



Delaware Township Board of Supervisors

Regular Meeting

April 8, 2015

MINUTES

WORKSHOP

Call to Order was made at 4:58 p.m.

Pledge of Allegiance

Roll Call: In attendance: Thomas Ryan, Bob Luciano, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore.

Public comment on Agenda – None.

Motion to suspend the workshop was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to open executive session was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

EXECUTIVE SESSION re Personnel & Fire Co.

Motion to close executive session was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Motion to open the workshop was made by Dr. Scheetz with second by Mr. Luciano. Voting: Aye: Luciano, Scheetz, Ryan. Nay: None. **Motion** carries.

Items discussed:

- DFL re Field Usage – DFL President Phil DellaBella and DFL representative Tom Jacaruso were present to discuss their issues with the approvals provided to DFL by the Township. The Township suggested use of Akenac Park for practicing during the week since the approvals don't work for DFL. Mr. DellaBella said he would check out the proposed site and get back to the Township after discussing it with his board.
- Akenac Bathhouse – discussed the need for the bathhouse to be renovated and remodeled.
- Kitchen/building use policy – security deposit & fees – the Board agreed to increase the rental fee from \$150 to \$200.
- Akenac Boating – discussed the issue of liability to the Park.
- Review of three insulation proposals for the Akenac Hall kitchen.

Motion to adjourn the workshop was made by Dr. Scheetz with a second by Mr. Luciano. Voting: Aye: Scheetz, Luciano, Ryan. Nay: None. **Motion** carries.



REGULAR MEETING

Call to Order was made at 5:58 p.m.

Pledge of Allegiance

Roll Call: In attendance: Thomas Ryan, Bob Luciano, Jeffrey Scheetz, Thomas Farley, Township Solicitor, Krista Predmore and stenographer, Laura Lakes.

Note: Mr. Scheetz was acting chair of the Board of Supervisors as Mr. Ryan needed to leave early for a prior commitment.

Public comment on Agenda – None.

1. **Motion** to accept the Minutes from Board of Supervisors meeting dated March 25, 2015 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

Treasurer's Report.

2. **Motion to accept the Treasurer's Report dated April 8, 2015** was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.
3. **Motion to pay General Fund bills in the amount of \$20,600.15** was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$3,045.83** was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.
5. **Motion to transfer \$100,000 from General Fund to the Dime Payroll Account to fund Q2 payroll expenses** was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.
6. Delaware Township Volunteer Fire Co. monthly report was presented by Chief, BJ Williams.

OLD BUSINESS

None.

NEW BUSINESS

7. **Motion** to accept the 2014 audit performed by William Owens, CPA was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.
8. **Motion** to publish and advertise the Township's Concise Financial Statement prepared by on the modified cash basis by William Owens, CPA was made by Mr. Ryan with second by Mr.



Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

9. **Motion** to approve emergency management letter to private communities was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

This letter only addresses winter weather and the importance of keeping roads clear for emergency services to respond to calls. Correspondence will be sent in the fall & posted on the Township website.

10. **Motion** to appoint Ed Hammond as Assistant Road Master was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

11. **Motion** to appoint Luis Usera as Maintenance Foreman was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

12. **Motion** to hire Vincent Flatt at a rate of \$10 per hour as part-time seasonal maintenance was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

13. **Motion** to hire Michael Moffa at a rate of \$10 per hour as part-time seasonal maintenance was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

14. **Motion** to hire Nicholas Ottinger at a rate of \$8.50 per hour as part-time summer office intern was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

15. **Motion** to hire McKenzie McNamara at a rate of \$10.50 per hour as seasonal gatekeeper/lifeguard manager was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

16. **Motion** to hire Florence Evers at a rate of \$14 per hour as part-time seasonal recreation director was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

17. **Motion** to approve the following lot improvement as recommended by the Planning Commission at their April 7, 2015 meeting:

a. A. Arnold on Milford Road

was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.



18. **Motion** to approve Kuharchick Construction Incorporated – Traffic Signal Maintenance Proposal was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

19. **Motion** to open public hearing on Amendment to Zoning Ordinance 110.7 3 (C) regarding the removal of recreation facility, commercial from permitted use and changing it to a conditional use was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

PUBLIC HEARING – AMENDMENT TO ORDINANCE 110.7 3(C) began at 6:15 p.m.

20. **Motion** to close public hearing was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

21. **Motion** to approve Amendment to Zoning Ordinance 1107.7 3(C) was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

22. **Motion** to approve the purchase of 60 safety green t-shirts for road and maintenance in the amount of \$600 from Promo Gear was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

23. **Motion** to approve the purchase of security camera system in the amount of \$699.99 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

24. **Motion** to approve the purchase of 25 yards of certified playground mulch from D&S in the amount of \$718.75 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

25. **Motion** to approve the purchase of 1 triaxle white beach sand for the Akenac Park beach and playground from D&S in the amount \$655.50 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

26. **Motion** to approve the purchase of 6 yards of regular red mulch from D&S in the amount \$156.00 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries..

27. **Motion** to approve Fire Police at the Dingmans Ferry Lion’s Club annual fishing contest on Saturday, May 2, 2015 from noon to 3:00pm with a rain date of Sunday, May 3, 2015 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries..



28. **Motion** to approve the building use request for April 11, 2015 from 9am to 12pm by Old Marcel Lake Estates for their board meeting was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries..
29. **ADDED Motion** to adopt Kitchen Use Policy and amended Building Use Policy to increase rental fee to \$200 was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.
30. **Amended Motion** to approve DDLL field usage as follows:
- a. Schedule changes start the week of June 22. DDLL may use all fields Monday, Wednesday and Friday through July 20th. Starting July 20th through the end of the DDLL season they may use fields, 1, 2 and 3
- was made by Mr. Ryan with second by Mr. Luciano. Voting: Aye: Ryan, Luciano, Scheetz. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

PEEC Grand Opening of Trail for Everyone a new ADA accessible interpretive trail on April 25th at 1:00pm . Ceremony will take place during PEEC's annual Earth Day Festival.

PUBLIC COMMENT:

Ms. Hagan wanted to know the location of the Dingmans Ferry Lion's Club fishing contest. Dr. Scheetz confirmed the event would take place at Egli's Pond as it has in the past. Ms. Hagan also inquired about DDLL doing a road clean up on opening day of baseball. The Board responded that DDLL has not done the road clean up in a few years. Mr. Hough asked for an update on the auditor litigation and referred back to the low funds in the Township legal account. Solicitor Farley provided an update on the matter wherein Mr. Byrne and Mr. McBride provided further comments. Press Representative, Liz Forrest, asked Dr. Scheetz why he voted no at the previous Board of Supervisors meeting wherein the Board voted to approve the payment of an Eastburn & Gray Invoice. Dr. Scheetz provided his position on the matter.

Motion to adjourn was made by Mr. Ryan at 6:36 p.m. with a second by Mr. Luciano. All in favor. **Motion** carries.

Respectfully Submitted,

Krista Predmore
Township Administrator/Assistant Treasurer