



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

October 14, 2015

AGENDA

**PLEASE TURN CELL PHONES TO VIBRATE
ALL MEETINGS ARE RECORDED**

EXECUTIVE SESSION

WORKSHOP

Holy Trinity Food Pantry Donation Request

Employee Manual Update

Name Emergency Access Route at Akenac Park

4H Request for maintenance building

REGULAR MEETING

Call to Order

Pledge of Allegiance

Roll Call

Public Comment on Agenda

1. **Motion** to accept the Minutes from Board of Supervisors Meeting September 9, 2015.

Treasurer's Report

2. **Motion to accept Treasurer's Report dated September 23, 2015**
3. **Motion to pay General Fund bills in the amount of \$17,583.62 as per the September 23, 2015 Treasurer's Report.**
4. **Motion to pay Recreation Fund bills in the amount of \$12,067.75 as per the September 23, 2015 Treasurer's Report.**
5. **Motion to accept Treasurer's Report dated October 14, 2015**



6. Motion to pay General Fund bills in the amount of \$14,486.24
7. Motion to pay Recreation Fund Bills in the amount of \$8,631.28
8. Motion to transfer \$125,000 to the Dime Payroll Account from Wayne General Fund to fund Q4 payroll expenses.
9. Motion to transfer \$45,593.71 from the Wayne Recreation Fund to the Wayne General Fund for reimbursement of 2015 seasonal employee payroll expenses.
10. Motion to transfer \$31,109.68 to reimburse for Recreation Fund capital expenses (Akenac Kitchen) from the recreation operational reserve fund.
11. Motion to transfer \$8,425.66 to reimburse for Recreation Fund capital expenses (Akenac Lights) from the recreation operational reserve fund.
12. Motion to transfer \$22,672.87 to reimburse for General Fund capital expenses for the Township Hall Kitchen Project from the capital reserve fund.
13. Motion to transfer \$16,722.69 to reimburse for General Fun capital expenses for the Township file room project from the capital reserve fund.
14. Motion to renewal the State Workers Insurance Fund worker's compensation policy in the amount of \$20,912.
15. FIRE REPORT
16. Akenac Park Rec Hall Septic Bid Opening
17. Public Hearing on Ordinance 107.6E amendment at 6:15 p.m.
18. Boucher & James Solar Presentation

OLD BUSINESS:

19. **Motion** to award the Akenac Park Water System bid to Kocher's Water Pumps Tank, Inc. in the amount of \$39,650.00.



20. Motion to reject the Municipal Building back parking lot paving bids.

21. Motion to donate \$5,000 to Safe Haven of Pike County

NEW BUSINESS:

22. Motion to approve Resolution 2015-10 for Plan Revision for New Land Development regarding Route 739, LLC for subdivision Delaware Plaza.

23. Motion to approve the Delaware Plaza Sewage Planning Module as per the recommendation of the Delaware Township Planning Commission as per the memo dated September 15, 2015.

24. Motion to approve joint meeting between Delaware Township Board of Supervisors and Planning Commission on Tuesday, October 20, 2015 at 6:45pm for a conditional use and land development public hearing regarding Delaware Plaza; said hearing was already published in the newspaper.

25. Motion to approve the purchase of tile and grout for the Akenac Park Rec Hall Kitchen from Pocono Interiors in the amount of \$4,180.

26. Motion to approve the purchase of a new refrigerator for the Township Municipal Building Kitchen from Mountain Restaurant Supply in the amount of \$2,050.84.

27. Motion to approve Adopt-A-Road of Sproul Road by the Hogan/Haro Family including all signage.

28. Motion to accept donation of TSR Series Range Model #TRI-6 commercial stove from Township resident Al Peselnick.

29. Motion to approve Ed Hammond attend DEP training on seasonal water systems on October 27, 2015 at the PPL Center in Hawley.

30. Motion to approve Ed Hammond and Mike Moffa to attend Pennsylvania One Call: The Keystone of Damage Prevention (Excavator Program) on November 10, 2015 at the Ledore Camp, Retreat and Conference Center in Waymart, PA from 8am to 10am at no cost.

31. Motion to renew Aetna Dental insurance employee benefits effective December 1, 2015 in the amount of \$316.40 per month. (decrease of 0.47% from last year)



- 32. Motion** to renew Aetna Life and Disability insurance employee benefits effective December 1, 2015 in the amount of \$216.00 per month.
- 33. Motion** to waive the building permit # 15-106 in the amount of \$309.00 for the Delaware Township Fire Company roof.
- 34. Motion** to reschedule Electronic Recycling Day to Saturday, October 31, 2015 from 9am to 1pm at a cost of \$10 per carload with Advanced Recovery.
- 35. Motion** to refund 2015 real estate taxes for Harold Strassburg of 106 Martine Court, Lot #52 BLK M-303 Sec 3 in the amount of \$372.32 due to the disabled veteran's real property tax exemption.
- 36. Motion** to approve the purchase of stairs for the Akenac Park rec hall kitchen in the amount of \$914 from Beech Pond Woodworking, Daniel Thumann.
- 37. Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on October 6, 2015:
- a. Delaware Plaza – route 739
- 38. Motion** to approve the following lot improvement as recommended by the Planning Commission at their meeting on October 6, 2015:
- a. Minoque - Pocono Mountain Lake Forest Lot 3A section 1.
- 39. Retroactive Motion** to approve building use request for September 26, 2015 from 9am – 1pm by Old Marcel Lakes for their board meeting.
- 40. Retroactive Motion** to approve building use request for October 10, 2015 from 4pm to 1am by M. Espinet for a 18th birthday party.
- 41. Retroactive Motion** to approve building use request for October 11, 2015 from 12:30pm to 6pm by Justice Works Youth Care for a family conference.
- 42. Motion** to approve building use request for October 27, 2015 from 8am – 4pm by Pike County Area Agency on Aging for Medicare Part D Open Enrollment Assistance.

- 43. Motion** to approve building use request for January 16th, 2015 with a snow date of January 23rd, 2015 from 7pm – 9pm by Gambetta Ballet for Wine, Cheese and Dance demonstrations for the community.
- 44. Amended Motion** to approve building use request for every Monday by Gambetta Ballet (Silver Sneakers).
- 45. Motion** to approve building use request on December 11, 2015 from 4pm to 9pm by Little Acorns Daycare for their annual Christmas Party.
- 46. Motion** to approve Quarry use request on October 17, 2015 from 9am to 5pm by PEEC.
- 47. Motion** to approve building use request on October 27, 2015 from 7pm to 10pm by Delaware Football League for an open-forum board meeting.

ANNOUNCEMENTS:

1st Annual Veteran’s Symposium on October 16th from 10:30am to 3:00pm at American Legion Post #139

Delaware Township Trunk or Treat and Haunted House is Saturday, October 24th from 11 am – 3 pm.

Lion’s Club All-You-Can Eat Breakfast – Saturday October 31, 2015 from 8-11am

Dickens Christmas Saturday December 12th, 2015 3pm – 8pm

CORRESPONDENCE

United Way of Pike County letter dated 9/21/15

4H Thank you note dated 10/2/15

Public Comment

Motion to adjourn