approve the remaining engineering on the Park Road culvert in the amount of \$7,500 as proposed by Boucher & James was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

12. **Motion** to approve Akenac shop doors purchase from Home Depot in the amount of \$1,194.96. was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

13. **Motion** to approve Wayne J. Day proposal# TWSP0428a in the amount of \$1,100 to repair roof on garden building was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

14. **Motion** to approve execution of the American Red Cross Shelter Agreement was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. Motion carries.

15. **Motion** to table removal of the existing entrance stairs, replace with ADA compliant ramp at the Akenac Park bath house by SPH Services, LLC in the amount of \$2,420 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.



16. **Motion** to approve Boucher & James proposal no. P1528023 for Solar PV consulting services in an amount not to exceed \$7,000 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
17. **Motion** to approve Stone Office, Inc. proposal no. 13310 in the amount of \$ 2,099.40 for a map storage solution was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
18. **Motion** to approve Helms Auto Body repair estimate for the Park truck in the amount of \$3,665.86 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
19. **Motion** to approve 2015 contract with Portland Contractors, Inc. for certified water operations in the amount of \$400 per month was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
20. **Motion** to approve the Akenac Park Emergency Driveway Access Project Change Order No. 1 as written which results in no additional costs was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
21. **Motion** to hire Lauren Jones as Temporary Office Assistant at a rate of \$8.50 per hour was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
22. **Motion** to hire Jessica Keveson, Paul Murphy, Widad Munera, Paula Munera, Christopher Flor, Kimberly Koncelik, and Alexandra Devilliers as seasonal lifeguards at a rate of \$10 per hour was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
23. **Motion** to hire Martha Sexton, Lori McCrory, Emily Hammond and Sean Moran as part-time seasonal gatekeepers at a rate of \$8 per hour was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
24. **Motion** to amend the July free movie night date from July 11<sup>th</sup> to July 18, 2015 due to Disney Movie blackout dates was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
25. **Motion** to approve Birchwood Swim Team hosting the concession stand for the July 18, 2015 free movie night at Akenac Park was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.



26. **Motion** to approve Warrior Wrestling hosting the concession stand for the August 8, 2015 free movie night at Akenac Park was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
27. **Retroactive Motion** to approve Pocono Mountain Summer Swim League rec hall use request for Saturday, May 9, 2015 from 8:30am to 12pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.
28. **Motion** to approve Delaware Township Volunteer Ambulance Corps. borrowing collapsible tables and chairs from the Township Building was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. Motion carries.
29. **Motion** to approve Delaware Township Volunteer Ambulance Corps. use of two electronic signs to advertise their Annual Chicken BBQ was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
29. **Motion** to approve Fire Police at the Township's Annual Harvest Fest on Saturday, September 26, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
30. **Motion** to approve Fire Police at the Township's Annual Trunk or Treat on Saturday, October 24, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
31. **Motion** to approve Fire Police at the Township's Dickens Christmas on December 11<sup>th</sup> and 12<sup>th</sup>, 2015 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
32. **Motion** to approve the storage of 4H Archery and Fishing equipment in a cabin at Akenac Park was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
33. **Motion** to approve 4H Archery use request for Akenac Park the 2<sup>nd</sup> and 4<sup>th</sup> Friday evening and Saturday morning of every month from May through September was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
34. **Motion** to approve 4H Fishing use request for Akenac Park the 1<sup>st</sup> and 3<sup>rd</sup> Saturday morning of every month May through September was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.



35. **Motion** to approve building use request on May 16, 2015 from 12:30pm to 4:30pm by E. Sheeran for a Baptism was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
36. **Motion** to approve building use request Mondays June 1<sup>st</sup>, June 8<sup>th</sup> and June 15, 2015 by Girl Scout Troop 52-729 from 5:30pm to 7pm to make up for snow days in the winter was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
37. **Motion** to approve building use request on June 26, 2015 from 10am – 10pm, June 27, 2015 from 6am to 8:30pm and June 28, 2015 from 10am to 1pm by T. Christopher for a wedding, setting up and cleaning up was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
38. **Motion** to approve building use request on November 21, 2015 from 8am to 2pm by Traces of Lattimore for annual meeting was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
39. **Motion** to approve Akenac usage on June 27, 2015 from 11am to 2pm by Ms. Subjin for a birthday party was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
40. **Motion** to approve Akenac usage on July 3<sup>rd</sup>, July 4<sup>th</sup> and September 5, 2015 from 2pm to 5:45pm by PEEC for family picnic was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
41. **Motion** to approve Akenac usage on July 5, 2015 from 11am to 7pm by J. Ruisi for their family reunion and birthday party was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
42. **Motion** to approve Akenac usage on July 12, 2015 from 11am to 3pm by Upper Delaware GLBT Center for their annual family picnic was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.
43. **Motion** to approve Akenac usage on September 12, 2015 by Delaware Township Ambulance Corp. for their 40<sup>th</sup> Anniversary from 10am to 7pm was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.
44. **Motion** to approve pavilion usage on June 7, 2015 from 12pm to 5pm by Cub Scout Pack 1003 was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. Motion carries.



**CORRESPONDENCE:**

Delaware Cemetery Association Correspondence dated April 27, 2015 thanking the Road Department for their winter snow clearing services was read by Ms. Predmore.

**ANNOUNCEMENTS:**

Delaware Township Volunteer Ambulance Corp. Annual Chicken BBQ Sunday, May 24, 2015 from 12pm to 7pm. Tickets in advance are \$10; at the door \$12. Eat in or take out. Proceeds will help purchase emergency equipment and benefit the Celeste C. Egidio Memorial Scholarship Fund. For more information please call (570) 828-2345.

American Legion Post 851 Memorial Day commemorative service on Monday, May 25, 2015 at 11:00am at 100 Ball Park Road, Dingmans Ferry, PA 18328. The American Legion Post 851 will also host a Memorial Day Wreath Laying Ceremony will take place at the Delaware Township Cemetery at 10:00am on Monday, May 25, 2015.

American Legion Post #139 Legion Riders Annual Poker Run will be held Sunday, May 17<sup>th</sup>.

Akenac Park will open for the season on Saturday, May 23, 2015. Beach hours will be 11am to 6pm. The park will be open daily from 8am to 7pm.

The Board of Auditors meeting scheduled for Saturday, May 16, 2015 has been cancelled.

**PUBLIC COMMENT:**

A member of the audience inquired about emergency truck repairs and the process of waiting two weeks for the Board to approve such expenses. Mr. Farley addressed the issue stating emergency repairs can be taken care of on an as needed basis with the Board approving the expense retroactively.

Ms. Hagan asked about the availability of Akenac Park for recreation leagues to practice as well as the whether or not the Township would repair/replace the tennis and basketball courts located at the Park.

Mr. Byrne questioned if there was an update on the Akenac vandalism investigation. The Board has not received an update at this time and as far as the Township is aware, the investigation is ongoing.

Ms. Tener wanted more information on the Log & Twig Bridge and its level of distress for repair and/or replacement.



Ms. Forrest had questions regarding Roy Hull's application to the Planning Commission for an indoor shooting range as well as the availability of the application for public review. Ms. Forrest also inquired to know the process for implementing a noise ordinance in the Township.

With no further comments, a **motion** to adjourn was made by Mr. Ryan at 7:04 p.m. with a second by Mr. Luciano. All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore  
Township Administrator/Assistant Treasurer